

Authority Budget of:
BRICK HOUSING AUTHORITY

State Filing Year

2021

For the Period:

July 1, 2021

to

June 30, 2022

www.brickha.org
Authority Web Address

ADOPTED COPY



Community Affairs

Division of Local Government Services



2021 (2021-2022) HOUSING AUTHORITY BUDGET

Certification Section

2021 (2021-2022)

BRICK

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2021 TO JUNE 30, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Gwert CPA, RMA Date: 7/7/2021

2021 (2021-2022) PREPARER'S CERTIFICATION

BRICK


(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	THOMAS FURLONG, CPA		
Title:	FEE ACCOUNTANT		
Address:	470 HIGHWAY 79, SUITE 2 MORGANVILLE, NJ 07751		
Phone Number:	732-591-2300	Fax Number:	732-591-2525
E-mail address	thomasfurlongcpa@gmail.com		

2021 (2021-2022) APPROVAL CERTIFICATION

BRICK

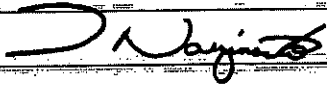
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the BRICK Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 26TH day of APRIL, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	jacob@brickha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.brickha.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ The budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

JACOB C. NASZIMENTO

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature

**2021 (2021-2022) HOUSING AUTHORITY BUDGET
RESOLUTION
BRICK
(Name)**

FISCAL YEAR: FROM: 07-1-2021 TO: 06-30-2022

WHEREAS, the Annual Budget and Capital Budget for the BRICK Housing Authority for the fiscal year beginning, 07-01-2021, and ending, 06-30-2022, has been presented before the governing body of the BRICK Housing Authority at its open public meeting of 4-26-2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5,475,450, Total Appropriations, including any Accumulated Deficit if any, of \$ 5,106,062 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 190,906 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the BRICK Housing Authority, at an open public meeting held on 4-26-2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the BRICK Housing Authority for the fiscal year beginning, 07-1-2021 and ending, 06-30-2022, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the BRICK Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 6-28-2021.

[Signature]
(Secretary's Signature)

4/26/2021
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	

Note Fill in the name of Each Commissioner and indicate their recorded Vote

RON JAMPOL
RICHARD DYER
KATHY RUSSELL
EMMA MAMMANO
BETH OLIVER
THOMAS LINKIN
PETER DUNNE

X	X
X	
X	
X	
X	
X	

2021 (2021-2022) ADOPTION CERTIFICATION

BRICK

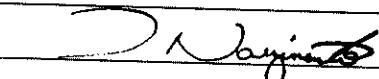
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the BRICK Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 28TH day of, JUNE, 2021.

Officer's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	jacob@brickha.org		

2021 (2021-2022) ADOPTED BUDGET RESOLUTION
Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

BRICK
(Name)
HOUSING AUTHORITY

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

WHEREAS, the Annual Budget and Capital Budget/Program for the BRICK Housing Authority for the fiscal year beginning 07-1-2021, and ending, 06-30-2022 has been presented for adoption before the governing body of the BRICK Housing Authority at its open public meeting of 6-28-2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 5,475,450, Total Appropriations, including any Accumulated Deficit, if any, of \$ 5,106,062 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 190,906 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of BRICK Housing Authority, at an open public meeting held on 6-28-2021 that the Annual Budget and Capital Budget/Program of the BRICK Housing Authority for the fiscal year beginning, 07-1-2021 and, ending, 06-30-2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

6/28/2021
(Date)

Governing Body

Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Note Fill in the name of Each Commissioner and indicate their recorded Vote

RON JAMPEL
RICHARD DYER
KATHY RUSSELL
EMMA MAMMANO
BETH OLIVER
THOMAS LINKIN
PETER DUNNE

X
X
X
X
X
X
X

X

2021 (2021-2022) HOUSING AUTHORITY BUDGET

Narrative and Information Section

2021 (2021-2022) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

BRICK

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each **Revenues and Appropriations**. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each **revenue and appropriation** changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD). SEE ATTACHED

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. Example would be effect on a recession in the economy on the housing Authority NONE

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- Housing Authorities cannot transfer Unrestricted Net Position (i.e.: to balance the County/Municipality budget, etc.). NONE

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.T.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASE 75).

PHA budgets a surplus each year to help reduce the GASB 68 & 75 liabilities. It is anticipated the liabilities will be completely funded in less than 15 years.

**BRICK HOUSING AUTHORITY
VARIANCES IN EXCESS OF 10%
JUNE 30TH, 2022**

Revenue:

Laundry Commissions-(-70.5%)-PHA decided not to collect its own Laundry commissions and opted to contract this service out.

Interest-(-50%) Lower interest rates and decreased reserves resulted in lower interest earnings

Appropriations:

Admin Salary & Wages-(+37%) PHA has contracted to employ an Executive Director

Admin Fringe Benefits-(+11.8%) - Same as above

Misc Admin-(-43.9%) – PHA has decided to hire an ED and eliminate interlocal agreement with Secaucus

Equipment-(-77.5%) – PHA had budgeted for purchase of washing machines in 6/30/21 operating budget

HOUSING AUTHORITY CONTACT INFORMATION

AUTHORITY CONTACT INFORMATION

2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	BRICK HOUSING AUTHORITY		
Federal ID Number:	22-1838663		
Address:	165 CHAMBERS BRIDGE ROAD		
City, State, Zip:	BRICK	NJ	08723
Phone: (ext.)	732-920-9400	Fax:	732-920-7604

Preparer's Name:	THOMAS FURLONG		
Preparer's Address:	470 HIGHWAY 79, SUITE 2		
City, State, Zip:	MORGANVILLE	NJ	07751
Phone: (ext.)	732-591-2300	Fax:	732-591-2525
E-mail:	thomasfurlongcpa@gmail.com		

Chief Executive Officer:(1)	JACOB C. NASZIMENTO		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	732-920-9400	Fax:	732-920-7604
E-mail:	jacob@brickha.org		

Chief Financial Officer:(1)	RHODA LI		
(2) Or person who performs these functions under another Title			
Phone: (ext.)	732-920-9400	Fax:	732-920-7604
E-mail:	rli@brickha.org		

Name of Auditor:	RICHARD LARSEN		
Name of Firm:	NOVOGRADAC & COMPANY, LLP		
Address:	1433 HOOPER AVENUE, SUITE 329		
City, State, Zip:	TOMS RIVER	NJ	08753
Phone: (ext.)	732-503-4257	Fax:	732-341-1424
E-mail:	rich.larsen@novoco.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

BRICK

(Name)

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 10
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: 547,062
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority))
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? no If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)
yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? no If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? no
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? no
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? noIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority, the name of the entity and relationship to the individual or family member, the amount paid, and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. no If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly-sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). See Attached

10. PHA/RAD Employees are all unionized so salaries are determined based on the negotiations between PHA/RAD and the Union.

Question 10

The Executive Director will become an employee of the Brick Township Housing Authority. His compensation will be determined by the Board of Commissioners based on his performance evaluation and comparables in the industry.

- 11) Did the Authority pay for meals or catering during the current fiscal year? no If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel no
 - b. Travel for companions no
 - c. Tax indemnification and gross-up payments no
 - d. Discretionary spending account no
 - e. Housing allowance or residence for personal use no
 - f. Payments for business use of personal residence no
 - g. Vehicle/auto allowance or vehicle for personal use no
 - h. Health or social club dues or initiation fees no
 - i. Personal services (i.e., maid, chauffeur, chef) no
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? no If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? no If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? n/a If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? no If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e., sewer overflow, etc.)? no If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? no If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? no If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

Brick Housing Authority
General Ledger
Financial Periods: July 2020 To April 2021

Filter Criteria Includes: 1) Program: Section 8 Voucher, 2) Project: All Projects, 3) Account No.: 4150.01.000 To 4150.01.000, 4) Account Type: All, 5) Order By: Date,
6) Show Details: Yes

Date	Comp.	Doc #	Check #	Doc Ref	Description	Amount	Balance
4150.01.000 Travel							
07/01/20					Beginning Balance		0.00
07/21/20	Vendor	7-21-20	30911	(V) Michelle Rosenthal	Reimbursed travel expenses	54.05	
					Current Period Total		54.05
09/01/20					Beginning Balance		54.05
08/28/20	Vendor	8/28/20	30945	(V) Michelle Rosenthal	Reimburse travel expenses for	108.10	
					Current Period Total		108.10
10/01/20					Beginning Balance		162.15
10/20/20	Vendor	10/20/20	30966	(V) Michelle Rosenthal	Travel reimbursement for	67.85	
					Current Period Total		67.85
11/01/20					Beginning Balance		230.00
11/18/20	Vendor	Nov 2020	30987	(V) Michelle Rosenthal	Reimburse travel expenses for	27.60	
					Current Period Total		27.60
12/01/20					Beginning Balance		257.60
12/21/20	Vendor	12/21/20	31004	(V) Michelle Rosenthal	Travel reimbursement for S8	50.60	
					Current Period Total		50.60
02/01/21					Beginning Balance		308.20
02/16/21	Vendor	2/16/21	31043	(V) Michelle Rosenthal	Travel reimbursement for S8	34.72	
					Current Period Total		34.72
03/01/21					Beginning Balance		342.92
03/25/21	Vendor	March 2021	31063	(V) Michelle Rosenthal	Reimburse travel expenses for	45.36	
					Current Period Total		45.36
					Ending Balance		388.28

Printed Report

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

BRICK

(Name)

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- c) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- d) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: ~~(Use the Most Recent W-2 available 2019 or 2020.~~ The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period July 1, 2021 to June 30, 2022
 Brick Township Housing Authority

Reportable Compensation from Authority (W-2/1099):

Name	Title	Average Hours per Week Dedicated to Position	Position			Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former									
1. Ron J. Jirapet	Chairman	5 X	X				None				None					0
2. Richard Dyer	Vice Chair	5 X	X				None				0 Board of Ed.	Office	35			0
3. Kathy Russell	Commissioner	5 X	X				None				0 None					0
4. Emma Mammiano	Commissioner	5 X	X				None				0 None					0
5. Beth Oliver	Commissioner	5 X	X				None				0 None					0
6. Thomas Linkin	Commissioner	5 X	X				None				0 None					0
7. Peter Dunne	Resident Commissioner	5 X	X				None				0 Secaucus H.A.	Deputy Executive Director	20	75,909		75,909
8. Jacob Naszimento	Executive Director	20	X	X			None				0					0
9																0
10																0
11																0
12																0
13																0
14																0
15																0
Total																75,909

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Brick Township Housing Authority
For the Period July 1, 2021 to June 30, 2022

Inout: X - in Box Below IF this Page is Non-Applicable.

	Annual Cost		# of Covered Members (Medical & Rx)	# of Covered Members (Medical & Rx)	Total Cost Estimate Proposed Budget	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget							
Active Employees - Health Benefits - Annual Cost									
Single Coverage	2	\$ 9,805	2	2	\$ 19,610	\$ 9,519	\$ 19,038	\$ 572	3.0%
Parent & Child	1	17,550	1	1	17,550	17,039	17,039	511	3.0%
Employee & Spouse (or Partner)	2	19,609	2	2	39,218	19,038	38,076	1,142	3.0%
Family	2	27,354	2	2	54,708	26,557	53,114	1,594	3.0%
Employee Cost Sharing Contribution (enter as negative -)					(35,050)		(34,988)	(1,062)	3.0%
Subtotal	7		7	7	95,036		92,279	2,757	3.0%
Commissioners - Health Benefits - Annual Cost									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0		0	0					#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage	2	4,368	2	2	8,736	4,241	8,482	254	3.0%
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)	1	14,178	1	1	14,178	13,765	13,765	413	3.0%
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	3		3	3	22,914		22,247	667	3.0%
Subtotal	5		5	5	22,914		22,247	667	3.0%
GRAND TOTAL									
	10		10	10	\$ 117,950		\$ 114,526	\$ 3,424	3.0%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer In Box) YES
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer In Box) YES

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Brick Township Housing Authority
For the Period July 1, 2021

June 30, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

**Legal Basis for Benefit
(check applicable items)**

	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached					
Total liability for accumulated compensated absences at beginning of current year \$:					

The total Amount Should agree to most recently issued audit report for the Authority.

BRICKTOWN HOUSING AUTHORITY
ACCRUED COMP. ABSENCES
JUNE 30, 2020

EMPLOYEE	HOURLY RATE	SICK LEAVE	SICK LEAVE ACCRUAL	VACATION	VACATION ACCRUAL	TOTAL	PHA	SEC 8
Rosenthal	34.69	86.00	2,983.34	17.50	607.08	3,590	0	3,590
Li	35.78	384.00	13,739.52	215.00	7,692.70	21,432	12,859	8,573
Esposito	46.70	45.00	2,101.50	294.15	13,736.81	15,838	15,838	0
Garigliano	21.62	42.00	908.04	42.00	908.04	1,816	1,816	0
Nilan	33.94	408.00	13,847.52	274.00	9,299.56	23,147	23,147	0
Meagher	36.43	152.00	5,537.36	139.50	5,081.99	10,619	0	10,619
Owikinski	21.39	16.00	342.24	16.00	342.24	684	548	137
McCall	18.19	62.00	1,127.78	73.50	1,336.97	2,465	2,465	0
E. Jones	16.38	18.00	294.84	62.50	1,023.75	1,319	1,319	0
Nicholson	40.44	355.00	14,356.20	228.50	9,240.54	23,597	14,158	9,439
		1,568.00	55,238.34	1,362.65	49,269.66	104,508	72,150	32,358

Current(1)	13,809.59	49,269.66	7,995	5,519	2,475
Non Current	41,428.76				
			112,503	77,669	34,834
	55,238.34	49,269.66			

(1)-25% for all employees

	PHA	Sec 8
Current	39,951	27,954
Non Current	37,719	6,879
Total	77,669	34,834

Initials	Date
Approved by	
Prepared by	

BHA
Accrued Comp Abs
6130120

4120,00,000

Schedule of Shared Service Agreements

021 to
Brick Township Housing Authority

June 30, 2022

July 1, 2021

For the Period

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2021 (2022) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Brick Township Housing Authority
July 1, 2021 to June 30, 2022

For the Period

	FY 2022 Proposed Budget				FY 2020-2021		%	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Adopted Budget	Proposed vs. Adopted	Increase (Decrease) Proposed vs. Adopted
REVENUES								
Total Operating Revenues	\$	\$	\$ 3,189,860	\$	2,257,630	\$ 5,447,490	\$	121,630 2.3%
Total Non-Operating Revenues			1,420	26,540	27,960	55,910	(27,950)	-50.0%
Total Anticipated Revenues			3,191,280	2,284,170	5,475,450	5,381,770	93,680	1.7%
APPROPRIATIONS								
Total Administration			318,690	428,920	747,610	697,560	50,050	7.2%
Total Cost of Providing Services			2,792,840	1,367,100	4,159,940	4,094,010	65,930	1.6%
Total Principal Payments on Debt Service In Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	56,202	54,450	1,752	3.2%
Total Operating Appropriations			3,111,530	1,796,020	4,963,752	4,846,020	117,732	2.4%
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	67,890	69,642	(1,752)	-2.5%
Total Other Non-Operating Appropriations				74,420	74,420	72,960	1,460	2.0%
Total Non-Operating Appropriations				74,420	142,310	142,602	(292)	-0.2%
Accumulated Deficit								#DIV/0!
Total Appropriations and Accumulated Deficit			3,111,530	1,870,440	5,106,062	4,988,672	117,440	2.4%
Less: Total Unrestricted Net Position Utilized								#DIV/0!
Net Total Appropriations			3,111,530	1,870,440	5,106,062	4,988,622	117,440	2.4%
ANTICIPATED SURPLUS (DEFICIT)	\$	\$	\$ 79,750	\$ 413,730	\$ 369,388	\$ 393,148	\$ (23,760)	-6.0%

Brick Township Housing Authority

For the Period July 1, 2021 to June 30, 2022

F-Z

Prior Year Adopted Revenue Schedule

Brick Township Housing Authority

FY 2020.2021 Adopted Budget

OPERATING REVENUES

Rental Fees

Homebuyers' Monthly Payments
Dwelling Rental
Excess Utilities
Non-Dwelling Rental
HUD Operating Subsidy
New Construction - Acc Section 8
Voucher - Acc Housing Voucher
Total Rental Fees

Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
			979,560	\$ 979,560
			1,209,300	1,209,300
		3,066,000		3,066,000
		3,066,000	2,188,860	5,254,860

Other Revenue (List)

Laundry Commissions
Portable Admin/Fraud Fees
Section 8 Fees
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Type in (Grant, Other Rev)
Total Other Revenue

			44,000	44,000
		27,000		27,000
		27,000	44,000	71,000
		3,093,000	2,232,860	5,325,860

Total Operating Revenues

NON-OPERATING REVENUES

Other Non-Operating Revenues (List)

Capital Fund Operations
Type in
Type in
Type in
Type in
Type in

Other Non-Operating Revenues

Interest on Investments & Deposits

Interest Earned
Penalties
Other

		2,840	53,070	55,910
		2,840	53,070	55,910
		2,840	53,070	55,910

Total Interest

Total Non-Operating Revenues

TOTAL ANTICIPATED REVENUES

\$	\$	\$ 3,095,840	\$ 2,285,930	\$5,381,770
----	----	--------------	--------------	-------------

Appropriations Schedule

Brick Township Housing Authority
For the Period: July 1, 2021 to June 30, 2022

FY 2022 Proposed Budget

					FY 2020,2021 Adapted Budget	\$ Increase (Decrease) Proposed vs. Adapted	% Increase (Decrease) Proposed vs. Adapted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations All Operations
OPERATING APPROPRIATIONS							
Administration							
Salary & Wages			195,400	161,680	\$ 357,080	\$ 260,630	\$ 96,450 37.0%
Fringe Benefits			99,140	127,190	226,330	202,430	23,900 11.8%
Legal				16,000	16,000	16,000	- 0.0%
Staff Training			2,000	6,000	8,000	8,000	- 0.0%
Travel			1,900	8,100	10,000	10,000	- 0.0%
Accounting Fees			6,300	18,900	25,200	24,000	1,200 5.0%
Auditing Fees			3,200	9,800	13,000	12,500	500 4.0%
Miscellaneous Administration*			10,750	81,250	92,000	164,000	(72,000) -43.9%
Total Administration			318,690	428,920	747,610	697,560	50,050 7.2%
Cost of Providing Services							
Salary & Wages--Tenant Services			20,620	2,290	22,910	22,910	- 0.0%
Salary & Wages--Maintenance & Operation				281,750	281,750	272,150	9,600 3.5%
Salary & Wages--Protective Services							#DIV/0!
Salary & Wages--Utility Labor							#DIV/0!
Fringe Benefits			17,720	73,730	91,450	92,200	(750) -0.8%
Tenant Services				10,500	10,500	10,500	- 0.0%
Utilities				486,500	486,500	472,000	14,500 3.1%
Maintenance & Operation				357,300	357,500	336,000	21,500 6.4%
Protective Services							#DIV/0!
Insurance			12,000	108,000	120,000	110,000	10,000 9.1%
Payment in Lieu of Taxes (PILOT)				23,330	23,330	24,750	(1,420) -5.7%
Terminal Leave Payments							#DIV/0!
Collection Losses				1,000	1,000	1,000	- 0.0%
Other General Expense			2,500		2,500	2,500	- 0.0%
Rents			2,740,000		2,740,000	2,650,000	90,000 3.4%
Extraordinary Maintenance							#DIV/0!
Replacement of Non-Expendible Equipment				22,500	22,500	100,000	(77,500) -77.5%
Property Betterment/Additions							#DIV/0!
Miscellaneous COPS*							#DIV/0!
Total Cost of Providing Services			2,792,840	1,367,100	4,159,940	4,094,010	65,930 1.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	56,202	54,450	1,752 3.2%
Total Operating Appropriations			3,111,530	1,796,020	4,963,752	4,846,020	117,732 2.4%
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	67,890	69,642	(1,752) -2.5%
Operations & Maintenance Reserve							#DIV/0!
Renewal & Replacement Reserve				74,420	74,420	72,960	1,460 2.0%
Municipality/County Appropriation							#DIV/0!
Other Reserves							#DIV/0!
Total Non-Operating Appropriations				74,420	142,310	142,602	(292) -0.2%
TOTAL APPROPRIATIONS			3,111,530	1,870,440	5,106,062	4,988,622	117,440 2.4%
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT			3,111,530	1,870,440	5,106,062	4,988,622	117,440 2.4%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							#DIV/0!
Other							#DIV/0!
Total Unrestricted Net Position Utilized							#DIV/0!
TOTAL NET APPROPRIATIONS			3,111,530	1,870,440	5,106,062	4,988,622	117,440 2.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ 155,576.50 \$ 89,801.00 \$ 248,187.60

Prior Year Adopted Appropriations Schedule

Brick Township Housing Authority

FY 2020-2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages		\$ 173,100	\$ 87,530	\$	260,630
Fringe Benefits		99,290	103,140		202,430
Legal			16,000		16,000
Staff Training		2,000	6,000		8,000
Travel		1,900	8,100		10,000
Accounting Fees			24,000		24,000
Auditing Fees		3,000	9,500		12,500
Miscellaneous Administration*		37,500	126,500		164,000
Total Administration		316,790	380,770		697,560
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services		4,580	18,330		22,910
Salary & Wages - Maintenance & Operation			272,150		272,150
Salary & Wages - Protective Services					
Salary & Wages - Utility Labor					
Fringe Benefits		13,630	78,570		92,200
Tenant Services			10,500		10,500
Utilities			472,000		472,000
Maintenance & Operation			336,000		336,000
Protective Services					
Insurance		10,000	100,000		110,000
Payment in Lieu of Taxes (PILOT)			24,750		24,750
Terminal Leave Payments			1,000		1,000
Collection Losses		2,500			2,500
Other General Expense		2,650,000			2,650,000
Rents					
Extraordinary Maintenance			100,000		100,000
Replacement of Non-Expendible Equipment					
Property Betterment/Additions					
Miscellaneous COPS*					
Total Cost of Providing Services		2,680,710	1,413,300		4,094,010
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	54,450
Total Operating Appropriations		2,997,500	1,794,070		4,846,020
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	69,642
Operations & Maintenance Reserve			72,960		72,960
Renewal & Replacement Reserve					
Municipality/County Appropriation					
Other Reserves					
Total Non-Operating Appropriations			72,960		142,602
TOTAL APPROPRIATIONS		2,997,500	1,867,030		4,988,622
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT		2,997,500	1,867,030		4,988,622
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation					
Other					
Total Unrestricted Net Position Utilized					
TOTAL NET APPROPRIATIONS	\$	- \$	- \$	2,997,500 \$	1,867,030 \$ 4,988,622

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$	-	\$	-	\$	149,875.00	\$	89,703.50	\$	242,301.00
--------------------------------------	----	---	----	---	----	------------	----	-----------	----	------------

Debt Service Schedule - Principal

Brick Township Housing Authority

If Authority has no debt X this box

☐

Fiscal Year Ending In

	Adopted Budget Year 2020,2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	Total Principal Outstanding
Tax Exempt Bonds	\$ 54,450	\$ 56,202	\$ 58,009	\$ 59,697	\$ 61,793	\$ 63,779	\$ 65,829	\$ 1,802,953	\$ 2,168,262
Type In Issue Name									
Type In Issue Name									
Type In Issue Name									
TOTAL PRINCIPAL	54,450	56,202	58,009	59,697	61,793	63,779	65,829	1,802,953	2,168,262
LESS: HUD SUBSIDY									
NET PRINCIPAL	\$ 54,450	\$ 56,202	\$ 58,009	\$ 59,697	\$ 61,793	\$ 63,779	\$ 65,829	\$ 1,802,953	\$ 2,168,262

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A

If no Rating type In Not Applicable

Debt Service Schedule - Interest

Brick Township Housing Authority

If Authority has no debt X this box

	Fiscal Year Ending In						Total Interest Payments
	Proposed Budget Year 2022	2023	2024	2025	2026	2027	
Tax Exempt Bonds	67,890	66,084	64,395	62,299	60,283	58,263	438,227
Type In Issue Name							817,441
Type In Issue Name							
Type In Issue Name							
TOTAL INTEREST	67,890	66,084	64,395	62,299	60,283	58,263	438,227
LESS: HUD SUBSIDY							
NET INTEREST	\$ 67,890	\$ 66,084	\$ 64,395	\$ 62,299	\$ 60,283	\$ 58,263	\$ 438,227
							\$ 817,441

June 30, 2022

FY 2022 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Operations	Total All
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)						
Less: Invested in Capital Assets, Net of Related Debt (1)			\$ (684,651)	4,611,119	\$ 3,926,468	
Less: Restricted for Debt Service Reserve (1)				1,705,550	1,705,550	
Less: Other Restricted Net Position (1)			16,462	3,086,099	3,102,561	
Total Unrestricted Net Position (1)			(701,113)	(180,530)	(881,643)	
Less: Designated for Non-Operating Improvements & Repairs						
Less: Designated for Rate Stabilization						
Less: Other Designated by Resolution						
Plus: Accrued Unfunded Pension Liability (1)			445,145	864,104	1,309,249	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)			899,888	1,746,840	2,646,728	
Plus: Estimated Income (Loss) on Current Year Operations (2)			98,340	418,900	517,240	
Plus: Other Adjustments (attach schedule)						
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET			742,260	2,849,314	3,591,574	
Unrestricted Net Position Utilized to Balance Proposed Budget						
Unrestricted Net Position Utilized in Proposed Capital Budget						
Appropriation to Municipality/County (3)						
Total Unrestricted Net Position Utilized in Proposed Budget						
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$	\$	\$ 742,260	\$ 2,849,314	\$ 3,591,574	

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit. If not already detailed in the budget narrative section.

2021 (2021-2022)

BRICK

(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 (2021-2022) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

BRICK

(Name)

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

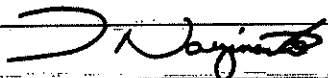
☒ enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the BRICK Housing Authority, on the 26TH day of JUNE, 2021.

OR

☐ enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	jacob@brickha.org		

2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

BRICK Housing Authority

(Name)

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?
The local municipality is provided a copy of the 5 Year Plan for review and approval.
2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?
YES
3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?
20 YEARS
4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)
N/A
5. Have the current capital projects been reviewed and approved by HUD?
YES

Add additional sheets if necessary.

Proposed Capital Budget

Brick Township Housing Authority
For the Period July 1, 2021 to June 30, 2022

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management						
Type in Description	\$					
Type in Description						
Type in Description						
Type in Description						
Total						
Section 8						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
Housing Voucher						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
Other Programs						
Forge Pond RAD						
Conway RAD	190,906		190,906			
Fried RAD						
Type in Description						
Total	190,906		190,906			
TOTAL PROPOSED CAPITAL BUDGET	\$ 190,906	\$	\$ 190,906	\$	\$	\$

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Brick Township Housing Authority
For the Period July 1, 2021 to June 30, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
Public Housing Management							
Type in Description	\$	\$					
Type in Description							
Type in Description							
Type in Description							
Total							
Section 8							
Type in Description							
Type in Description							
Type in Description							
Type in Description							
Total							
Housing Voucher							
Type in Description							
Type in Description							
Type in Description							
Type in Description							
Total							
Other Programs							
Forge Pond RAD	458,668		\$104,990	\$117,121	\$233,566	\$2,991	
Conway RAD	684,940	190,906			78,111	7,616	408,307
Fried RAD	177,010		81,653		24,926	23,539	46,892
Type in Description							
Total	1,320,618	190,906	186,643	117,121	336,603	34,146	455,199
TOTAL	\$ 1,320,618	\$ 190,906	\$ 186,643	\$ 117,121	\$ 336,603	\$ 34,146	\$ 455,199

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Brick Township Housing Authority

For the Period

July 1, 2021

to

June 30, 2022

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management						
Type in Description	\$					
Type in Description						
Type in Description						
Type in Description						
Total						
Section 8						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
Housing Voucher						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
Other Programs						
Forge Pond RAD	458,668		\$ 458,668			
Conway RAD	684,940		684,940			
Fried RAD	177,010		177,010			
Type in Description						
Total	1,320,618		1,320,618			
TOTAL	\$ 1,320,618	\$ -	\$ 1,320,618	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 1,320,618					
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

State of New Jersey
Department of Community Affairs
Division of Local Government Services
PROPOSED INTRODUCED HOUSING AUTHORITY BUDGET
INTRODUCED BUDGET TRANSMITTAL PACKAGE

Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.* Check the box of each item to indicate that it is included in budget or has been completed.

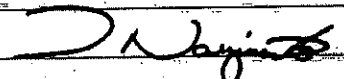
Proposed Introduced Authority Budget Document

- ☒ 2 copies of the Introduced budget document that includes all pages completed
 - ☒ Authority Name and Fiscal Year are filled in
 - ☒ Signature blocks on Pages C-2, C-3, and C-4 are filled in along with title, address, e-mail address, phone number and fax number.
 - ☒ Page C-5 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote
- Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total).**

- ☒ Page C-5 Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution
- ☒ Page C-5 Authority Budget Resolution is signed with original handwritten signature
- ☒ Budget Narrative (N Pages) and Information Section is complete (All items answered or indicated N/A)
- ☒ Pages N-6 and F-8 applicable amounts agree to the most recent issued audit report of the Authority
- ☒ Sheets not completed have an explanation on them (Such as Authority has no Debt Service)

Introduced Capital Budget (Page CB-1 through CB-5)

- ☒ Authority Name and Fiscal Year are filled in
- ☒ Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number and proper Box Checked off (Top Box 1 Have a Capital Budget or Bottom Box 2 Don't have a Capital Budget)
- ☒ Page CB-2-- has all questioned answered or an explanation why question does not apply
- ☒ Page CB-5—Balance Check amount equals Zero

Official's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address:	jacob@brickn.org		