

MINUTES
Regular Meeting
February 25, 2019

The regular meeting of the Housing Authority of the Township of Brick was held on February 25, 2019 at 6:30 PM at the Forge Pond Community Room, 151 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Vice Chairman Dyer at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Gedrich (via phone)	Commissioner Dunne
Commissioner Russell	Vice Chairman Dyer
Commissioner Scaturro	

Also present were Jacob Naszimento, Executive Director and Terry Brady, Board Attorney.

Vice Chairman Dyer said Chairman Jampel was absent due to attending the birth of his second grandchild.

APPROVAL OF MINUTES

Motion to approve the open session minutes from the Board of Commissioners meeting held on January 28, 2019 was made by Vice Chairman Dyer and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye".

EXECUTIVE DIRECTOR REPORT

Executive Director gave monthly report to commissioners and residents in attendance and highlighted all completed and future projects.

TREASURER'S REPORT

Vice Chairman Dyer read the report for those present.

Motion to approve Section 8 Direct Deposit payment checks #30462 through #30486 and Direct Deposit payments #695 through #784 was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA operating payment checks #26147 through #26151 was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHDC RAD Operating Payment Checks #955 through #979 was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve BHA Tenant Security check #49 through #50 was made by Commissioner Scaturro and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

COMMITTEE REPORT

Diana Partusch announced upcoming events and services that are available to the residents of the Brick Housing Authority.

OLD BUSINESS

None to report.

NEW BUSINESS

Resolution 2019-3 Amending the Authority's Section 8 Administrative Plan.

Mr. Naszimento discussed why it was necessary to amend the Authority's Section 8 Plan to incorporate the RAD verbiage. He also noted that in the next few months after reviewing other sections of the Section 8 Administrative Plan there will be a need to approve a new updated Administrative Plan. Commissioner Russell asked how often should the plan be updated? Mr. Naszimento said not very often, however the once currently being used is very outdated. Motion to approve amending the Authority's Section 8 Administrative Plan to incorporate the RAD verbiage was made by Commissioner Russell and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye".

Resolution 2019-4 authorizing the payment of accrued sick leave benefits to certain employees.

Mr. Brady explained that in accordance with the Collective Bargaining Agreement, employees may submit in writing a request to cash in some accrued sick time. Motion to approve was made by Commissioner Dunne and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye".

There was a Building and Grounds Discussion on Water Infiltration Project with quotes from two A/E firms for the Board to review. After a lengthy discussion it was decided that this will be revisited within the next couple of weeks.

PUBLIC INPUT

Ms. Diana Partusch, Forge Pond resident said that smoking in the apartments is still happening and getting worse. She asks that the Board of Commissioners have more input in putting a stop to this. Mr. Brady said that there is a policy already in place.

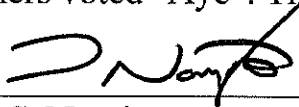
Ms. Christa Dondero, George Conway resident said people are still smoking under the awning at George Conway and it comes into her apartment window. She also said that she had a toilet overflow and maintenance did not clean up the mess, just snaked the toilet and left. Mr. Naszimento said he will follow up on the work order and discuss with maintenance.

Mr. Ken Garrigan, Forge Pond resident thanked Mr. Naszimento and the Board for all they have done for the Authority. He also asked for an update on the smoking pavilions. Mr. Naszimento explained that structures will be built but he has to find a more affordable solution since the original pavilions were too costly.

Ms. Nancy George, Forge Pond resident asked when the regulators on the showers hot and cold water will be fixed. Mr. Naszimento said call the office to get on the list for the repairs when the parts come in.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Scaturro and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:07 PM.



Jacob C. Naszimento,
Executive Director/Secretary