

ORIGINAL

Authority Budget of:

ADOPTED COPY

BRICK HOUSING AUTHORITY

JUL 27 2019

State Filing Year

2019

ADOPTED COPY

For the Period:

July 1, 2019

to

June 30, 2020

www.brickha.org

Authority Web Address

MAY 13 2019

Department Of



**Community
Affairs**

Division of Local Government Services

Authority Budget of:

Brick Township Housing Authority

State Filing Year

2019

For the Period:

July 1, 2019

to

June 30, 2020

www.brickha.org

Authority Web Address

Department Of



Community
Affairs

Division of Local Government Services

2019 HOUSING AUTHORITY BUDGET

Certification Section

2019

BRICK

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 5/28/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 6/28/2019

2019 PREPARER'S CERTIFICATION

BRICK

(Name)

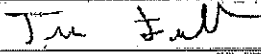
HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 7-1-2019

TO: 6-30-2020

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	THOMAS FURLONG, CPA		
Title:	FEE ACCOUNTANT		
Address:	470 HIGHWAY 79, SUITE 2 MORGANVILLE, NJ 07751		
Phone Number:	732-591-2300	Fax Number:	732-591-2525
E-mail address	thomasfurlongcpa@gmail.com		

2019 APPROVAL CERTIFICATION

BRICK

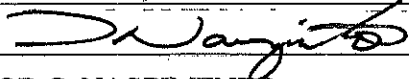
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 7-1-2019 TO: 6-30-2020

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the BRICK Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 29TH day of APRIL, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	Jacob@brickha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.brickha.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ The budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants ~~and any other person, firm, business, partnership, corporation or other organization~~ which received any remuneration of \$17,500 or more during the preceding fiscal year ~~for any service whatsoever~~ rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

JACOB C. NASZIMENTO

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature



2019 HOUSING AUTHORITY BUDGET RESOLUTION

BRICK

(Name)

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

WHEREAS, the Annual Budget and Capital Budget for the BRICK Housing Authority for the fiscal year beginning, 7/1/2019 and ending, 6/30/2020 has been presented before the governing body of the BRICK Housing Authority at its open public meeting of 4/29/2019 and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5,226,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 4,817,803 and Total Unrestricted Net Position utilized of 0 and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 164,593 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0 and

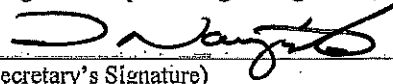
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the BRICK Housing Authority, at an open public meeting held on 4/29/2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the BRICK Housing Authority for the fiscal year beginning, 7/1/2019 and ending, 6/30/2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the BRICK Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 6/24/2019.


(Secretary's Signature)

4/29/19
(Date)

Governing Body Member:	Recorded Vote	Aye	Nay	Abstain	Absent
RON JAMPEL	X				
RICHARD DYER	X				
KATHY RUSSELL	X				
BETH OLIVER	X				
STEPHEN SCATURRO					X
PETER DUNNE	X				

2019 ADOPTION CERTIFICATION

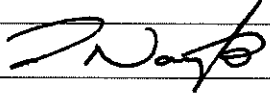
BRICK

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the BRICK Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 24TH day of JUNE, 2019.

Officer's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9400	Fax Number:	732-920-7604
E-mail address	Jacob@brickha.org		

2019 ADOPTED BUDGET RESOLUTION

BRICK

(Name)

HOUSING AUTHORITY

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

WHEREAS, the Annual Budget and Capital Budget/Program for the BRICK Housing Authority for the fiscal year beginning 7/1/2019 and ending, 6/30/2020 has been presented for adoption before the governing body of the BRICK Housing Authority at its open public meeting of 6/24/2019; and

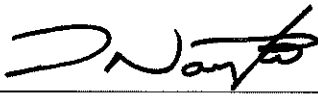
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 5,226,000, Total Appropriations, including any Accumulated Deficit, if any, of \$ 4,817,803 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 164,593 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of BRICK Housing Authority, at an open public meeting held on 6/24/2019 that the Annual Budget and Capital Budget/Program of the BRICK Housing Authority for the fiscal year beginning, 7/1/2019 and, ending, 6/30/2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

6/24/19
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
RON JAMPEL	X			
RICHARD DYER				X
KATHY RUSSELL	X			
BETH OLIVER				X
STEPHEN SCATURRO	X			
PETER DUNNE	X			

2019 HOUSING AUTHORITY BUDGET

Narrative and Information Section

**2019 HOUSING AUTHORITY BUDGET MESSAGE &
ANALYSIS
BRICK
(Name)**

AUTHORITY BUDGET

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide documentation of how the increase occurred (Example Rate Increase authorized by resolution or by HUD). See Attached.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

Rents are fixed by law so this budget will have no impact on charges to residents.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. None

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68, 45) N/A

BRICK HOUSING AUTHORITY

VARIANCES IN EXCESS OF 10%

JUNE 30TH, 2020

REVENUE:

Portable Admin/ Fraud Fees- (-21.9%) PHA are projected to administer less portable vouchers for the upcoming fiscal year.

Interest- (+31.6%) Higher interest rates resulted in higher interest earnings

APPROPRIATIONS:

Salary & Wages- Tenant Services- (+11.2%) Variance due to increase in hours for part time tenant services employee.

Fringe Benefits- Maintenance- (-32.9%) Decrease due to reduction in costs for past retiree benefits due to change in state health benefits plan.

Protective Services- (-100%) Due to the elimination of the security contract at one of the PHA buildings

HOUSING AUTHORITY CONTACT INFORMATION

2019

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	BRICK HOUSING AUTHORITY		
Federal ID Number:	22-1838663		
Address:	165 CHAMBERS BRIDGE ROAD		
City, State, Zip:	BRICK	NJ	08723
Phone: (ext.)	732-920-9400	Fax:	732-920-7604

Preparer's Name:	THOMAS FURLONG		
Preparer's Address:	470 HIGHWAY 79, SUITE 2		
City, State, Zip:	MORGANVILLE	NJ	07751
Phone: (ext.)	732-591-2300	Fax:	732-591-2525
E-mail:	thomasfurlongcpa@gmail.com		

Chief Executive Officer:	JACOB C. NASZIMENTO		
Phone: (ext.)	732-920-9400	Fax:	732-920-7604
E-mail:			

Chief Financial Officer:	NONE		
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:			
Name of Firm:	NOVOGRADAC & COMPANY, LLP		
Address:	1433 HOOPER AVENUE, SUITE 329		
City, State, Zip:	TOMS RIVER	NJ	08753
Phone: (ext.)	732-503-4257	Fax:	732-341-1424
E-mail:	richlarsen@novoco.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

BRICK
(Name)

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 12
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018)Transmittal of Wage and Tax Statements: 542,794
- 3) Provide the number of regular voting members of the governing body: 7
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? no If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dea/divisions/dlgs/resources/fds.html> before answering)
no If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file. New Commissioner Oliver was appointed 3-15-19.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? no If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee?
no
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? no
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?
noIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. no If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees.* See Attached.
- 11) Did the Authority pay for meals or catering during the current fiscal year? no If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel no
 - Travel for companions no
 - Tax indemnification and gross-up payments no
 - Discretionary spending account no
 - Housing allowance or residence for personal use no
 - Payments for business use of personal residence no
 - Vehicle/auto allowance or vehicle for personal use no
 - Health or social club dues or initiation fees no
 - Personal services (i.e.: maid, chauffeur, chef) no
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? no If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? no If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? n/a If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? no If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? no If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? no If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

10. PHA/RAD Employees are all unionized so salaries are determined based on the negotiations between PHA/RAD and the Union.

Travel Report

Question #12

Brick Housing Authority

Invoice Distribution by Payment Report for July 2018 through February 2019

Program: Section 8 Voucher Control Group Date 7/1/2018 Through 3/1/2019

Accounts From 4150.00.000 Through 4150.01.000

30247 - 7/26/2018 - Michelle Rosenthal					
Invoice Number	Invoice Date	Invoice Description	Project	Account	Amount
7/19	07/19/18	Travel reimbursement for section 8 inspection 6/20-7/18/18	Housing Choice Voucher	Travel (4150.01.000)	\$83.38
					\$83.38

30292 - 8/24/2018 - Michelle Rosenthal					
Invoice Number	Invoice Date	Invoice Description	Project	Account	Amount
082318	08/23/18	Reimburse travel expenses for S8 inspection 7/30-8/16/18	Housing Choice Voucher	Travel (4150.01.000)	\$64.85
					\$64.85

30401 - 11/16/2018 - Michelle Rosenthal					
Invoice Number	Invoice Date	Invoice Description	Project	Account	Amount
10/21/18	10/21/18	Travel reimbursement for section 8 inspection (9/5-10/18/18)	Housing Choice Voucher	Travel (4150.01.000)	\$126.44
10/24	10/24/18	Travel reimbursement for inspection 9/5-10/18/18	Housing Choice Voucher	Travel (4150.01.000)	\$126.44
10/21/18	11/13/18	Travel reimbursement for section 8 inspection (9/5-10/18/18)	Housing Choice Voucher	Travel (4150.01.000)	(\$126.44)
11/14	11/14/18	Reimburse travel expenses for section 8 inspection 10/22-11/1/18	Housing Choice Voucher	Travel (4150.01.000)	\$68.67
					\$195.11

30432 - 12/13/2018 - Michelle Rosenthal					
Invoice Number	Invoice Date	Invoice Description	Project	Account	Amount
12-13-18	12/13/18	Reimburse for S8 inspection for period 11/14-12/12/18	Housing Choice Voucher	Travel (4150.01.000)	\$147.69
					\$147.69

30458 - 1/24/2019 - Michelle Rosenthal					
Invoice Number	Invoice Date	Invoice Description	Project	Account	Amount
01/24/19	01/24/19	Travel Reimbursed for section 8 inspection 12/13-01/23/19	Housing Choice Voucher	Travel (4150.01.000)	\$82.52
					\$82.52

30484 - 2/21/2019 - Michelle Rosenthal

Invoice Number	Invoice Date	Invoice Description	Project	Account	Amount
2/21	02/21/19	Travel reimburse for S8 Inspection 1/24-2/19/19	Housing Choice Voucher	Travel (4150.01.000)	\$73.66
					\$73.66

Summary by Project

Project	Count	Amount
Housing Choice Voucher	9	\$647.21
Total Amount	9	\$647.21

Summary by Payment

Check Number - Check Date - Vendor	Count	Amount
30247 - 7/26/2018 - Michelle Rosenthal	1	\$83.38
30292 - 8/24/2018 - Michelle Rosenthal	1	\$64.85
30401 - 11/16/2018 - Michelle Rosenthal	4	\$195.11
30432 - 12/13/2018 - Michelle Rosenthal	1	\$147.69
30458 - 1/24/2019 - Michelle Rosenthal	1	\$82.52
30484 - 2/21/2019 - Michelle Rosenthal	1	\$73.66
Total Amount	9	\$647.21

Brick Housing Authority Vendor Payment History Report

Payment History From: 7/1/2018 Thru: 3/11/2019 Program: RAD Properties (BHCDG)

Check Name		SSN / TIN	Check Address		Print 1099				
Robyn Gedrich			589 Pennsylvania Ave Brick NJ 08724		No				
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Vold	Doc Total
12/13/2018	889	CHK	120418	Reimbursed for 2 nigh	12/18	Reimbursed for 2 nights	\$595.12		\$595.12
Totals For Vendor: Robyn Gedrich									\$595.12

Brick Housing Authority

Vendor Payment History Report

Payment History From: 7/1/2018 Thru: 3/11/2019 Program: RAD Properties (BHCDC)

Check Name		SSN / TIN	Check Address				Print 1009		
Tropicana Casino & Resort Atlantic City		99-9999999	2831 Boardwalk Atlantic City NJ 08401				No		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
11/07/2018	830	CHK	PO110718	2 nights hotel for Ron	11/18	2 nights hotel for Ron J	\$233.98		\$233.98
Totals For Vendor: Tropicana Casino & Resort Atlantic City									\$233.98

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

BRICK

(Name)

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019 Most recent available W-2 and 1099 should be used (2017 or 2018 Forms)(60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period July 1, 2019 to June 30, 2020
 Brick Township Housing Authority

Reportable Compensation from Authority (W-2 / 1099)																								
Name	Title	Position			Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column D	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, etc.)	Total Compensation All Public Entities			
1 Ron Lampel	Chairperson				5 X	X					None										0			
2 Richard Dyer	Vice Chair				5 X		X				None						Office	35			0			
3 Kathy Russell	Commissioner				5 X						None										0			
4 Beth Oliver	Commissioner				5 X						None										0			
5 Stephen Scaturro	Commissioner				5 X						None										0			
6 Peter Dunne	Resident Commissioner				5 X						None										0			
7 Robyn Gedrich	Commissioner				5 X						None										0			
8 Jacob Mazzamonte	Executive Director				20		X	X			0						Deputy Executive Director	20	101,927	15,000	116,927			
9																					0			
10																					0			
11																					0			
12																					0			
13																					0			
14																					0			
15																					0			
Total:															\$				\$	101,927	\$	15,000	\$	116,927

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Brick Township Housing Authority
For the Period July 1, 2019 to June 30, 2020

	# of Covered Members (Medical & Rx)		Annual Cost		Total Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx)		Annual Cost per Employee Current Year		Total Prior Year Cost		\$ Increase (Decrease)		% Increase (Decrease)	
	Proposed Budget	Employee Proposed Budget					Current Year					Cost				
Active Employees - Health Benefits - Annual Cost																
Single Coverage	1	\$ 9,898		\$ 9,898	1	\$ 9,898	1	\$ 9,657	\$ 241	2.5%						
Parent & Child	2	17,719		35,438	2	17,287	34,574	864	2.5%							
Employee & Spouse (or Partner)	1	19,798		19,798	1	19,315	19,315	483	2.5%							
Family	3	27,518		82,854	3	26,944	80,832	2,022	2.5%							
Employee Cost Sharing Contribution (enter as negative -)				(35,414)			(34,550)	(864)	2.5%							
Subtotal	7			112,574	7		109,828	2,746	2.5%							
Commissioners - Health Benefits - Annual Cost																
Single Coverage										#DIV/0!						
Parent & Child										#DIV/0!						
Employee & Spouse (or Partner)										#DIV/0!						
Family										#DIV/0!						
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!						
Subtotal	0				0					#DIV/0!						
Retirees - Health Benefits - Annual Cost																
Single Coverage	2	3,986		7,972	2	3,889	7,778	194	2.5%							
Parent & Child										#DIV/0!						
Employee & Spouse (or Partner)	1	12,098		12,098	1	11,803	11,803	295	2.5%							
Family										#DIV/0!						
Employee Cost Sharing Contribution (enter as negative -)	3			20,070	3		19,581	489	2.5%							
Subtotal	10			132,644	10		129,409	3,235	2.5%							
GRAND TOTAL																

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes

Yes

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Yes ☐ No ☐
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Yes ☐ No ☐

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Brick Township Housing Authority

July 1, 2019

June 30, 2020

Legal Basis for Benefit

The total amount should agree to most recently issued audit report for the Authority.

EMPLOYEE	SICK LEAVE ACCRUAL	VACATION ACCRUAL	TOTAL	PHA	SEC 8
Rosenthal	1,670.95	175.18	1,846	0	1,846
Li	9,425.69	5,122.00	14,548	8,729	5,819
Esposito	0.00	5,582.61	5,583	5,583	0
Hart	0.00	2,024.97	2,025	2,025	0
Nilan	10,974.30	5,471.15	16,445	16,445	0
Meagher	3,166.30	1,987.36	5,154	0	5,154
Homeny	483.85	483.85	968	774	194
McCall	342.92	1,080.21	1,423	1,423	0
Nicholson	8,729.56	4,726.92	13,456	8,074	5,383
	34,793.57	26,654.25	61,448	43,053	18,395
Payroll Taxes			4,701	3,294	1,407
TOTAL			66,149	46,347	19,802

Schedule of Shared Service Agreements

July 1, 2019 to

June 30, 2020

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2019 HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Brick Township Housing Authority
July 1, 2019 to

June 30, 2020

For the Period

	FY 2020 Proposed Budget					FY 2018-2109 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
Total Operating Revenues	\$ -	\$ -	\$ 3,025,000	\$ 2,150,200	\$ 5,175,200	\$ 4,870,650	\$ 304,550	6.3%
Total Non-Operating Revenues	-	-	4,350	46,450	50,800	38,590	12,210	31.6%
Total Anticipated Revenues	-	-	3,029,350	2,196,650	5,226,000	4,909,240	316,760	6.5%
APPROPRIATIONS								
Total Administration	-	-	322,730	373,090	695,820	651,520	44,300	6.8%
Total Cost of Providing Services	-	-	2,626,580	1,299,780	3,926,360	3,781,315	145,045	3.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	52,566	51,117	1,449	2.8%
Total Operating Appropriations	-	-	2,949,310	1,672,870	4,624,746	4,483,952	190,794	4.3%
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	71,527	72,975	(1,448)	-2.0%
Total Other Non-Operating Appropriations	-	-	-	71,530	71,530	70,130	1,400	2.0%
Total Non-Operating Appropriations	-	-	-	71,530	143,057	143,105	(48)	0.0%
Accumulated Deficit	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	-	-	2,949,310	1,744,400	4,817,803	4,627,057	190,746	4.1%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	-	-	2,949,310	1,744,400	4,817,803	4,627,057	190,746	4.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ 80,040	\$ 452,250	\$ 408,197	\$ 282,183	\$ 126,014	44.7%

Revenue Schedule

Brick Township Housing Authority
For the Period July 1, 2019 to June 30, 2020

	FY 2020 Proposed Budget			FY 2018.2109 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8 Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES						
<i>Rental Fees</i>						
Homebuyers' Monthly Payments						#DIV/0!
Dwelling Rental		958,000		958,000	976,150	(18,150) -1.9%
Excess Utilities						#DIV/0!
Non-Dwelling Rental						#DIV/0!
HUD Operating Subsidy		1,179,200		1,179,200	1,104,500	74,700 6.8%
New Construction - Acc Section 8						#DIV/0!
Voucher - Acc Housing Voucher		3,000,000		3,000,000	2,746,000	254,000 9.2%
Total Rental Fees		3,000,000	2,137,200	5,137,200	4,826,650	310,550 6.4%
<i>Other Operating Revenues (List)</i>						
Laundry Commissions			13,000	13,000	12,000	1,000 8.3%
Section 8 Fees						#DIV/0!
Portable Admin/Fraud Fees		25,000		25,000	32,000	(7,000) -21.9%
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Type in (Grant, Other Rev)						#DIV/0!
Total Other Revenue		25,000	13,000	38,000	44,000	(6,000) -13.6%
Total Operating Revenues		3,025,000	2,150,200	5,175,200	4,870,650	304,550 6.3%
NON-OPERATING REVENUES						
<i>Other Non-Operating Revenues (List)</i>						
Capital Fund Operations						#DIV/0!
Type in						#DIV/0!
Type in						#DIV/0!
Type in						#DIV/0!
Type in						#DIV/0!
Type in						#DIV/0!
Total Other Non-Operating Revenue						#DIV/0!
<i>Interest on Investments & Deposits (List)</i>						
Interest Earned		4,350	46,450	50,800	38,590	12,210 31.6%
Penalties						#DIV/0!
Other						#DIV/0!
Total Interest		4,350	46,450	50,800	38,590	12,210 31.6%
Total Non-Operating Revenues		4,350	46,450	50,800	38,590	12,210 31.6%
TOTAL ANTICIPATED REVENUES		\$ 3,029,350	\$ 2,196,650	\$ 5,226,000	\$ 4,909,240	\$ 316,760 6.5%

Prior Year Adopted Revenue Schedule

Brick Township Housing Authority

FY 2018.2109 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$
Dwelling Rental			976,150		976,150
Excess Utilities					
Non-Dwelling Rental					
HUD Operating Subsidy			1,104,500		1,104,500
New Construction - Acc Section 8					
Voucher - Acc Housing Voucher			2,746,000		2,746,000
Total Rental Fees			2,746,000	2,080,650	4,826,650
<i>Other Revenue (List)</i>					
Laundry Commissions			12,000		12,000
Section 8 Fees					
Portable Admin/Fraud Fees			32,000		32,000
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Type in (Grant, Other Rev)					
Total Other Revenue			32,000	12,000	44,000
Total Operating Revenues			2,778,000	2,092,650	4,870,650
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Capital Fund Operations					
Type in					
Type in					
Type in					
Type in					
<i>Other Non-Operating Revenues</i>					
<i>Interest on Investments & Deposits</i>					
Interest Earned			2,720	35,870	38,590
Penalties					
Other					
Total Interest			2,720	35,870	38,590
Total Non-Operating Revenues			2,720	35,870	38,590
TOTAL ANTICIPATED REVENUES	\$	-	\$	2,780,720	\$ 2,128,520 \$ 4,909,240

Brick Township Housing Authority

For the Period **July 1, 2019** to **June 30, 2020**

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$	-	\$	-	\$	147,465.50	\$	83,643.50	\$	233,797.30
--------------------------------------	----	---	----	---	----	------------	----	-----------	----	------------

Prior Year Adopted Appropriations Schedule

Brick Township Housing Authority

FY 2018, 2109 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages			\$ 157,310	\$ 82,600	\$ 239,910
Fringe Benefits			96,730	100,380	197,110
Legal				16,000	16,000
Staff Training			2,000	6,000	8,000
Travel			1,900	8,100	10,000
Accounting Fees				22,500	22,500
Auditing Fees			3,500	9,500	13,000
Miscellaneous Administration*			38,500	106,500	145,000
Total Administration			299,940	351,580	651,520
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services			4,750	19,010	23,760
Salary & Wages - Maintenance & Operation				273,960	273,960
Salary & Wages - Protective Services					
Salary & Wages - Utility Labor					
Fringe Benefits			16,810	143,220	160,030
Tenant Services				9,150	9,150
Utilities				467,000	467,000
Maintenance & Operation				285,000	285,000
Protective Services				60,000	60,000
Insurance			10,000	100,000	110,000
Payment in Lieu of Taxes (PILOT)				15,915	15,915
Terminal Leave Payments					
Collection Losses				1,000	1,000
Other General Expense			2,500		2,500
Rents			2,368,000		2,368,000
Extraordinary Maintenance					
Replacement of Non-Expendible Equipment				5,000	5,000
Property Betterment/Additions					
Miscellaneous COPS*					
Total Cost of Providing Services			2,402,060	1,379,255	3,781,315
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	51,117
Total Operating Appropriations			2,702,000	1,730,835	4,483,952
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	72,975
Operations & Maintenance Reserve					
Renewal & Replacement Reserve				70,130	70,130
Municipality/County Appropriation					
Other Reserves					
Total Non-Operating Appropriations				70,130	143,105
TOTAL APPROPRIATIONS			2,702,000	1,800,965	4,627,057
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT			2,702,000	1,800,965	4,627,057
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation					
Other					
Total Unrestricted Net Position Utilized					
TOTAL NET APPROPRIATIONS	\$ -	\$ -	\$ 2,702,000	\$ 1,800,965	\$ 4,627,057

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ 135,100.00 \$ 86,541.75 \$ 224,197.60

Debt Service Schedule - Principal

Brick Township Housing Authority

If Authority has no debt X this box

☐

	Fiscal Year Ending in							Total Principal Outstanding
	Adopted Budget Year 2018, 2109	Proposed Budget Year 2020	2021	2022	2023	2024	2025	
Tax Exempt Bonds	\$ 51,117	\$ 52,566	\$ 54,450	\$ 56,202	\$ 58,009	\$ 59,697	\$ 61,793	\$ 1,932,562
Type in Issue Name								\$ 2,275,279
Type in Issue Name								
Type in Issue Name								
TOTAL PRINCIPAL	51,117	52,566	54,450	56,202	58,009	59,697	61,793	1,932,562
LESS: HUD SUBSIDY								
NET PRINCIPAL	\$ 51,117	\$ 52,566	\$ 54,450	\$ 56,202	\$ 58,009	\$ 59,697	\$ 61,793	\$ 1,932,562
								\$ 2,275,279

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A

If no Rating type in Not Applicable

If Authority has no debt X this box

Debt Service Schedule - Interest Brick Township Housing Authority

	Adopted Budget Year 2018-2109	Proposed Budget Year 2020	Fiscal Year Ending in					Total Interest Payments Outstanding
			2021	2022	2023	2024	2025	
Tax Exempt Bonds	72,975	71,527	69,641	67,890	66,084	64,395	62,299	958,642
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
TOTAL INTEREST	72,975	71,527	69,641	67,890	66,084	64,395	62,299	958,642
LESS: HUD SUBSIDY								
NET INTEREST	\$ 72,975	\$ 71,527	\$ 69,641	\$ 67,890	\$ 66,084	\$ 64,395	\$ 62,299	\$ 958,642

Net Position Reconciliation

Brick Township Housing Authority
For the Period July 1, 2019 to June 30, 2020

FY 2020 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
			\$ (82,778)	\$ 5,762,589	\$ 5,679,811
				1,913,357	1,913,357
				3,206,885	3,206,885
	-	-	(82,778)	642,347	559,569
					-
					-
					-
			457,288	1,066,566	1,523,854
			78,720	203,463	282,183
					-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	\$ -	\$ -	\$ 453,230	\$ 1,912,376	\$ 2,365,606

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)
Less: Invested in Capital Assets, Net of Related Debt (1)
Less: Restricted for Debt Service Reserve (1)
Less: Other Restricted Net Position (1)
Total Unrestricted Net Position (1)
Less: Designated for Non-Operating Improvements & Repairs
Less: Designated for Rate Stabilization
Less: Other Designated by Resolution
Plus: Accrued Unfunded Pension Liability (1)
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
Plus: Estimated Income (Loss) on Current Year Operations (2)
Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET
Unrestricted Net Position Utilized to Balance Proposed Budget
Unrestricted Net Position Utilized in Proposed Capital Budget
Appropriation to Municipality/County (3)
Total Unrestricted Net Position Utilized in Proposed Budget
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)	\$ -	\$ -	\$ 453,230	\$ 1,912,376	\$ 2,365,606
-----	------	------	------------	--------------	--------------

(1) Total of all operations for this line item must agree to audited financial statements.
(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
(3) Amount may not exceed 5% of total operating appropriations. See calculation below.
Maximum Allowable Appropriation to Municipality/County \$ - \$ - \$ 147,466 \$ 83,644 \$ 233,737
(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
BRICK

(Name)

**HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2019 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

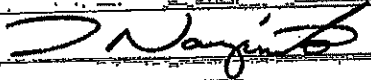
BRICK
(Name)

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

[x] It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the BRICK Housing Authority, on the 29TH day of APRIL, 2019.

OR

[] It is hereby certified that the governing body of the _____ Housing Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	JACOB C. NASZIMENTO		
Title:	EXECUTIVE DIRECTOR		
Address:	165 CHAMBERS BRIDGE ROAD BRICK, NJ 08723		
Phone Number:	732-920-9700	Fax Number:	732-920-7604
E-mail address	Jacob@brickha.org		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

BRICK Housing Authority (Name)

FISCAL YEAR: FROM: 7/1/2019 TO: 6/30/2020

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?
The Housing Authority in its conversion to RAD met with residents to discuss the Capital Plan.
2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?
Yes
3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?
20 Years
4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives.
No
5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.
None
6. Have the projects been reviewed and approved by HUD?
Yes

Add additional sheets if necessary.

Proposed Capital Budget

Brick Township Housing Authority
For the Period July 1, 2019 to June 30, 2020

		Funding Sources				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management						
Type In Description	\$					
Type In Description						
Type In Description						
Type In Description						
Total						
Section 8						
Type In Description						
Type In Description						
Type In Description						
Type In Description						
Total						
Housing Voucher						
Type In Description						
Type In Description						
Type In Description						
Type In Description						
Total						
Other Programs						
Forge Pond RAD	130,000	\$ 130,000				
Conway RAD	15,606	15,606				
Fried RAD	18,987	18,987				
Type In Description						
Total	164,593	164,593				
TOTAL PROPOSED CAPITAL BUDGET		\$	164,593	\$	\$	\$

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Brick Township Housing Authority
For the Period July 1, 2019 to June 30, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<i>Public Housing Management</i>							
Type In Description	\$	\$					
Type In Description							
Type In Description							
Type In Description							
Total							
<i>Section 8</i>							
Type In Description							
Type In Description							
Type In Description							
Type In Description							
Total							
<i>Housing Voucher</i>							
Type In Description							
Type In Description							
Type In Description							
Type In Description							
Total							
<i>Other Programs</i>							
Forge Pond RAD	585,677	130,000			\$ 104,990	\$ 117,121	\$ 233,566
Conway RAD	284,623	15,606		190,906			78,111
Fried RAD	137,903	18,987	12,337		81,653		24,926
Type In Description							
Total	1,008,203	164,593	12,337	190,906	186,643	117,121	336,603
TOTAL	\$ 1,008,203	\$ 164,593	\$ 12,337	\$ 190,906	\$ 186,643	\$ 117,121	\$ 336,603

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Brick Township Housing Authority

For the Period

July 1, 2019

to

June 30, 2020

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Public Housing Management						
Type in Description	\$					
Type in Description						
Type in Description						
Type in Description						
Total						
Section 8						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
Housing Voucher						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
Other Programs						
Forge Pond RAD	585,677		\$ 585,677			
Conway RAD	284,623		284,623			
Fried RAD	137,903		137,903			
Type in Description						
Total	1,008,203		1,008,203			
TOTAL	\$ 1,008,203	\$	\$ 1,008,203	\$	\$	\$
Total 5 Year Plan per CB-4	\$ 1,008,203					
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.