

**MINUTES**  
**Regular Meeting**  
**August 29, 2022**

The regular meeting of the Housing Authority of the Township of Brick was held on August 29, 2022 at 6:30pm at the George Conway Community Room.

Commissioner Russell was asked to chair the meeting since the Chairman was attending the meeting virtually and the Vice Chairman was absent. The meeting was called to order by Commissioner Russell at 6:30 PM.

The meeting began with the reading of the Sunshine Law statement.

**Upon Roll Call those present were:**

Commissioner Russell	Commissioner Mammano
Commissioner Dunne	Chairman Jampel (virtual)
Commissioner Linkin (virtual)	

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Commissioner Oliver and Vice Chairman Dyer were absent.

Upon salute to the Flag, Commissioner Russell asked for a moment of silence for those in need.

**APPROVAL OF MINUTES**

Motion to approve the open session minutes from the Board of Commissioners meeting held on July 25, 2022 was made by Commissioner Dunne and seconded by Commissioner Mammano. Upon roll call, all Commissioners voted "Aye".

Motion to approve the closed session minutes from the Board Meeting held on July 25, 2022 was made by Commissioner Dunne and seconded by Commissioner Mammano. Upon roll call, all Commissioners Mammano, Dunne, Linkin and Chairman Jampel voted "Aye". Commissioner Russell abstained because did not attend this closed session meeting.

**EXECUTIVE DIRECTOR REPORT**

The Executive Director read his monthly report to commissioners and residents in attendance.

**TREASURER'S REPORT**

Mr. Naszimento read the treasurers report for those present.

Motion to approve Section 8 payment checks #31412 through #31430 and Direct Deposit payments #4404 through #4489, BHA operating payment checks #26311 through #26313, BHCDC RAD Operating Payment Checks #2215 through #2350, and Tenant Escrow Account checks #126 through #127, was made by Commissioner Mammano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

## OLD BUSINESS

No old business to discuss.

## NEW BUSINESS

Resolution #2022-14 renewing of membership in the Joint Insurance Fund.

Mr. Naszimento explained for those in attendance that this is our insurance carrier and how the Joint Insurance Fund comprises of several different housing authorities and municipalities. He noted that by grouping all together in this Fund creates better rates for us and this is done every three years. Motion to approve the renewing of membership in the Joint Insurance Fund was made by Commissioner Mammano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Resolution #2022-15 amending authorized signatories to checks for Provident Bank.

Mr. Naszimento said this is a house keeping issue, we had two former Commissioners still listed as check signers and we needed to have them removed and updated with the new check signers to have the ability to manage the funds in this particular account with this particular bank.

Resolution #2022-16 authorizing the submission certification for the Section 8 Management Assessment System (SEMAP)

Mr. Naszimento explained for those in attendance that this is an annual resolution that comprises of all our recertification's, failed unit inspections and other gathered information that is required for us to submit to HUD on an annual basis. Motion to approve submission certification for the Section 8 Management Assessment System (SEMAP)

Mr. Brady brought to the Boards attention new business regarding the smoking policy and adding the use of marijuana for medical or recreational use is also prohibited indoors. He spoke about the US Circuit Court which upheld the smoking ban indoors and how we needed to incorporate this language into our policy. He said the office will send the new policy to the Board for review and it could be discussed and passed at our next meeting.

## PUBLIC INPUT

Motion to open the meeting to the public for comment was made by Commissioner Mammano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Commissioner Russell ask those in attendance if they had any comments or concerns.

Mr. Reginald Durant, Forge Pond resident asked if further consideration will be done to enclose the side entrance, so people could wait the bus or other car services indoors. Mr. Naszimento said that he will discuss with the Building and Grounds Committee. Mr. Durant also said the sidewalk ramp for handicap at Forge Pond is very steep and most senior residents have a hard time using walkers on that type of incline. Mr. Naszimento said he will look at the spot Mr. Durant is referring to after the Board Meeting.

Ms. Alice Drake, Forge Pond resident asked if we could put a handicap plate on the back door. Mr. Naszimento said that shouldn't be a problem and he will discuss with maintenance.

Ms. Cynthia Lombardo, George Conway resident asked if we would consider putting internet in the library. Mr. Naszimento said this will be considered but there is no guarantee that this will be a service we will supply or are required to supply to our residents.

Ms. Judy Henry, George Conway resident asked if we could repair the intercom system so they could announce when there is a food delivery or event going on in the community room. Mr. Naszimento explained how that system is obsolete and we do have a robo call system in place however we reserve the system for Emergencies. After a lengthy discussion Mr. Naszimento said it is not an unreasonable request and that we will look into it further.

Ms. Linda Cicchetto, George Conway resident said fans in apartment don't work. Mr. Naszimento said that is a work order and she should call in the morning.

Ms. Sally Smedile, Forge Pond resident asked if meetings will be broadcast virtual for people that can't make it to the meetings. Mr. Naszimento said no.

Ms. Florence Oppenheimer, George Conway resident said that the sidewalk in front of George Conway is crumbling and really needs to be fixed because of people using canes and walkers. Mr. Naszimento, said he would check that out and discuss with the Building and Grounds Committee for repairs.

Ms. Jennifer Stewart, George Conway resident, said people are not throwing their garbage out correctly. Mr. Naszimento said we will hang more signs up.

There being none, motion to close the public input portion of the meeting was made by Commissioner Mammano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

**Adjournment:**

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Mammano and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:10PM.



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Jacob C. Naszimento,  
Executive Director/Secretary