

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – OCTOBER 28, 2013

Present: Edward Kiesche, Vice-Chairman
Stephen Scaturro, Commissioner
John Catalano, Commissioner
Kim Terebush, Commissioner
Stanley Schick, Commissioner

AGENDA ITEM # _____
MEETING DATE 11/25/13

Anthony Matthews, Assistant Executive Director
Terry Brady, Esq. HATB Legal Counsel
Nancy Nicholson, Service Coordinator

Absent: Paul Hayes, Chairman
Allure Cawley, Resident Commissioner

Call To Order: Vice-Chairman Kiesche called the Regular Meeting of the Housing Authority of the Township of Brick to order at 7:00 P.M. at the David Fried Community Room. Mr. Matthews announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

**Salute to
The Flag:** Vice-Chairman Kiesche led the assembly in the salute to the Flag.

Roll Call: Upon roll call, the following Commissioners answered present: Scaturro, Schick, Terebush, Catalano, and Vice-Chairman Kiesche. Also present were Terry Brady, Esq., Anthony Matthews, Assistant Executive Director and Nancy Nicholson, Service Coordinator.

RAD PRESENTATION:

Vice Chairman Kiesche introduced Mr. Thomas Furlong, Fee Accountant for the Authority who introduced and discussed with the Board the benefits of getting involved with the new RAD program. The Board made a motion to have the Finance Board meet with Mr. Furlong to start the process with RAD and keep the Board informed each step of the way. Motion was made by Commissioner Scaturro and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on September 30, 2013.

There being no additions, deletions or corrections on motion by Commissioner Scaturro and seconded by Commissioner Schick, the minutes were accepted as submitted. Upon roll call, all Commissioners voted "Aye".

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #24178 through #24228 and Direct Deposit D96500 through D98800, Operating Account, October, 2013.

Motion to approve for payment vouchers #24178 through #24228 and Direct Deposit D96500 through D98800, Operating Account was made by Commissioner Scaturro and seconded by Commissioner Schick. Upon roll call, Commissioners Scaturro, Schick, Catalano and Vice Chairman Kiesche voted "Aye". Commissioner Terebush voted "Aye" on all except voucher #24207 in which she abstained.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #26339 through #26404 and Direct Deposit D3785 through D3855, Section 8 Account, October, 2013.

Motion to approve for payment vouchers #26339 through #26404 and Direct Deposit D3785 through D3855, Section 8 Account was made by Commissioner Scaturro and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2196 through #2195, Tenant Security Refund Account, October, 2013.

Motion to approve for payment vouchers #2196 through #2195, Tenant Security Refund was made by Commissioner Terebush and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4139 through #4143, Capital Fund Program, October, 2013.

Motion to approve for payment vouchers #4139 through #4143, Capital Fund was made by Commissioner Scaturro and seconded by Commissioner Terebush. Upon roll call, all Commissioners voted "Aye".

Item #6: *Report of Executive Director

Mr. Matthews gave a summary of the Fire at David Fried. Vice Chairman Kiesche thanked Mr. Matthews for the great job he was doing in handling the incident.

Item #7: (Discussion) Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing the award of an Emergency Contract for repairs resulting from a Fire at David Fried.

Mr. Brady explained to the Board that this resolution was put on the agenda as a discussion as to procedures that will take place following the handling of the fire at David Fried.

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing the transfer of \$4,500.00 of the laundry services commissions to fund the Tenant Service Account.

Vice Chairman Kiesche announced that this money will be used to fund the Holiday Breakfast for the tenants. Motion to authorize the transfer of \$4,500.00 of the laundry services commission to fund the Tenant Service Account was made by Commissioner Scaturro and seconded by Commissioner Catalano. Upon roll call, all Commissioners voted "Aye".

Item #9: Tenant/Applicant Status Report.

Mrs. Nicholson read the report for those present.

Item #10: Committee Reports

A. Building and Grounds Committee

Commissioner Schick read the report for those present.

B. Budget and Finance Committee

Commissioner Schick read the report for those present.

B1. Budget Comparison Report

Commissioner Schick read the report for those present.

Item #11: Tenant/Public Comments.

Ann Selk, David Fried resident invited the Board to participate in The Annual Thanksgiving Dinner held at The Church of Epiphany and welcomed donations from all in attendance.

Two David Fried residents that live in Building 9, Lorraine Vandermark and Carmen Rowe, thanked Mr. Matthews for the wonderful job and his sincerity during and after the fire that took place in their building. Vice-Chairman Kiesche took this opportunity to thank Mr. Matthews as well. He said as soon as he found out there was a fire he visited the property and observed Mr. Matthews professionalism and wanted to publically thank him. Mr. Joe Lamb, Brick resident asked for the status of his inquiries regarding the overpayment to Tri-State Carting. Mr. Brady said that Mr. Lamb has turned this matter over to other investigated agencies and that when he hears back from them Mr. Lamb will have his answer, however this is not up for discussion with the this Board since the original inquiry went to the Township Council, and as far as this Board is concerned the overpayment issue has been rectified with the auditors and HUD.

Item #12: Report of Attorney.

Mr. Brady advised the Board he had a few matters to be discussed in closed session regarding pending litigation.

Item #13: New Business

None to report.

Item #14: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Motion to close the meeting to the public and go into Executive Session for the purpose of discussing pending litigation was made by Commissioner Schick and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye". The meeting was closed at 8:25PM.

Motion to open the meeting to the public was made by Commissioner Catalano and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye". The meeting was opened at 8:50PM

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Catalano and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 8:55PM.



Anthony Matthews

Secretary/Assistant Executive Director