

MINUTES
Regular Meeting
FEBRUARY 24, 2020

The regular meeting of the Housing Authority of the Township of Brick was held on February 24, 2020 at 6:30 PM at the Forge Pond Community Room, 151 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Chairman Jampel at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Oliver	Commissioner Russell
Commissioner Dunne	Vice Chairman Dyer
Commissioner Linkin	Chairman Jampel

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Absent from the meeting was Commissioner Mammano.

Chairman Jampel explained how the Board members get appointed. He announced that our State appointment Stephen Scaturro term has expired and that our new DCA appointment is Emma Mammano. Chairman Jampel thanked Commissioner Scaturro for his dedication to the Housing Authority Board of Commissioners noting his many years of service.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on January 27, 2020 was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, Commissioners Oliver, Russell, Linkin and Chairman Jampel voted "Aye". Commissioner Dunne and Vice Chairman Dyer abstained, since they did not attend this meeting.

EXECUTIVE DIRECTOR REPORT

The Executive Director gave monthly report to commissioners and residents in attendance and highlighted all completed and future projects. Chairman Jampel asked for follow up on a Forge Pond residents request to have an enclosure built. Mr. Naszimento said he is working with the architect on several different improvements at Forge Pond the enclosure being one of them.

Chairman Jampel welcomed the new PBV Coordinator, Holly Cwiklinski and asked that she tell those in attendance about herself. Ms. Cwiklinski, a lifelong resident of Brick highlighted her employment history and her excitement to joining the staff of the Brick Housing Authority.

TREASURER'S REPORT

Vice Chairman Dyer read the treasurers report for those in attendance.

Motion to approve Section 8 payment checks #30781 through #30807 and Direct Deposit payments #1747 through #1833 was made by Commissioner Dunne and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA operating payment checks #26195 through #26196 was made by Commissioner Dunne and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHCDC RAD Operating Payment Checks #1411 through #1436 was made by Vice Chairman Dyer and seconded by Commissioner Dunne. Upon roll call, Commissioners Russell, Oliver, Dunne and Vice Chairman Dyer voted "Aye". Commissioner Linkin voted "Aye" on all except check #1420 which he abstained. Chairman Jampel voted "Aye" on all except check #1425 which he abstained.

Motion to approve BHCDC Tenant Escrow/Security check #67 was made by Commissioner Russell and seconded by Commissioner Linkin. Upon roll call, all Commissioners voted "Aye".

COMMITTEE REPORT

None to report

OLD BUSINESS

None to report

NEW BUSINESS

- Resolution **2020-4** authorizing the payment of accrued sick leave benefits to certain employees.

Chairman Jampel said this resolution is being tabled and removed from the agenda until the finance committee could meet and discuss.

- Resolution **2020-5** amending the Authority's Section 8 Admin Plan/PBV Chapter.

Mr. Naszimento explained the changes to the Section 8 Admin plan. Motion to approve Resolution #2020-2 was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

Several residents of Forge Pond expressed their concern about the Extermination process in their building. Mr. Naszimento explained the process and the cost for extermination.

Ms. Judy Henry, George Conway resident thanked the Board and Mr. Naszimento for the new floor in the Community Room. She also mentioned that the new hire Holly Cwiklinski is a wonderful addition to an already great staff. She noted how nice it is to see Holly smiling all the time.

Mr. Ken Garrigan, Forge Pond resident asked if the Housing Authority can shampoo the carpets in the hallways. Mr. Naszimento said he would look into renting a machine or hiring a company that would shampoo the hallway carpets at Forge Pond.

Mr. Domenic Renzi, Forge Pond resident asked for an update on laundry machines. Mr. Naszimento explained that once the contract expires the housing authority may look into purchasing machines. Mr. Renzi asked if more money can be allocated from those funds for the purpose of buying flowers and sprucing up Forge Pond. Mr. Naszimento said that is one of the benefits of the Housing Authority owning the laundry room machines opposed only getting a small portion of the proceeds from renting the equipment. Mr. Renzi also asked about the bronze sign that used to hang in the hallway? He believes it is in the room next to mailboxes. Mr. Naszimento said he will look in the room and if he finds the sign will have it hung back up.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Linkin and seconded by Vice Chairman Dyer. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:35 PM.



Jacob C. Naszimento,
Executive Director/Secretary