

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – FEBRUARY 25, 2013

Present: Stephen S. Scaturro, Chairman
 Edward Kiesche, Vice-Chairman
 Allure Cawley, Resident Commissioner
 Paul Hayes, Commissioner
 Michael Thulen Jr., Commissioner
 Stanley Schick, Commissioner

AGENDA ITEM #

MEETING DATE

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3/20/13

Anthony Matthews, Assistant Executive Director
Terry Brady, Esq. HATB Legal Counsel
Nancy Nicholson, Service Coordinator

Absent: John Catalano, Commissioner

Call To Order: Chairman Scaturro called the Regular Meeting of the Housing Authority of the Township of Brick to order at 7:30 P.M. at the David Fried Community Room. He announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

**Salute to
The Flag:**

Chairman Scaturro led the assembly in the salute to the Flag.

Roll Call:

Upon roll call, the following Commissioners answered present: Schick, Thulen, Cawley, Hayes, Vice-Chairman Kiesche and Chairman Scaturro. Also present were Terry Brady, Esq., Anthony Matthews, Assistant Executive Director and Nancy Nicholson, Service Coordinator.

Plaque Presentation:

Chairman Scaturro presented Commissioner Michael Thulen Jr. with a plaque of dedication for his time served on the Board of Commissioners for the Housing Authority of the Township of Brick. Commissioner Thulen thanked the staff and the Board and said it was a great privilege to be part of this Housing Authority. Chairman Scaturro made mention that Commissioner Thulens term expires on March 14, 2013 and this would be his last meeting.

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on January 28, 2013.

There being no additions, deletions or corrections on motion by Commissioner Kiesche and seconded by Commissioner Thulen, the minutes were accepted as submitted. Upon roll call, all Commissioners Schick, Thulen, Cawley, Vice-Chairman Kiesche and Chairman Scaturro voted "Aye". Commissioner Hayes abstained since he was absent from this meeting.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #23772 through #23815 and Direct Deposit D80400 through D81000, Operating Account, February, 2013.

Motion to approve vouchers #23772 through #23815 and Direct Deposit D80400 through D81000, Operating Account was made by Commissioner Hayes and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #23816 through #23821 and Direct Deposit D81101 through D81701, Operating Account, February, 2013.

Motion to approve for payment vouchers #23816 through #23821 and Direct Deposit D81101 through D81701, Operating Account was made by Commissioner Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #25834 through #25900 and Direct Deposit D3149 through D3220, Section 8 Account, February, 2013.

Motion to approve for payment vouchers #25834 through #25900 and Direct Deposit D3149 through D3220, Section 8 Account was made by Commissioner Kiesche and seconded by Commissioner Hayes. Upon roll call, all Commissioners voted "Aye".

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2172 through #2173, Tenant Security Refund Account, February, 2013.

Motion to approve for payment vouchers #2172 through #2173, Tenant Security Refund Account was made by Commissioner Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #5: Report of Executive Director

Mr. Matthew read his report for those present.

Item #6: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing duly elected officers to sign checks.

Motion authorizing duly elected officers to sign checks was made by Commissioner Thulen and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #7: Resolution by the Board of commissioners of the Housing Authority of the Township of Brick to adopt corrective action plan for the June 30th, 2012 audit findings.

Motion to adopt corrective action plan for the June 30, 2012 audit findings was made by Commissioner Kiesche and seconded by Commissioner Hayes. Mr. Matthews explained why this was being done as a resolution. Upon roll call, all Commissioners voted "Aye".

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick to adopt the Housing Choice Voucher Program's Utility Allowances and other services.

Motion to adopt the Housing Choice Voucher Program's Utility Allowances and other services was made by Commissioner Thulen and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #9: Tenant/Applicant Status Report.

None to report for the month of February.

Item #10: Committee Reports

A. Building and Grounds Committee

Commissioner Schick read the report for those present.

B. Budget and Finance Committee

B1. Budget Comparison Report

Commissioner Thulen read the reports for those present.

Item #11: Tenant Comments.

Several residents at Forge Pond complained about illegal drug use, vandalism, limited parking spaces and residents who have people living with them, in the Forge Pond building. Mr. Matthews said informed the Board that he is aware of the complaints and that he would discuss in closed session what his course of action is regarding these issues.

Item #12: Report of Attorney.

Mr. Brady said he had a few issues that he's been working with Mr. Matthews on and those issues will be discussed in closed session.

Item #13: New Business

Mr. Matthews thanked the Township for all their support and shared service agreements during the storms. He also mentioned that he is looking into money saving energy measures and he will keep the Board apprise.

Item #14: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

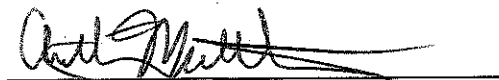
Motion to close the meeting to the public and go into Executive Session for the purpose of discussing possible litigation and personnel issues was made by Commissioner Thulen and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye". The meeting was closed at 8:08 P.M.

Motion to open the meeting to the public was made by Commissioner Kiesche and seconded by Commissioner Thulen. The meeting was opened at 8:42 P.M

Item #15 : Public Portion.

None to report

There being no further business to be brought before the Commissioners, motion to adjourn was made by Chairman Scaturro and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 8:45PM.



Anthony Matthews
Secretary/Assistant Executive Director

Adjournment