

MINUTES
Regular Meeting
October 30, 2023

The regular meeting of the Housing Authority of the Township of Brick was held on October 30, 2023 at 6:30pm at the Forge Pond Community Room.

The meeting was called to order by Commissioner Russell at 6:30 PM.

The meeting began with the reading of the Sunshine Law statement.

Upon Roll Call those present were:

Commissioner Russell	Commissioner Dunne
Commissioner Oliver (via zoom)	Vice Chairman Dyer (via zoom)
Commissioner Linkin	

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Commissioners Mammano and Chairman Jampel were absent.

After the salute to the Flag, there was a moment of silence for those in need.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on September 18, 2023 was made by Commissioner Linkin and seconded by Vice Chairman Dyer. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained since he did not attend this meeting.

EXECUTIVE DIRECTOR REPORT

The Executive Director read his report for those in attendance. There was brief discussion regarding the NSPIRE/HOTMA. Commissioner Linkin asked how drastically will this affect our current residents. Mr. Naszimento said that he doesn't believe it will affect our PBV residents, however there are a few changes with the Section 8 Program but nothing too drastic. He also mentioned that the roll out of these changes has been delayed as HUD is making sure everyone is properly trained on this new program. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

TREASURER'S REPORT

Commissioner Linkin read the treasurer's report for those in attendance. Mr. Naszimento said he met with the Finance Committee and the accountant Mr. Furlong to discuss in detail how the BHA invested their money, he highlighted the report he distributed to the Board. Commissioner Russell noted she attended the Finance Committee meeting and is very pleased with Mr. Naszimento and Mr. Furlong, she said they are doing a great job.

Motion to approve the Section 8 payment checks #31666 through #31682 and direct deposit #5581 through #5658 was made by Commissioner Linkin and seconded by Commissioner Oliver. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

Motion to approve BHA operating payment checks #26369 through #26373 was made by Commissioner Linkin and seconded by Commissioner Oliver. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

Motion to approve RAD Operating payment checks #2746 through #2780 was made by Commissioner Linkin and seconded by Commissioner Oliver. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

Motion to approve Tenant Security account payment check #150 was made by Commissioner Linkin and seconded by Commissioner Oliver. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

Motion to approve Tenant Service account payment check #3200 through #3202 was made by Commissioner Linkin and seconded by Commissioner Oliver. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

- **Resolution #2023-21** appointing Jacob Naszimento as Fund Commissioner for the Joint Insurance Fund (JIF) for this authority.

Motion to appoint Jacob Naszimento as Fund Commissioner for the Joint Insurance Fund was made by Commissioner Linkin and seconded by Vice Chairman Dyer. Mr. Naszimento explained how the Joint Insurance Fund requires that each entity who belongs to the JIF appoint a fund commissioner to attend their meetings and act as a liaison for the Authority. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

- **Resolution #2023-22** amending the Section 8 Administrative Plan.

Motion to amend the Section 8 Administrative Plan was made by Commissioner Linkin and seconded by Commissioner Russell. Mr. Naszimento noted that pre-covid inspections for Housing Choice Voucher/Section 8 inspections were done annually. During Covid HUD said we can do bi-annual inspections however our Administrative Plan needs to reflect that we will now do our inspections bi-annual. Upon roll call, Commissioner Russell, Oliver and Vice Chairman Dyer voted "Aye". Commissioner Dunne abstained.

PUBLIC INPUT

Reginald Durant, Forge Pond resident thanked the Board for the flooring replacement in the hallways and the sidewalk repair. He asked about the status of building a shelter attached to the side door and the pitching of the sidewalk ramp, which were topics he brought up in the past. Mr. Naszimento said he was working on other alternatives for residents to see when their waiting for their rides and the sidewalk ramp is to code for the handicap, so not much more could be done. Mr. Durant also asked if the dog bag station could be moved closer to the sidewalk and if a flyer could go out regarding proper emergency pull cord practice. Mr. Naszimento said the emergency pull cord is explained on move in and is also explained in the new tenant packet that is given out on move in day. Mr. Durant also asked if Forge Pond could get a new handicap accessible dumpster. Mr. Naszimento said he would look into that.

PUBLIC INPUT

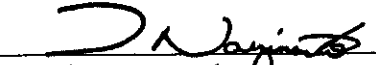
Commissioner Dunne and Cynthia DelCastillo, a Forge Pond resident, pointed out there is a light pole out in the Forge Pond parking lot and the Drive Slow sign light is out. Mr. Naszimento said he will take a look when the meeting was over and have that fixed.

Ms. Beverly Mendez, resident of the National Church Services/Chambers Bridge Residence asked if we could do anything about her water in her apartment. She said it leaves a residue all over her body and hair. She said she attended their meeting and nothing has been done. Mr. Naszimento said he would call the Director and speak with her about it, however we do not manage or have any type of control over that building.

Commissioner Russell thanked everyone for their input. She also added that she spoke with the Chairman and that as the Board has done in the past, once again we will be donating \$1,000 to the Church of Epiphany for their Thanksgiving Feast. Epiphany Church not only prepares a Thanksgiving meal; they also deliver it to our resident's doors.

Adjournment:

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Dunne and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7PM.



Jacob C. Naszimento,
Executive Director/Secretary