# Authority Budget of: BRICK HOUSING AUTHORITY

State Filing Year For the Period:

2021

July 1, 2021

to

June 30, 2022

www.brickha.org
Authority Web Address

**ADOPTED COPY** 



Division of Local Government Services

# 2021 (2021-2022) HOUSING AUTHORITY BUDGET Certification Section

# 2021 (2021-2022)

# BRICK (Name)

# HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2021 TO JUNE 30, 2022

### For Division Use Only

# CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By:	Date:	
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# CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Caul D. Court CPA RMADate: 7/7/2021

# 2021 (2021-2022) PREPARER'S CERTIFICATION

# BRICK (Name)

# HOUSING AUTHORITY BUDGET

FISCAL YEAR:

FROM:

07-01-2021

TO:

06-30-2022

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth, and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

	, <del>, , , , , , , , , , , , , , , , , , </del>	1	,	
Preparer's Signature:	Jun	لسط		The second secon
Name:	THOMAS FUR	LONG,	CPA	
Title:	FEE ACCOUN	TANT		
Address:	470 HIGHWAY	79, SU	ITE 2	
	MORGANVIL	LE, NJ C	7751	
Phone Number:	732-591-2300		Fax Number:	732-591-2525
E-mail address	thomasfurlongc	pa@gma	ail.com	·

# 2021 (2021-2022) APPROVAL CERTIFICATION

# BRICK (Name)

# HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2021 TO: 06-30-2022

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the BRICK Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 26<sup>TH</sup> day of APRIL 2021

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:	1 - Nay	نستخ	
Name:	JACOB C. NASZIM	ENTO	
Title:	EXECUTIVE DIREC	CTOR	
Address	165 CHAMBERS BI	RIDGE ROAD	
	BRICK, NJ 08723	Annual Agreement of the Control of t	
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	jacob@brickha.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	n either an Internet website or a webpage on the municipality's or county's Ir	nternet
All authorities shall mainta	n either an Internet website of a webpage on the manney-	iority's
website. The purpose of the	website or webpage shall be to provide increased public access to the author website or webpage shall be to provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the author website of the provide increased public access to the provide increased public access to the author website of the provide increased public access to the public access to the provide increased public access to the provide increased public access to the provide increased public access to the public access to the provide increased public access to the provide increased public access to the access to the access to the provide increased public access to the access to the access to the provide increased public access to the access to t	ority's
operations and activities. N	J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's compliance	e with
website at a minimum for	ublic disclosure. Check the boxes below to certify the Authority's compliance	
N.J.S.A. 40A:5A-17.1.		
	grant and animal mission and responsibilities	
x A description	of the Authority's mission and responsibilities	
<del></del> -	or the current fiscal year and immediately preceding two prior years	
information (	ant Comprehensive Annual Financial Report (Unaudited) or similar financial Similar information are items such as Revenue and Expenditures Pie Chart formation that would be useful to the public in	ts or 1
	ng the finances/budget of the Authority)	
The complet immediately	(All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal ye	ar and
body of the a jurisdiction	y's rules, regulations and official policy statements deemed relevant by the gove uthority to the interests of the residents within the authority's service area or	
Notice poste setting forth	I pursuant to the "Open Public Meetings Act" for each meeting of the Authority he time, date, location and agenda of each meeting	's
The approve	d minutes of each meeting of the Authority including all resolutions of the boar- tees, for at least three consecutive fiscal years	d and
The name, nexercises day	ailing address, electronic mail address and phone number of every person who to-day supervision or management over some or all of the operations of the	
corporation preceding fi	meys, advisors, consultants and any other person, firm, business, partnership, or other organization which received any remuneration of \$17,500 or more during the callyear for any service whatsoever rendered to the Authority.	
It is hereby certified by t	ne below authorized representative of the Authority that the Authority's welve complies with the minimum statutory requirements of N.J.S.A. 40A:5A-ch of the above boxes signifies compliance.	osite or <u>17.1</u> as
Name of Officer Certifying	THE CODE OF THE STATE OF THE ST	

Page C-4

Title of Officer Certifying compliance

Signature

# 2021 (2021-2022) HOUSING AUTHORITY BUDGET RESOLUTION

(Name)

TO: 06-30-2022 07-1-2021 FISCAL YEAR: FROM: WHEREAS, the Annual Budget and Capital Budget for the BRICK Housing Authority for the fiscal year beginning, 07-01-2021, and ending, 06-30-2022 has been presented before the governing body of the BRICK Housing Authority at its open public meeting of \_\_\_4-26-2021 \_\_\_\_\_; and WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5.475.450 including any Accumulated Deficit if any, of \$ 5,106.062 and Total Unrestricted Net Position utilized of WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 190,906 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$\_\_\_\_\_\_ and WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law. NOW, THEREFORE BE IT RESOLVED, by the governing body of the BRICK Housing Authority, at an open public meeting held on 4.26-2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Housing Authority for the fiscal year beginning, 07-1-2021 and ending, BRICK is hereby approved; and 06-30-2022 BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and BE IT FURTHER RESOLVED, that the governing body of the BRICK Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 6-28-2021 1/26/2021 (Secretary's Signature) Recorded Vote Governing Body Abstain Absent Aye Nay Member: Note Fill in the name of Each Commissioner and indicate their recorded Vote X RON JAMPEL RICHARD DYER KATHY RUSSELL EMMA MAMMANO BETH OLIVER

Page C-5

THOMAS LINKIN PETER DUNNE

# 2021 (2021-2022) ADOPTION CERTIFICATION

### **BRICK**

(Name)

# HOUSING AUTHORITY BUDGET

FISCAL YEAR:

FROM:

07-01-2021

TO:

06-30-2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the <u>BRICK</u> Housing Authority, pursuant to <u>N.J.A.C. 5:31-2.3</u>, on the <u>28<sup>TH</sup></u> day of, <u>JUNE</u>, <u>2021</u>.

Officer's Signature:	1 Dan	1	
Name:	JACOB C. NASZIME	ENTO	
Title:	EXECUTIVE DIREC	TOR	
Address:	165 CHAMBERS BR	<del></del>	
	BRICK, NJ 08723	<i>-</i>	
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	jacob@brickha.org		132-720-7004

# 2021 (2021-2022) ADOPTED BUDGET RESOLUTION

Important -- The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

# **BRICK**

(Name)

# HOUSING AUTHORITY

				~	
FISC	CAL YEAR:	FROM:	07-01-2021	TO:	06-30-2022
WHEREAS, the Annual Bud beginning <u>07-1-2021</u> , ar BRICK Housing Authorit					Authority for the fiscal year ore the governing body of the
WHEREAS, the Annual Budg in the same amount and title which have been approved by					of revenue and appropriation amendments thereto, if any,
WHEREAS, the Annual Budge including any Accumulated De \$; and	et as presented for eficit, if any, of \$_	adoption reflec 5,106,062	ts Total Revenues of \$ and Total Un	5,475,4 restricted N	50 , Total Appropriations, let Position utilized of
WHEREAS, the Capital Budge Total Unrestricted Net Position	et as presented for a planned to be uti	adoption refle	cts Total Capital Appro	opriations o	of \$ <u>190,906</u> and
NOW, THEREFORE BE IT RI held on <u>6-28-2021</u> that the year beginning, <u>07-1-2021</u> purposes stated; and					
BE IT FURTHER RESOLVED item of revenue and appropriation amendments thereto, if any, when the second					
(Secretary's Signature)		·	. 6	38/3	1021
Governing Body Member: Note Fill in the name of E	Recorded Vot Aye ach Commissid	Nav	(Da Abstain Absent icate their recorded	te) 1 Vote	
RON JAMPEL RICHARD DYER KATHY RUSSELL EMMA MAMMANO BETH OLIVER THOMAS LINKIN PETER DUNNE	×××××××××××××××××××××××××××××××××××××××		X		

Page C-7

# 2021 (2021-2022) HOUSING AUTHORITY BUDGET Narrative and Information Section

# 2021 (2021-2022) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

(Name)

# AUTHORITY BUDGET

FISCAL YEAR:

FROM:

07-01-2021

TO:

06-30-2022

Answer all questions below. Attach additional pages and schedules as needed.

- 1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD). SEE ATTACHED
- 2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. Example would be effect on a recession in the economy on the housing Authority NONE
- 3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A
- 4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- Housing Authorities cannot transfer Unrestricted Net Position (i.e.: to balance the County/Municipality budget, etc.). NONE
- 5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (NTSA, 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).

PHA budgets a surplus each year to help reduce the GASB 68 & 75 liabilities. It is anticipated the liabilities will be completely funded in less than 15 years.

#### BRICK HOUSING AUTHORITY VARIANCES IN EXCESS OF 10% JUNE 30<sup>TH</sup>, 2022

#### Revenue:

Laundry Commissions-(-70.5%)-PHA decided not to collect its own Laundry commissions and opted to contract this service out.

Interest-(-50%) Lower interest rates and decreased reserves resulted in lower interest earnings

Appropriations:

Admin Salary & Wages-(+37%) PHA has contracted to employ an Executive Director

Admin Fringe Benefits-(+11.8%) - Same as above

Misc Admin-(-43.9%) - PHA has decided to hire an ED and eliminate interlocal agreement with Secaucus

Equipment-(-77.5%) – PHA had budgeted for purchase of washing machines in 6/30/21 operating budget

# HOUSING AUTHORITY CONTACT INFORMATION AUTHORITY CONTACT INFORMATION 2021 (2021-2022)

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

Name of Authority:	BRICK HOUSING AUTHORI	TY		
Federal ID Number:	22-1838663			
Address:	165 CHAMBERS BRIDGE RO	ĀD	- <del></del>	·
City, State, Zip:	BRICK		NJ	08723
Phone: (ext.)	732-920-9400	Fax:	732-9	20-7604
Preparer's Name:	THOMAS FURLONG	***		
Preparer's Address:	470 HIGHWAY 79, SUITE 2		· · · · · · · · · · · · · · · · · · ·	
City, State, Zip:	MORGANVILLE		NJ	07751
Phone: (ext.)	732-591-2300	Fax:	732-5	591-25 <u>25</u>
E-mail:	thomasfurlongcpa@gmail.com	1		
Phone: (ext.) E-mail:	ns these functions under another Title 732-920-9400 jacob@brickha.org	Fax	732-92	0-7604
Chief Financial Officer:	(1) RHODA LI			-
(2) Or person who perfor	ns these functions under another Tit	e		
Phone: (ext.)	732-920-9400 Fax	c: 732	2-920-760	4
E-mail:	rli@brickha.org	C amiliar to the base base are a way a day be	dia	
	DYCTTA DD Y A DOEN!	<u></u>		
Name of Auditor:	RICHARD LARSEN	ን <u>ለ እ</u> ተፕፖ	manada (100 modume 6	
Name of Firm:	NOVOGRADAČ & COMI			
Address:	1433 HOOPER AVENUE,	SUITE 325		
City, State, Zip?	TOMS RIVER	Tr Lines will	NJ	08753
Phone: (ext.)	732-503-4257	Fax:	732-34	1-1424
E-mail;	rich.larsen@novoco.com	100 pm 100 to 100 to 100 pm		

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

06-30-2022 TO: 07-01-2021 FROM: FISCAL YEAR: Answer all questions below completely and attach additional information as required. 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: 547,062 3) Provide the number of regular voting members of the governing body. 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for 4) Provide the number of alternate voting members of the governing body: 0 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? no If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority. 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://www.state.nj.us/dea/divisions/dlgs/resources/fds.html before answering) If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file. 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key \_If "yes," attach a list of those employees or highest compensated employees? individuals, their position, the amount receivable, and a description of the amount due to the 8) Was the Authority a party to a business transaction with one of the following parties: a. A current or former commissioner, officer, key employee, or highest compensated employee? b. A family member of a current or former commissioner, officer, key employee, or highest compensated c. An entity of which a current or former commissioner, officer, key employee, or highest compensated If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority, the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process. 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, amounty, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. no If "yes," attach a description of 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: I) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2). See Attached

Page N-3 (1 of 2)

Page N-3 (3 of 2)

PHA/RAD Employees are all unionized so salaries are determined based on the negotiations between PHA/RAD and the Union. \0-i

e)

Page N-3 (1 of 2)

#### Question 10

The Executive Director will become an employee of the Brick Township Housing Authority. His compensation will be determined by the Board of Commissioners based on his performance evaluation and comparables in the industry.

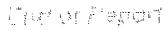
If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? ves If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed. 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority? a. First class or charter travel b. Travel for companions no c. Tax indemnification and gross-up payments no d. Discretionary spending account no e. Housing allowance or residence for personal use no f. Payments for business use of personal residence no g. Vehicle/auto allowance or vehicle for personal use no noh. Health or social club dues or initiation fees i. Personal services (i.e. maid, charffeur, chef) no If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended. 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? \_ yes "no," attach an explanation of the Authority's process for reinbursing employees and commissioners for expenses: (If your authority does not allow for reimbursements indicate that in answer) 15) Did the Anthority make any payments to current or former commissioners or employees for If "yes," attach explanation including amount paid. 16) Did the Authority make any payments to corrent or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? BO If "yes," attach explanation including amount paid. 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? 11/2 If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt) 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified. 19) Did the Authority receive any notices of times or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.; sewer overflow, If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment. 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? \_\_\_\_\_no\_\_\_If "yes," sitach a description of the event or condition that resulted in the fine or assessment and indicate 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? the amount of the fine or assessment. If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

### Brick Housing Authority General Ledger

Financial Periods: July 2020 To April 2021

Filter Criteria Includes: 1):Program: Section 8 Voucher, 2) Project: All Projects, 3):Account No.: 4150.01.000 To 4150.01.000, 4) Account Type: All, 5) Order By: Date, 6) Show Details: Yes

) Show Details: Date	Comp.	Doc#	Check #	Doc Ref	Description	Amount	Balance
1150.01.000 °					and the second s	.5.	
07/01/20	i lavei				Beginning Balance		0.00
07/01/20	Vendor	7-21-20	30911	(V) Michelle Rosenthal	Reimbursed travel expenses	54,05	
07.72 1720	A CHINOL	, 2., 00		, ,	Current Period Total		54.05
09/01/20					Beginning Balance		54:05
08/28/20	Vendor	8/28/20	30945	(V) Michelle Rosenthal	Reimburse travel expenses for	108.10	
06/26/20	vendor	UZUIZO	00015	C-7 ·	Current Period Total	,	108.10
40104120					Beginning Balance	<del>-,</del>	162.15
10/01/20	Vendor	10/20/20	30965	(V) Michelle Rosenthal	Travel reimbursement for	67.85	
10/20/20	Vendor	JUIZUIZU	55545	. (-)	Current Period Total		67.85
era ina inn					Beginning Balance	:	230.00
11/01/20	315 - day	Nov. 2020	30987	(V) Michelle Rosenthal	Reimburse travel expenses for	27.60	
11/18/20	Vendor.	1404. 2020	56567	(-),	Current Period Total		27.60
1=104/00					Beginning Balance	<del>,</del>	257.60
12/01/20	Mandan	12/21/20:	31:004	(V) Michelle Rosenthal	Travel reimbursement for S8	50:60	
12/21/20	Vendor	12121120	3 1.00-	;	Current Period Total		50.60
					Beginning Balance	Ş <del>ir İstanlı</del>	308.20
02/01/21	x'a (	0446104	31043	(V) Michelle Rosenthal	Travel reimbursement for S8	34.72	
02/16/21	Vendor	2/16/21	31043	(v) interior (vice vice vice vice vice vice vice vice	Current Period Total		34.72
					Beginning Balance		342.9
03/01/21		##: D004	31063	(V) Michelle Rosenthal	Reimburse travel expenses for	45.36	
03/25/21	Vendor	March 2021	3.1003	( - A interior - 1 - 1 - 1 - 1	Current Period Total	engeram <del>ining Litera are.</del>	45.30
					Ending Balance	- :	388.2



(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

# AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

# BRICK (Name)

FISCAL YEAR:

FROM:

07-01-2021

TO:

06-30-2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed,
- Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- c) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- d) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: (Cise the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

in the state of th	Total Compensation All Public Entitles	74,909	\$ 75,909
	Estimated amount of other compensation from Other Public Entitles (fresible benefits, pension, payment in lieu of health benefits, etc.)		Vith enother Public En
	Reportabla Compensation from Other Public Erettes (W-2/ 1099)	76,909	t hold a position
	Average Hours per Week Dedicated to Positions at Other Public Entitles Lister In Column O	35 20	tựai thơt đọcs no
	Names of Other Public Entitles where Individual is an Employee or Member of the Positions held at Other Governing Body (1) Public Entitles Listed in See note below Column O	office Office Office	(4) Injert "None" in this column for each individual that does not hold a position with another Public Ently
	Names of Other Public Entitles where Individual is an Employee is Member of the Governing Body (1) See note below	A Normalia of Ed. O Normalia of Ed. O Normalia of Ed. O Normalia of Normalia of Ed. O O O O O O O O O O O O O O O O O O O	(t) insert "None" in
	Total Compensation from Authority		-
	Estimated amount of other compensation from the from the Authority (health benefits, pension, etc.)	TELEFORETHIEF THE STATE OF THE	T. T
nieton from V. kosej:	Other (sutto alloweree, expanse secount, payment, payment, lleu of health beneffs, etc.)	THE COMMENTS OF THE COMMENTS O	
ding Authority  10 con 2022  10 con 2022  Reportable Compensatio	Base Salary/ Bonus		
vnahlp Hou	Forme Highest Compensates Employee	Norte Norte Norte Norte Norte	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Brick Tou to: Employed (2)	Key Employee Office Commissions	* × ×	
10/F4; 2021	Average Hours per Week Dedicated to Position	இத்தி ஆ கு. மூ கூ கூ ஜ	The state of the s
For the Period	ig L	me Glistipation. Vice Chair Commissioner Commissioner Commissioner Commissioner Commissioner Resident Commissioner Recoultive Director	Company of a montant transfer of the second
	Name	Rendan Rethy Red Farms N. Peter Di Jacob N.	15 76 <b>1</b>

Inout- X - in Box Below IF this Page is Non-Applicable.	Bric For the Period	Brick Township Housing Authority od July 1, 2021	sing Authority 2021	c	è aunf	June 30, 2022		
		Annual Loct						
	# of Covered	Estimate per	Total Cost	# of Covered				
	Members	Employee	Estimate	Members	Annual Cost			
	(Medical & Rx)	Propased	Proposed	(Medical & Rx)	per Employee	Total Prior Year	\$ Increase	% Increase
Characters (1997) (1998) to the memory of the Characters (1998)	Proposed Budget	Budget	Budget	Current Year	Current Year	Cost	(Decrease)	(Decrease)
Active Emblovees: Fleath Benefits Annual Cost								
Single Coverage	7	\$ 1.808.	19,610	2	\$ 9,519	8E0/60 \$	\$ 572	3.0%
Parent & Child	्स	17,550			17,039	17,039		3.0%
Employee & Spouse (or Partner)	124	19,609	39,218	2	19,038	38,076	1,142	%O'E
Family	2	27,354	54,708	2	26,557	53,114	F.	3.0%
Employee Cost Sharing Contribution (enter as negative - )			(36,050)			(34,988)		3.0%
Subtotal			95,036	7		92,279	2,757	3.0%
Commissioners * Health Benefits - Annual Cost								
Single Coverage	Inu., noto	net Con	** Tarmosin Lucrosonth		1	**************************************	Lali literiani.	#DIV/01
Parent & Chlid				<del></del>		47	Ye:	#DIV/01
Employee & Spouse (or Partner)			,			P.	b	#DIV/0
Family			j.			**:	ěj	#DIV/0I
Employee Cost Sharing Contribution (enter as negative - )	The second secon		The second secon		100000000000000000000000000000000000000		)1	#DIV/0I
Subtotal	0			0		Miles Comment of the	*	#DIV/0I
Retirees Health Benefits Annual Cost								
Single Coverage	Z	4,368	8,736	Z	4,241	8,482	454	30.0%
Parent & Child			· ·			₫	ĬĖ	#DIV/01
Employee & Spouse (or Partner)	<b>~</b>	14,178	14,178	ei ·	13,765	13,765	413	3.0%
Fairniy	The second secon	1.	1			4	,	#Olv/ul
Employee Cost Sharing Contribution (enter as negative). Subtotal			22.03.4	E		52.247	3.65	#DIV/0  3.0%
The state of the s	nonnum de de la company			ich unter the parties and the control of the contro		The state of the s		
GRANDITOTAL	The second district of the second sec	O POT 197	\$	ġr:	The state of the s	\$ 114,526	\$ 3.424.	3.0%
is medical coverage provided by the SHBP (Yes or No)? (Place Answells prescription drug coverage provided by the SHBP (Yes of No)? (Place	(Place Answer In Box) or No)? (Place Answer In Box)	A TO A	<u>res</u>	Yes or No Res or No				

Note: Remember to Enfer en amount in rows for Employee Cost. Sharing

# Schedule of Accumulated Liability for Compensated Absences

Brick Township Housing Authority eriod July 1, 2021

For the Period

t

June 30, 2022

Legal Basis for Benefit

Complete the below table for the Authority's accrued liability for compensated absences.

Gross Days Compensa Individuals Eligible for Benefit beginning	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Approved Approved	noituloesä leubivibrit Jnamyolqmä Agreement
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	ingining the second			
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and in the control of				
The second secon	The state of the s	The bit section (protein) to the superior section (protein)	Carried State Stat	**************************************
The second secon				

The total Amount should agree to most recently issued audit report for the Authority

iniliali . Dale ... Approved by Prepared by

4170,00,001

Account Comp Abs

32,358

72,150

104,508

49,269.66

1,362.65

55,238,34

1,568.00

9,439

14,158

23,597

9,240.54

228.50

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10,619

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1,127.78 294.84

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# Schedule of Shared Service Agreements

June 30, 2022 Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services. **Brick Township Housing Authority** July 1, 2021 For the Perlod If No Shared Services X this Box

AMOUNT TO DE

			Comments (Enter more specifics if	Agreement Effective	Agreement	Received by/ Paid from
Name of Entity Providing Service	Name of Entity Receiving Service Type of	Type of Shared Service Provided	(papaau	Date	End Date	Authority
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# 2021 (2022) HOUSING AUTHORITY BUDGET

# Financial Schedules Section

Brick Township Housing Authority July 1, 2021 to

For the Period

June 30, 2022

							\$ Increase	% Increase
						1506 0505 73	(i)ecrease) Proposed vs	(Decrease) Pranced vs
		FY 20	FY 2022 Proposed Budget	Budget		Adopted Budget	Adopted Adopted	Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations All Operations	All Operations
REVENUES								
Total Operating Revenues	<b>€</b>	ţr.	\$ 3,189,860	\$ 2,257,630	\$ 5,447,490	\$ 5,325,860	\$ 121,630	2.3%
Total Non-Operating Revenues	jų jų	·	1,420	26,540	27,960	55,910	[27,950]	-50.0%
Total Anticipated Revenues	C	د الله المستطوع و الم	3,191,280	2,284,170	5,475,450	5,381,770	63,680	1.7%
APPROPRIATIONS								
Total Administration	₹	i)	318,690	428,920	747,610	697,560	50,050	7.2%
Total Cost of Providing Services	£	扇	2,792,840	1,367,100	4,159,940	4,094,010	066,23	1,6%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXX	56,202	54,450.	1,752	3.2%
Total Operating Appropriations	Œ	廣	* 3,111,530	1,796,020	4,963,752	4,846,020	117,732	2.4%
Total Interest Payments on Debt Total Other Non-Operating Appropriations Total Non-Operating Appropriations	XXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXX 74,420 74,420	67,890 74,420 142,310	69,642 72,960 142,602	(1,752) 1,460 (292)	-2.5% 2.0% -0.2%
Accumiulated Deficit	F1	***	\$4. 	The second secon	ile. San benedicin salam san	F. Carrent Street, Str		to/\id#
Total Appropriations and Accumulated Deficit	\$F	ą.	3;111,53Q	1,870,440	5,106,062	4,988,622	117,440	2.4%
Less: Total Unrestricted Net Position Utilized	r.		t;		H.	To the state of th	L. Lancasownia .	10/AIG#
Net Total Appropriations			3,111,530	1,870,440	5,106,062	4,988,622	117,440	2.4%
ANTICIPATED SURPLUS (DEFICIT)	\$		\$ 79,750 \$	413,730	365,238	\$ 393,148	\$ (23,760)	%0.9-

#### Revenue Schedule

Brick Township Housing Authority

For the Period

July 1, 2021

June 30, 2022

						FY 2020.2021	\$ Increase (Decrease) Proposed vs.	% Increase (Decrease) Proposed vs.
		FY 2022	Proposed &	Budget		Adopted Budget	Adapted	Adopted
	Public Housing Management	Section:8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES	775	-12-11-12-12-1				Ne man and an	darie ev	manuscripture of property a
Rental Fees					_			•
Homebuyers' Monthly Payments		And the temperature	<u> </u>		\$ :=:	\$ ₩	\$ ÷	#DIV/01
Dwelling Rental				989,830	989,830	979,560	10,270	1.0%
Excess Utilities	d .				=4·	4	7.	#DIV/01
Non-Dwelling Rental						•	<del>1</del>	#DIV/0I
HUD Operating Subsidy				1,251,300	1,251,300	1,209,300	42,000	3.5%
New Construction - Acc Section 8						m	n.	#DIV/01
Voucher - Acc Housing, Voucher			3/160/860		8,160,860	3,066,000	94,860	3.1%
Total Rental Fees	<u> </u>		24.02 SAN TO	2,241,130	5,401,990	5,254,860	147,130	2.8%
Other Operating Revenues (List)					<del>,</del> .		2300000	• 1
Laundry Commissions		- 1000 - 1000		13,000	13,000	44,000	(31,000)	-70.5%
Portable Admin/Fraud Fees			29,000	•	29,000	27,000	2,000	7.4%
Tenant Sales & Services/Late Fees	1			3,500	3,500	· · · · · · · · · · · · · · · · · · ·	3,500	#DIV/0!
Type in (Grant, Other Rev)	1			5.	, <u>;</u>	•	<del>1</del>	#DIV/0!
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Type in (Grant, Other Rev)			29,000	16,500.	45,500	71,000	(25,500)	<del>t</del>
Total Other Revenue		<u> </u>		2,257,630	5,447,490	5,325,860	121,630	2.3%
Total Operating Revenues	·		٠٥٠٥٠٠٠٠٠		<u> </u>			*
NON-OPERATING REVENUES								
Other Non-Operating Revenues (List)	, <del>,,</del>	<u>- ·</u>	<del></del>		ř.	.7		#DIV/0!
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Total Other Non-Operating Revenue	<del>第</del>	<u></u>	~ <del>5</del> -	ुर च	<del> </del>	<u>₹</u>	THE PERSON NAMED IN COLUMN TWO	
Interest on Investments & Deposits (List)			1,420	26,540	27,960	55,910	(27,950)	-50.0%
Interest Earned	1		1,420	20,540	27,900	:E,	نه. رومسر دع/	#DIV/0I
Penalties:	- Transition			,	ŧ			#DIV/01
Other	J		CANO:	interes	27,960		(27,950)	-
Total Interest				26,540 26,540	27,960	55,910	(27,950)	a.C
Total Non-Operating Revenues:		*.	7-7-				\$ 93,680	1,7%
TOTAL ANTICIPATED REVENUES	\$	\$ <del>.</del> .	\$3,191,280	> 2,284,170	\$5,475,450	\$ 5,381,770		÷

# Prior Year Adopted Revenue Schedule

**Brick Township Housing Authority** 

		FY 2020.	2021 Adopted B	udget	Maring ways and added at a good
	Public Housing		Housing		Total: All
	Management	Section 8	Voucher	Other Programs	Operations
OPERATING REVENUES					
Rental Fees					it .
Homebuyers' Monthly Payments	The state of the s			<u></u>	\$ -
Dwelling Rental				979,560	979,560
Excess Utilities					7-
Non-Dwelling Rental					ਵ
HUD Operating Subsidy	i.			1,209,300	1,209,300
New Construction - Acc Section 8					
Voucher - Acc Housing Voucher	Ų.		3,066,000		3,066,000
Total Rental Fees		*	3,066,000	2,188,860	5,254,860
Other Revenue (List)					ť
Laundry Commissions			***************************************	44,000	44,000
Portable Admin/Fraud Fees			27,000		27,000
Section 8 Fees					: "=
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Total Other Revenue	· · · · · · · · · · · · · · · · · · ·	-	27,000	44,000	71,000
Total Operating Revenues			3,093,000	2,232,860	5,325,860
NON-OPERATING REVENUES					
Other Non-Operating Revenues (List)					2
Capital Fund Operations					.45
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Other Non-Operating Revenues		,	To	· · · · · · · · · · · · · · · · · · ·	
Interest on Investments & Deposits					4
Interest Earned	1		2,840	53,070	55,910
Penalties	• •		•	•	_
Other					
Other Total Interest	<u> </u>	E <del>-</del>	2,840	53,070	55,910
Total Non-Operating Revenues			_2,840	53,070	55,910
TOTAL ANTICIPATED REVENUES	S = = = = = = = = = = = = = = = = = = =	\$ =_	\$ 3,095,840		_\$5,381,770
TOTAL MINISCIPATED NEVEROUS		Triangle and the second		12	"TANDET"F -A

#### **Appropriations Schedule**

Brick Township Housing Authority

For the Period.

July 1, 2021

to

June 30, 2022

\$ Increase

%-increase

	<u></u>	FY 2	2022 Propose	d Budget		FY 2020.2021 Adopted Budget	(Decrease) Proposed vs. Adopted	(Decrease) Proposeá vs. Adopted
	Public Housing	Cartinus 0	Housing Voucher	Other Programs	Total All Operations	Total All: Operations	All Operations	All Operations
OPERATING APPROPRIATIONS	Management	Section 8	veuchei	Other Plograms	Operations	opiji moni		7
Administration				t.				
	1	·	195,40D	161,680 \$	357,080	\$ 260,630	\$ 96,450	37.0%
Salary & Wages Fringe Benefits			99,140	127,190	226,330	202,430	23,900	11.2%
	ŀ			16,000	16,000	15,000	¥	0.0%
Legal	+		2,000	6,000	8,000	8,000	٤.	0.0%
Staff Training	· ·		1,900	B,100	10,000	10,000	<b>*</b>	0.0%
Travel			6,300	18,900	25,200	24,000	1,200	5.0%
Accounting Fees	4		3,200	9,800	13,000	12,500	500	4.0%
Auditing Fees	1		10,750	81,250	92,000.	164,000	(72,000)	-43,9%
Miscellaneous Administration*	4		318,690	428,920	747,610	697,560	50,050	7.2%
Total Administration	3-1-1-1		310,000	. 4-015-0	·····			:
Cost of Providing Services	4	,	20,620	2,290	22,910	22,910	2	0.0%
Salary & Wages - Tenant Services			10,020	281,750	281,750	272,150	9;600	3.5%
Salary & Wages - Maintenance & Operation				252,750	Ę.			#DIV/01
Salary & Wages - Protective Services				4	Γ •	· •	<del></del>	#DIV/OI
Salary & Wages - Utility Labor			17,720	73,730	91,450	92,200	(750)	-0.8%
Fringe Benefits			177720	10,500	10,500	10,500		0.0%
Tenant Services	ľ			486,500	486,500	472,000	14,500	3.1%
Utilities				357,500	357,500	336,000	21,500	6,4%
Maintenance & Operation				37,300	337,300		:5	#DIV/0l
Protective Services			47.000	100 000	120,000	±10,000	10,000	9,1%
Insurance			1:2;000	108,000	•	24,750	(1,420)	-5.7%
Payment in Lieu of Taxes (PILOT)				23,330	23,330	24,730		
Terminal Leave Payments				4 000	T 000	4 800	· ÷g	0.0%
Collection Losses				1,000	1,000	1,000	· # :	
Other General Expense	1		2;500		2,500	2,500	90,000	3.4%
Rents	1		2,740,000	1	2,740,000	2;650,000		#DIV/OI
Extraordinary: Maintenance					,~5 ***	400,000	ੋੜੋਂ: (ਤਰ ਸ਼ਖ਼ਮ)	-7.7.5%
Replacement of Non-Expendible Equipment	1			22,500	22,500	100,000	(77,500)	#DIV/0I
Property Betterment/Additions					**************************************	-	٠٠.	#DIV/OI
Miscellaneous COPS*		are all the second			. <del></del>		± - ± - ±	
Total Cost of Providing Services	and the same of th		2,792,840	- 1,367,100	4,159,940	4,094,010	65,930	1.6%
Total Principal Payments on Debt Service in Lieu of	To the second se					r4 456	4 755	3.2%
Depreciation	_XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		XXXXXXXXXX	56,202	54,450	1,752	. 3,2,78 2,4%
<b>Total Operating Appropriations</b>	<u> </u>		3,111,530	1,796,020	4,963,752	4,846,020	117,732	. 2470
NON-OPERATING APPROPRIATIONS	VI.	versens Water EV		·		** ***	te aras	2 58/
Total Interest Payments on Debt	_XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	67,890	69,642	(1,752)	2.5%
Operations & Maintenance Reserve			- ,-		<b>.</b>	± 	; <del>=</del> .	#DIV/01
Renewal & Replacement Reserve	1			74,420	74,420	72,960	1,460	2.0%
Municipality/County Appropriation	j			l	. <del>≓</del> .	4		#DIV/01
Other Reserves	Comment of the Comment of the Comment		<u> </u>	<u></u>	<u> </u>		<u>,                              </u>	#DIV/0
Total Non-Operating Appropriations	7	<i>*</i>	٠٠٠.	74,420	142,310	142,602		-0.2%
TOTAL APPROPRIATIONS	E		3,111,530	1,870,440	5,106,062	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	117,440	2.4%
ACCUMULATED DEFICIT					· · · · · · · · · · · · · · · · · · ·		. 7 <u> </u>	, #DIV/OI
TOTAL APPROPRIATIONS & ACCUMULATED						,	4.4	
DEFICIT	Eig.		3,111,530	1,870,440	5,106,052	4,988,622	117,440	2.45%
UNRESTRICTED NET POSITION UTILIZED	i							
Municipality/County Appropriation			.125	1=	10 <del>/10</del> 1	Ti	7.	#DIV/0I
Other		1-2	10				311.	#D(V/0)
Total Unrestricted Net Position Utilized	.5					T.		#DIV/0I
TOTAL NET APPROPRIATIONS	\\$°			\$ 1,870,440 \$	5,106,062	\$ 4,988,622	\$ 117,440	2.4%
* Miscellaneous line Items may not exceed 5% of t					ecthan the amount	shown below, then		
* Miscellaneous line Items may not exceed 5% of t	otal operating appr	opriations snown	pelbw, n amount	When premiumentry 2. E. east	a viatione antount			
the line item must be itemized above.		, ,	155,576.50	\$ 89,801.00 \$	248,187.60			
5% of Total Operating Appropriations	\$ "	\$ - \$	\$ 155,576.50	ל ממידמטינה ל	2401701100			

# **Prior Year Adopted Appropriations Schedule**

**Brick Township Housing Authority** 

	jet	0.2021 Adopted But	FY 202		
Total All				Public Housing	<b>!</b>
Operations	Other Programs	Housing Voucher	Section 8	Management	
					OPERATING APPROPRIATIONS
	·				Administration
260,630	87,530 \$	\$ 173,100	1		Salary & Wages
202,430	103,140	99,290	-		Fringe Benefits:
16,000	16,000				-
8,000	6,000	2,000		*	Legal
10,000	8,100	1,900			Staff Training
24,000	24,000				Travel
12,500	9,500	3,000			Accounting Fees
164,000	126,500	37,500			Auditing Fees Miscellaneous Administration*
697,560	380,770	316,790			11.00
21		4		The second secon	Total Administration
22,910	18,330	4,580	.,	17-	Cost of Providing Services
272,150	272,150	•		<u>.</u>	Salary & Wages - Tenant Services
·-					Salary & Wages - Maintenance & Operation
举.					Salary & Wages - Protective Services
92,200	78,570	13,630			Salary & Wages - Utility Labor
10,500	10,500	,-,		:	Fringe Benefits
472,000	472,000				Tenant Services
336,000	336,000				Utilities
-1					Maintenance & Operation
110,000	100,000	10,000			Protective Services
24,750	24,750	10,000		; , ,	Insurance
₩.	2,,,,,,,				Payment in Lieu of Taxes (PILOT)
1,000	1,000				Terminal Leave Payments
2,500	1,000	2,500			Collection Losses
2,650,000	T <sub>e</sub>	2,650;000			Other General Expense
<u>سارت روی در ا</u>		2,630,000			Rents
100,000	100,000				Extraordinary Maintenance
جند -	100,000				Replacement of Non-Expendible Equipment
.غير	ľ				Property Betterment/Additions
4,094,010	1,413,300	2 500 750	· · · · · · · · · · · · · · · · · · ·		Miscellaneous COPS*
4,004,020		2,680,710	· · · · · · · · · · · · · · · · · · ·		Total Cost of Providing Services
54,450	(XXXXXXXXXXXXX	***************************************	· · · · · · · · · · · · · · · · · · ·	,	Total Principal Payments on Debt Service in Lieu of
4,846,020	1,794,070	XXXXXXXXXXXXXXX	XXXXXXXXXXXX	_XXXXXXXXXXXXXXXX	Depreciation
7,070,020:-	1,7.54,070	2,997,500		<u> </u>	Total Operating Appropriations
69,642	, , , , , , , , , , , , , , , , , , ,				NON-OPERATING APPROPRIATIONS
03,042	(XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	Total Interest Payments on Debt
72,960	77.000				Operations & Maintenance Reserve
7.2,500	/2,900:				Renewal & Replacement Reserve
<b>.</b>	<u>.</u>				Municipality/County Appropriation
142 600		,- , <u></u> ,		<u></u>	
142,602		To the second se	<u>-r sy . \$40</u>	_1	
4,988,622	£,86∓,09U <u>!</u>	2,997,500			
				· 1749	
				,	
4,988,622	1,867,030	2,997,500	**************************************	<u>_</u>	•
			i i i i i i i i i i i i i i i i i i i	<u> </u>	
***		· #2	*		
	مرور ولادروان والمرور والمرور والمرور والمرور والمرور	P .7. LAB.	<u> </u>		
<u> </u>	CO COLUMN			<del></del>	
4,988,622	1,867,030 \$	\$ 2,997,500	\$	\$ -	
<u> </u>	72,960 72,960 1,867,030 1,867,030	23 24 25 25 25 25 25 25 25 25 25 25 25 25 25	4.	A	Operations & Maintenance Reserve

<sup>\*</sup> Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ 149,875.00 \$ 89,703.50 \$ 242,301.00

# Debt Service Schedule - Principal

			Brick Township Housing Authority	g Authority					
lf Autharlty has no debt X this box				Fiscal Year Ending In	ij li		1		
	Adopted Budget Year 2020, 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	Total Principal Outstanding
Tax Exempt Bonds Type in Issue Name Type in Issue Name	\$ 54,450	\$ 56,202	\$ 600'85 \$	1:	ľ	5 63,779 5	65,829 \$	1,802,953	65,829 \$ 1,802,953 \$ 2,168,262 F
TOTAL PRINCIPAL	54,450	56,202	58,009	59,697	61,793	63,779	65,829	1,802,953	2,168,262
LESS: HUD SUBSIDY NET PRINCIPAL	\$ 54,450	\$ 56,202	5 58,009	\$ 59,697 \$	61,793	\$ 63,779 \$	5 628,83	1,802,953	\$ 2,168,262
Indicate the Authority amost recent band aging and the year of the rating by ratings service.  Standa	iona iating and the year Moody's	OF THE rating by ration Fitch	igs service. Standard & Poors						
Bond Rating Year of Last Rating	N/A	N/A N/A	WAYN						
	If no	if no Rating type in Not Applicable	plicable						
The state of the s		دوارال وأوراً مثين ويسويا والمتأولة مثين ألات والمتأولة	And the second s						

# Debt Service Schedule - Interest Brick Tewnship Housing Authority

# **Net Position Reconciliation**

# Brick Townshin Housing Authority

July 1, 2021	
For the Period	

June 30, 2022

2

		FY 202	FY 2022 Proposed Budget	Budget	
	Public Housing		Housing		Total All
	Management	Section 8	Voucher	Other Programs	Operations
DTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	NAME OF TAXABLE PARTY.	E C	\$ (1584)89) \$		4,611,119 \$ 3,926,468
Less: Invested in Capital Assets, Net of Related Debt (1)		والمستعددة المستعددة	- 1 Bill Bill Bill Bill Bill Bill Bill Bi	1,705,550	1,705,550
Less: Restricted for Debt Service Reserve (1)			ž.	-	<b>.</b>
Less: Other Restricted Net Position (1)			16,462	3,086,099	ED:
Total Unrestricted Net Position (1)	HI THE SECTION OF THE	The state of the s	(701,113)	(180,530)	(881,643)
Less; Designated for Non-Operating Improvements & Repairs		:			45
Less: Designated for Rate Stabilization				e-	,00g
Less: Other Designated by Resolution					
Plus: Accrued Unfunded Pension Liability (1)			445,145	864,104	1,309,249
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	·		888,668	1,746,840	2,646,728
Plus: Estimated Income (Loss) on Current Year Operations (2)	***		98,340	418,900	517,240
Plus: Other Adjustments (attach schedule)		A CONTRACTOR OF THE PROPERTY O		GARACTE.	· · · · · · · · · · · · · · · · · · ·

TOTAL NET POSITION BEGIN Less: Invested in Capital.

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	Unrestricted Net Position Utilized to Balance Proposed Budget
--	---

Unrestricted Net Position Utilized in Proposed Capital Budget Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

3,591,574		ř.	***	7 <sup>4</sup> 1	\$ 3,591,574
2,849,314		4).	Company of the compan	Auto Company on the Company of the C	2,849,314
1	ļ. ;		1		45
742,260	The second secon	4.	3	A CONTRACT OF THE CONTRACT OF	742,260
	ž.		:	-Argental Co	<b>₩</b>
a de la company de la comp a de la company	19. (19. (19. (19. (19. (19. (19. (19. (	<b>5</b>	And the Change of the Control of the	Harry State Community of the Community o	₩.
•	ľ	46	The second of the sequence of the second of	The section of the se	477-
			4	Įŧ,	) ~ <u>,</u>

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

3) Amount may not exceed 5% of total operating appropriations, See calculation below.

(4) If Authority is projecting a deficit for <u>any</u> operation at the end of the budget period, the Authority, <u>must attack a statement explaining its plan to reduce the</u> \$ 156,972 \$ Maximum Allowable Appropriation to Municipality/County

251,938

92,156 \$

<u>deflait, including the timeline for elimination of the deflait.</u> If not already detailed in the budget narrative section.

# 2021 (2021-2022) BRICK (Name)

# HOUSING AUTHORITY CAPITAL BUDGET/ PROGRAM

# 2021 (2021-2022) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

# BRICK (Name)

FISCAL Y	EAR:	FROM:	0,7	-01-2021	TO:	06-30-2022	
[x] enter X to the left if this lit is hereby certified that the F of the Capital Budget/Program by the governing body of the	Housing approv	Authority Ca ed, pursuant	apital to <u>N</u>	Budget/Progr LA.C. 5:31-2	2, alon	g with the Annual Budget	,
			O]	3			
[ ] enter X to the left if this It is hereby certified that the g to adopt a Capital Budget /Pro following reaso	overnin	g body of the	∋. <u></u>	House	sing Au uant to	nthority have elected NOT NJ.A.C. 5:31-2.2 for the	
Officer's Signature:		$\mathcal{I}$	o i	<b>A</b>	***********		
Name:	JACO	B C. NASZI	MEN	TO			
Title:	EXEC	UTIVE DIR	ECT(	OR			
Address		HAMBERS I K, NJ 08723	BRID	GE ROAD		and an extraction of the control of	
Phone Number:	732-9	20-9400	E	Fax Number:	73	2-920-7604	
E-mail address	jacob(	abrickha.org				TOTAL TOTAL STATE OF THE STATE	

# 2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

# BRICK Housing Authority

(Name)

FISCAL YEAR:

FROM:

07-01-2021

**TO**: 06-30-2022

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

- 1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?
  The local municipality is provided a copy of the 5 Year Plan for review and approval.
- 2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?
  YES
- 3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

  20 YEARS
- 4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources) N/A
- 5. Have the current capital projects been reviewed and approved by HUD? YES

Add additional sheets if necessary.

#### **Proposed Capital Budget**

#### **Brick Township Housing Authority**

For the Period

July 1, 2021

tr

June 30, 2022

		(		nding Sources		W
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management	the state of the s					
Type in Description	<b>[</b>  \$ -	1	AND RECORDED TO	-	-	
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Total	*				#1	ora . — radamar dass.
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Total	₹.	4 F H WALL (1987)	, <i>,</i> , , , , , ,	<u></u>	725100. T	
Housing Voucher		<u> </u>	1 1 1 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
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Total	¥		<u></u>		-	
Other Programs	<u>.</u> .			+ : Hankeyte - 45		· Lane . P. 1987
Forge Pond RAD	-					
Conway RAD	190,906		190,906			
Fried RAD	*					
Type in Description	-					
Total	190,906	3	190,906		<u>.</u>	L
TOTAL PROPOSED CAPITAL BUDGET	\$ 190,906	5 =	\$ 190,906	\$ "#	\$ =	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

### **5 Year Capital Improvement Plan**

**Brick Township Housing Authority** 

For the Period

July 1, 2021

to

June 30, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
Public Housing Management							2000 2000 2000
Type in Description	\$ *	\$ ***		**************************************	rhicur-t <u>ing</u>		
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Total	<del></del>	-			72	£	1
Housing Voucher	Application and a second		- "M ( - 1)	The state of the s			
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Type in Description	ب	-	4				
Total	to the first term of the first		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	To the same of the		. عاد	
Other Programs	7	Admin and				- 32	
Forge Pond RAD	458,668	<del>u</del>	\$ 104,990	\$ 117,121 \$	233,566 \$	2,991 \$	
Conway RAD	684,940	190,906		e e e e e e e e e e e e e e e e e e e	78,111	7,616	408,307
Fried RAD	177,010	· **	81,653		24,926	23,539	46,892
Type in Description			) } 				in the second of
Total	1,320,618	190,906	186,643	117,121	336,603	34,146	455,199
TOTAL	\$ 1,320,618	\$ 190,906_	\$ 186,643	\$ 117,121 \$	336,603 \$	34,146 \$	455,199

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

### **5 Year Capital Improvement Plan Funding Sources**

#### **Brick Township Housing Authority**

For the Period July 1, 2021 to June 30, 2022

			Fu	Inding Sources		
,	Estimated Total Cost	Unrestricted Net Position Utilized	Replacement Reserve	Debt Authorization	`Capital Grants	Other Sources
Public Housing Management	" and the second	Transport of the Park of the Control	22.0	27	(	3.00
Type in Description	\$ 🗢 .	,		- 4.5 x 4 yr	Zineri da	, m.
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Total		<u></u>				
Housing Voucher		the second secon	, <u>14</u> 4-			
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Total	***************************************	<u> </u>		· _ ·		
Other Programs	The state of the s			17 ,-1		
Forge Pond RAD	458,668	1	\$ 458,668		-	
Conway RAD	684,940		684,940			ţ
Fried RAD	177,010		177,010			:
Type in Description	um;"	<b>!</b>	2.1,020			
Total	1,320,618	MANUEL CROSS CO.	1,320,618	<u> </u>	· · · · · · · · · · · · · · · · · · ·	
TOTAL	\$ 1,320,618	· \$	\$ 1,320,618	5	<del> </del>	<b>€</b> 5.7
Total 5 Year Plan per CB-4	\$ 1,320,618	The state of the s		T	T. Comments of Asserted	Total and a few management
Balance check		mount is other than zero	, verify that projec	ts listed above ma	tch projects listed	on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

### State of New Jersey Department of Community Affairs Division of Local Government Services PROPOSED INTRODUCED HOUSING AUTHORITY BUDGET ENTRODUCED BUDGET TRANSMITTAL PACKAGE

Submit all budget related materials in one package to: Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803. Check the box of each item to indicate that it is included in budget or has been completed.

#### Proposed Introduced Authority Budget Document

2 copies of the Introduced budget document that includes all pages completed [X] Authority Name and Fiscal Year are filled in  $\mathbf{x}$ Signature blocks on Pages C-2, C-3, and C-4 are filled in along with title, address, e-mail address, phone number and X fax number. Page C-5 Resolution of the Authority governing body approving the introduced budget is enclosed with recorded vote  $\mathbf{x}$ Note: Aye Votes must total a majority of the full membership of the governing body (Not including Alternates in total) Page C-5 Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution  $\mathbf{x}$ Page C-5 Authority Budget Resolution is signed with original handwritten signature  $\mathbf{x}$ Budget Narrative (N Pages) and Information Section is complete (All items answered or indicated N/A) X Pages N-6 and F-8 applicable amounts agree to the most recent issued audit report of the Authority  $\mathbf{x}$ Sheets not completed have an explanation on them (Such as Authority has no Debt Service)

#### Introduced Capital Budget (Page CB-1 through CB-5)

 $\mathbf{x}$ 

- Authority Name and Fiscal Year are filled in X Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number X
- and proper Box Checked off (Top Box 1 Have a Capital Budget or Bottom Box 2 Don't have a Capital Budget) Page CB-2- has all questioned answered or an explanation why question does not apply  $\mathbf{x}$
- Page CB-5—Balance Check amount equals Zero 図

Official's Signature:	122	<u> </u>	
Name:	JACOB C. NASZIMEN	7 B	
Titles -	EXECUTIVE DIRECT	OR	
Address:	165 CHAMBERS BRII BRICK, NJ 08723	OGE ROAD	
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address:	jacob@brickm.org	202	