

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – FEBRUARY 27, 2012

Present: Stephen S. Scaturro, Chairman
Michael Thulen Jr., Vice-Chairman
Paul Hayes, Commissioner
John Catalano, Commissioner
John Zabriski, Commissioner
Edward Kiesche, Commissioner
James Costello, Resident Commissioner

AGENDA ITEM #

MEETING DATE

2/27/12
2/20/12

Joseph Coronato, Esq. HATB Legal Counsel
Anthony Matthews, Interim Executive Director
Nancy Nicholson, Service Coordinator

Call To Order: Chairman Scaturro called the Regular Meeting of the Housing Authority of the Township of Brick to order at 7:30 P.M. at David M. Fried Community Room. He announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

**Salute to
The Flag:**

Chairman Scaturro led the assembly in the salute to the Flag.

Roll Call:

Upon roll call, the following Commissioners answered present: Hayes, Zabriski, Kiesche, Thulen, Costello, Catalano, and Chairman Scaturro. Also present were Joe Coronato, Esq., Anthony Matthews, Interim Executive Director and Nancy Nicholson, Service Coordinator.

Plaque Presentation to Rocco Sottarelli:

Chairman Scaturro presented former Commissioner Rocco Sottarelli with a plaque of dedication for his time served on the Board of Commissioners for the Housing Authority of the Township of Brick. Former Commissioner Sottarelli thanked the staff, Commissioner Hayes and the Board and said it was a great privilege to be part of this Housing Authority. Chairman Scaturro also made a mention that Commissioner Zabriski's term expires on March 14, 2012 and he wanted to thank him for his time served.

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on January 30, 2012.

Chairman Scaturro pointed out that there was an error in the attendance part of the minutes where Commissioner Hayes's name was marked as present however, he was not present and Commissioner Catalano's name was not listed at all. Motion to approve the minutes with the correction was made by Commissioner Zabriski and seconded by Commissioner Kiesche. Upon roll call, Commissioners Kiesche, Zabriski, Catalano, Costello, Thulen and Chairman Scaturro voted "Aye". Commissioner Hayes abstained because he was not at this meeting.

Chairman Scaturro welcomed Council Vice-President Bob Moore and introduced him as the new Council-Liaison to the Housing Authority.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #23162 through #23208 and Direct Deposit D59900 through D61100, Operating Account, February, 2012.

Motion to approve vouchers #23162 through #23208 and Direct Deposit D59900 through D61100, Operating Account for February 2012 was made by Commissioner Hayes and seconded by Commissioner Zabriski. Commissioner Catalano asked about voucher 23185 regarding Dove cleaning and 23187 for Favia Glass, he asked if our maintenance men take care of these issues. Mr. Matthews explained that it was work beyond the scope of our maintenance staff. Upon roll call, Commissioners Hayes, Kiesche, Catalano, Costello, Thulen and Chairman Scaturro voted "Aye". Commissioner Zabriski voted "Aye" on all except for vouchers 23188, 23200, 23178 in which he voted "No" and gave his explanation.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #25042 through #25120 and Direct Deposit D2252 through D2322, Section 8 Account, February, 2012.

Motion to approve for payment vouchers #25042 through #25120 and Direct Deposit D2252 through D2322, Section 8 Account, was made by Commissioner Zabriski and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2139 through #2141 Tenant Security Refund Account, February, 2012.

Motion to approve for payment vouchers #2139 through #2141, Tenant Security Refund Account, was made by Commissioner Kiesche and seconded by Commissioner Hayes. Upon roll call, all Commissioners voted "Aye".

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4113 through #4114, Capital Fund Account, February, 2012.

Chairman Scaturro tabled vouchers #4113 through #4114, Capital Fund until these could be discussed further.

Item #6: Report of Executive Director

Mr. Matthews read his report for those present.

Item #7: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick rescinding prior resolution and appointing a Fund Commissioner for the Joint Insurance Fund.

Chairman Scaturro explained how we passed a resolution last month appointing Vice-Chairman Michael Thulen Jr. however the Fund Commissioner has to be an employee of the Authority, so we are rescinding the prior resolution and appointing Mr. Matthews to represent the Authority. Motion to approve was made by Commissioner Zabriski and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #8 Tenant/Applicant Status Report.

Mrs. Nicholson read the report for those present.

Item #9: Committee Reports

A. Building and Grounds Committee

Commissioner Zabriski read the report for those present.

B. Budget and Finance Committee

B1. Budget Comparison Report

Commissioner Thulen read the Budget and Finance report and the Budget Comparison Report for those present.

Item #10: Tenant Comments.

Allure Cawley, Forge Pond resident complained that she had several problems with her apartment since she moved in less than month ago. Mr. Matthews said he will visit her apartment this week and go over her concerns. Gayle Mueller, Forge Pond resident complained that there were not enough activities for the residents. Chairman Scaturro suggested that Ms. Mueller get together with Resident Commissioner Costello and see if they could come up with a solution. Kathleen McBrinn, Forge Pond resident said she had a bug bite when she woke up on her hand and has been to a doctor and wanted to make the Board aware of it. Chairman Scaturro said to please keep us informed and Mr. Matthews said he will go to her apartment and do a visual to see if they have to get Action in to inspect her apartment. Council-Liaison Moore said he is a licensed plumber and if he could offer assistance in any way with our plumbing needs to please reach out to him. Mr. Peter Dunne, George Conway resident, spoke on behalf of several tenants that they support Anthony Matthews as a full time Executive Director.

Item #11: Report of Attorney.

Mr. Coronato reported to the Board that his office has filed the small claims act that the Board has requested him to do.

Item #12: New Business

None to report

Item #13: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Motion to close the meeting to the public and go into Executive Session for the purpose of discussing possible litigation was made by Commissioner Thulen and seconded by Commissioner Zabriski. Upon roll call, all Commissioners voted "Aye". The meeting was closed at 8:20 P.M.


Motion to open the meeting to the public was made by Commissioner Kiesche and seconded by Commissioner Zabriski. The meeting was opened at 8:45 P.M.

Commissioner Hayes made a motion that the name of Anthony Matthews be submitted to the Department of Community Affairs to be the Executive Director of this Housing Authority. Commissioner Zabriski seconded the motion. Upon roll call, all Commissioners voted "Aye".

Item #14: Public Portion.

None to report

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Zabriski and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 8:50PM.



Anthony Matthews
Secretary/Interim Executive Director

Adjournment