

**HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK**  
**BOARD OF COMMISSIONERS MEETING – DECEMBER 17, 2012**

**Present:**     **Stephen S. Scaturro, Chairman**  
                  **Edward Kiesche, Vice-Chairman**  
                  **Paul Hayes, Commissioner**  
                  **Michael Thulen Jr., Commissioner**  
                  **Stanley Schick, Commissioner**  
                  **John Catalano, Commissioner**

AGENDA ITEM #

MEETING DATE

1  
1/28/13

**Anthony Matthews, Assistant Executive Director**  
**Joseph Coronato, Esq. HATB Legal Counsel**  
**Nancy Nicholson, Service Coordinator**

**Absent:**     **Allure Cawley, Resident Commissioner**

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**Call To Order:**     Chairman Scaturro called the Regular Meeting of the Housing Authority of the Township of Brick to order at 6:30 P.M. at the David Fried Community Room. He announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

**Salute to**  
**The Flag:**

Chairman Scaturro led the assembly in the salute to the Flag.

**Roll Call:**

Upon roll call, the following Commissioners answered present: Hayes, Schick, Thulen, Catalano, Vice-Chairman Kiesche and Chairman Scaturro. Also present were Joseph Coronato, Esq., Anthony Matthews, Assistant Executive Director and Nancy Nicholson, Service Coordinator.

**Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on November 26, 2012.**

There being no additions, deletions or corrections on motion by Commissioner Thulen and seconded by Commissioner Kiesche, the minutes were accepted as submitted. Upon roll call, Commissioners Hayes, Schick, Thulen, Vice-Chairman Kiesche and Chairman Scaturro voted "Aye". Commissioner Catalano abstained because he did not attend the meeting.

**Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #23654 through #23694 and Direct Deposit D73300 through D73800, Operating Account, December, 2012.**

Motion to approve for payment vouchers #23654 through #23694 and Direct Deposit D73300 through D73800, Operating Account, was made by Commissioner Catalano and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

**Item#2A: Authorization by the Board of Commissioner to approve for payment vouchers #23695 through #23704 and Direct Deposit D73900 through D74800, Operating Account, December, 2012.**

Motion to approve for payment vouchers #23695 through #23704 and Direct Deposit D73900 through D74800, Operating Account was made by Commissioner Catalano and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

**Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #25715 through #25772 and Direct Deposit D3009 through D3077, Section 8 Account, December, 2012.**

Motion to approve for payment vouchers #25715 through #25772 and Direct Deposit D3009 through D3077, Section 8 Account, was made by Commissioner Catalano and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

**Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2167 through #2169, Tenant Security Refund Account, December, 2012.**

Motion to approve for payment vouchers #2167 through #2169, Tenant Security Refund Account, was made by Commissioner Catalano and Seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

**Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #3120 through #3122, Tenant Service Account, December, 2012.**

Mr. Matthews explained that this was for the Tenant Holiday Breakfast Buffet, which would be held on December 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> of December in each Community Room. Motion to approve for payment vouchers #3120 through #3122, Tenant Service Account, was made by Commissioner Catalano and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

**Item #6: Report of Executive Director**

Mr. Matthews read his report for those present.

**Item #7: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick Establishing Rent Reasonableness.**

Motion to approve the Housing Authority of the Township of Brick to establish Rent Reasonableness was made by Commissioner Catalano and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

**Item #8: Resolution by the Board of commissioners of the Housing Authority of the Township of brick awarding a contract for Snow and Ice removal services to R. Collins. Enterprises Inc.**

Chairman Scaturro pointed out a difference in inches on the resolution. Mr. Matthews said that it was a typo on the resolution and it would be corrected. Motion to approve awarding contract for Snow and Ice removal services to R. Collins Enterprises Inc. with the correction was made by Commissioner Catalano and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

**Item #9: Tenant/Applicant Status Report.**

Ms. Nicholson read the report for those present.

**Item #10: Committee Reports**

**A. Building and Grounds Committee**

Commissioner Schick read the report for those present.

**B. Budget and Finance Committee**

**B1. Budget Comparison Report**

Commissioner Thulen read the report for those present.

**Item #11: Tenant Comments.**

None to report.

**Item #12: Report of Attorney.**

Mr. Coronato wished everyone a Happy Holiday and said he had nothing new to report.

**Item #13: New Business**

Commissioner Hayes asked for a motion given the staff of the Authority Christmas Eve off. Commissioner Schick seconded the motion. Upon roll call, Commissioners Hayes and Schick voted "Aye". Commissioners Thulen, Catalano, Vice-Chairman Kiesche and Chairman Scaturro voted "No".

**Item #14: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.**

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Thulen and seconded by Vice-Chairman Kiesche. Upon roll call, all Commissioners voted "Aye".



Anthony Matthews  
Secretary/Assistant Executive Director

Adjournment