

MINUTES
Virtual Meeting
NOVEMBER 23, 2020

The regular meeting of the Housing Authority of the Township of Brick was held on November 23, 2020 at 6:30 PM virtually hosted by Zoom.

The meeting was called to order by Chairman Jampel at 6:30 PM.
The meeting began with the reading of the Sunshine Law statement.

Upon Roll Call those present were:

Commissioner Russell	Commissioner Mammano
Commissioner Linkin	Vice Chairman Dyer
Commissioner Dunne	Chairman Jampel
Commissioner Oliver	

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on October 26, 2020 was made by Commissioner Dunne and seconded by Commissioner Linkin. Upon roll call, Commissioners Russell, Linkin, Dunne, Mammano and Chairman Jampel voted "Aye". Commissioner Oliver and Vice-Chairman Dyer abstained since they were absent from that meeting.

EXECUTIVE DIRECTOR REPORT

The Executive Director gave monthly report to commissioners and residents in attendance and highlighted all efforts and procedures the Housing Authority has taken in regards to the COVID-19 Virus. There was a discussion regarding the laundry machines. Commissioner Linkin asked why the current vendor wasn't being receptive. Mr. Naszimento explained that our current vendor and new vendor need to coordinate when old machines will be removed and the new vendor installs. He also added he was quite confident that it would be within the first two weeks of December. Commissioner Russell inquired about the audit of outlets connected to the generators in George Conway and asked if that had to be done in David Fried as well. Mr. Naszimento said no because the David Fried buildings are connected to the Forge Pond generator.

TREASURER'S REPORT

Vice-Chairman Dyer read the treasurers report for those in attendance.

Motion to approve Section 8 payment checks #30970 through #30987 and Direct Deposit payments #2574 through #2666, BHA operating payment checks #26227 through #26231, BHCD RAD Operating Payment Checks #1663 through #1697 was made by Commissioner Dunne and seconded by Commissioner Mammano. All Commissioners voted "Aye" to approve all payment vouchers.

OLD BUSINESS

None to report.

NEW BUSINESS

Resolution #2020-22 Certifying review and authorizing submission of the annual independent audit to the local finance board of the State of New Jersey.

Chairman Jampel introduced Mr. Richard Larsen from the firm Novogadic & Company. Mr. Larsen reviewed the audit for the fiscal year ending 6/30/2020 with the Board and explained how he met with the Finance Committee prior to tonight's meeting. He highlighted the breakdown of the audit and noted compliance wise the Brick Housing Authority is the best you could ask for and is maintain a high liquidity. Mr. Larsen also said that it was a great decision to convert to RAD to protect the account reserves against possible future recapture from HUD. He also thanked the staff for their professionalism and for the excellent job in providing the requested documents. Chairman also thanked the staff and Mr. Furlong who answers questions that the Board may have. Motion to authorize submission of the annual independent audit to the local finance board of the State of New Jersey was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye"

Resolution #2020-23 amending authorized signatories to checks.

Mr. Naszimento informed the board that we need this resolution specifically for Provident Bank because there are old board members listed on the Provident Banks records. After a brief discussion, motion to amend authorized signatories to checks was made by Commissioner Oliver and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

Motion to enter into Public Portion Input was made by Commissioner Dunne and second by Commissioner Russell.

Ann Selk, David Fried said she sees people outside of the Fried building congregating without mask on. Mr. Naszimento reiterated that we are following the rules and regulations that has been set in place by our Governor and that if tenants outside can socially distance then masks aren't necessary.

Lydia Schroeder, Forge Pond said she is looking forward to the community garden being redone. Mr. Naszimento explained that he is planning on cleaning up the back area of Forge Pond and redesigning the garden in the spring.

Motion to close the public portion of the meeting was made by Commissioner Dunne and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Dunne and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:10 PM.



Jacob C. Naszimento,
Executive Director/Secretary