

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – NOVEMBER 25, 2013

Present: Paul Hayes, Chairman
Edward Kiesche, Vice-Chairman
Stephen Scaturro, Commissioner
John Catalano, Commissioner
Kim Terebush, Commissioner
Stanley Schick, Commissioner
Allure Cawley, Resident Commissioner

AGENDA ITEM #

MEETING DATE

1
12/10/13

Anthony Matthews, Assistant Executive Director
Terry Brady, Esq. HATB Legal Counsel
Nancy Nicholson, Service Coordinator

Call To Order: Chairman Hayes called the Regular Meeting of the Housing Authority of the Township of Brick to order at 7:00 P.M. at the David Fried Community Room. Mr. Matthews announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

**Salute to
The Flag:**

Chairman Hayes led the assembly in the salute to the Flag.

Roll Call:

Upon roll call, the following Commissioners answered present: Scaturro, Schick, Cawley, Terebush, Catalano, Vice-Chairman Kiesche and Chairman Hayes. Also present were Terry Brady, Esq., Anthony Matthews, Assistant Executive Director and Nancy Nicholson, Service Coordinator.

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on October 28, 2013.

There being no additions, deletions or corrections on motion by Commissioner Scaturro and seconded by Commissioner Schick, the minutes were accepted as submitted. Upon roll call, Commissioners Scaturro, Schick, Cawley, Catalano and Vice-Chairman Kiesche voted "Aye". Commissioner Terebush had abstained because she had to leave early during the meeting. Chairman Hayes abstained because he did not attend this meeting.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #24229 through #24276 and Direct Deposit D98900 through D10500, Operating Account, November, 2013.

Motion to approve for payment vouchers #24229 through #24276 and Direct Deposit D98900 through D10500, Operating Account was made by Commissioner Kiesche and seconded by Commissioner Catalano. Commissioner Terebush pointed out and asked for the reason why there appears to be four voucher numbers missing. Mr. Matthews said he would check with Rhoda and follow up with an answer. Upon roll call, all Commissioners voted "Aye".

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #26405 through #26468 and Direct Deposit D3856 through D3926, Section 8 Account, November, 2013.

Motion to approve for payment vouchers #26405 through #26468 and Direct Deposit D3856 through D3926, Section 8 Account was made by Commissioner Schick and seconded by Vice-Chairman Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2199 through #2200, Tenant Security Refund Account, November, 2013.

Motion to approve for payment vouchers #2199 through #2200, Tenant Security Refund was made by Commissioner Catalano and seconded by Commissioner Terebush. Upon roll call, all Commissioners voted "Aye".

Item #5: Authorization by the Board of Commissioners to approve for payment voucher #4144, Capital Fund Program, November, 2013.

Motion to approve for payment voucher #4144, Capital Fund was made by Commissioner Kiesche and seconded by Commissioner Catalano. Upon roll call, all Commissioners voted "Aye".

Item #6: Report of Executive Director

Mr. Matthews wished everyone a Happy Thanksgiving. He said he didn't have much to report on however he asked for the Board to consider a motion to move forward with Nan McKay to submit the application for the RAD program. Mr. Brady reiterated the discussion from last month meeting that a resolution should be part of this meeting. Commissioner Scaturro said the Finance Committee did meet with the accountant and agreed to move forward. Vice Chairman Kiesche made a motion ratifying the Commissioners approval and filing of the RAD application to the U.S. Department of HUD. Commissioner Schick seconded the motion. Upon roll call, all Commissioner voted "Aye".

Item #7: Tenant/Applicant Status Report.

Mrs. Nicholson read the report for those present.

Item #8: Committee Reports

A. Building and Grounds Committee

Commissioner Terebush read the report for those present.

B. Budget and Finance Committee

B1. Budget Comparison Report

Commissioner Schick read the report for those present.

Item #9: Tenant/Public Comments.

Several tenants from George Conway complained about the Bed Bug Infestations that seems to be a growing problem at the Housing Authority. Commissioner Cawley said the Forge Pond building continues to have a problem with bed bug reoccurrence. Olga Susko, a George Conway resident, asked why the entire building and all tenants are not informed that there is an infestation. Mr. Matthews said that he called the exterminator right away and treated the problem and he explained what the process is. He doesn't inform the building if it's isolated to one wing, because he doesn't want to cause panic. Chairman Hayes thanked the tenants for their comments and concerns regarding this matter and asked Mr. Matthews for weekly reports to be emailed to the Board as to the treatment and status of bedbugs. Ms. Helene Sullivan, Section 8 tenant had drafted a letter she wanted to read to the Board regarding rent reasonableness. Chairman Hayes said he will take her letter, have copies made and will address her concerns after the Board and Attorney reviews it and she will be notified as to next step.

Item #10: Report of Attorney.

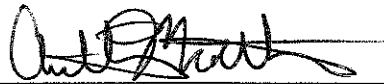
Mr. Brady said he will review the Comcast paperwork and will have something drafted for the next meeting.

Item #11: New Business

None

Item #12: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Catalano and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 8:15PM.



Anthony Matthews
Secretary/Assistant Executive Director