

MINUTES
Regular Meeting
October 24, 2022

The regular meeting of the Housing Authority of the Township of Brick was held on October 24, 2022 at 6:30pm at the George Conway Community Room.

The meeting was called to order by Chairman Jampel at 6:30 PM.

The meeting began with the reading of the Sunshine Law statement.

Upon Roll Call those present were:

Commissioner Russell
Commissioner Mammano

Commissioner Linkin
Chairman Jampel

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Commissioners Dunne, Oliver and Vice Chairman Dyer were absent.

Upon salute to the Flag, Chairman Jampel asked for a moment of silence for those in need.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on August 29, 2022 was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

Chairman Jampel thanked Nancy Nicholson for joining the meeting remotely to take the minutes. He said she is certainly missed and loved as indicated in the video the residents made. Chairman Jampel wished her a speedy recovery.

EXECUTIVE DIRECTOR REPORT

The Executive Director read his monthly report to commissioners and residents in attendance. The Elevator Maintenance contract was discussed and Mr. Naszimento noted that he had to re-advertise since he did not receive any proposals and the contract expires 10/31/22. The attorney, Mr. Brady recommended extending the current contract until the new contract can be awarded to the lowest responsible bidder at the November meeting. Mr. Naszimento was also pleased to announce that a contract has been signed for the paving of ovation way. He and Chambers Bridge Residence/National Church Services have been working on this project for several years and work will begin in the next week or so.

TREASURER'S REPORT

Chairman Jampel read the treasurers report for those present.

Mr. Naszimento reminded the board that that there was not a meeting in September so these are two months' worth of bills

Motion to approve Section 8 payment checks #31431 through #31447/#31448 and Direct Deposit payments #4490 through #4575/#4576 through #4662, BHA operating payment checks #26314 through #26316/#26317, through #26320, BHCDC RAD Operating Payment Checks #2351 through #2381/#2382 through #2412, and Tenant Escrow Account checks #128 through #129/#130, and Tenant Service Account (BBQ) check #3185 through #3187 was made by Commissioner Mammano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Resolution #2022-17 amending the smoking policy.

Mr. Brady explained that this was already discussed at a prior meeting however this resolution makes it more formal. In regards to the smoking policy the added language to regarding the use of marijuana for medical or recreational use is also prohibited indoors needed to be incorporated into the current smoking policy. Motion to amend the smoking policy was made by Commissioner Linkin and seconded by Commissioner Mammano. Upon roll call, all Commissioners voted "Aye".

Resolution #2022-18 authorization to sign Intra-fi agreement.

Mr. Naszimento said he had a meeting with Nina from Lakeland Bank and this resolution was needed. After a brief discussion Motion to approve was made by Commissioner Mammano and seconded by Commissioner Linkin. Upon roll call, Commissioners Russell, Linkin and Mammano voted "Aye". Chairman Jampel abstained.

PUBLIC INPUT

No public input

CLOSED SESSION

Resolution #2022-19 authorizing the meeting be closed to the public for the purpose of discussing and/or reviewing matters exempt under the open public meetings act; specifically, for the purpose of discussing employment contract with the Executive Director, Jake Naszimento; Action may or may not be taken upon return to regular open session.

Mr. Brady noted that Mr. Naszimento was given a rice notice, that his employment contract would be discussed. Motion to close the meeting to the public was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioner voted "Aye".

The meeting was closed to the public at 6:47PM.

Motion to open the meeting to the public was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call all Commissioners voted "Aye". The meeting was opened to the public at 7:09PM.

Resolution #2022-20 authorizing the execution of an employment contract with Jacob Naszimento for the position of Executive Director.

Motion authorizing the execution of an employment contract with Jacob Naszimento for the position of Executive Director was made by Chairman Jampel and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Adjournment:

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:11PM.



Jacob C. Naszimento,
Executive Director/Secretary