

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – SEPTEMBER 17, 2012

Present: **Stephen S. Scaturro, Chairman**
 Edward Kiesche, Vice-Chairman
 Paul Hayes, Commissioner
 Michael Thulen Jr., Commissioner
 John Catalano, Commissioner
 Stanley Schick, Commissioner

AGENDA ITEM # 1

MEETING DATE 10-29-12

Anthony Matthews, Assistant Executive Director
Tom Kunz, Esq. HATB Legal Counsel
Kathleen Homeny, Administrative Assistant

Call To Order: Chairman Scaturro called the Regular Meeting of the Housing Authority of the Township of Brick to order at 7:30 P.M. at David M. Fried Community Room. He announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

Salute to
The Flag:

Chairman Scaturro led the assembly in the salute to the Flag.

Roll Call:

Upon roll call, the following Commissioners answered present: Hayes, Schick, Catalano, Thulen, Vice-Chairman Kiesche and Chairman Scaturro. Also present were Tom Kunz, Esq., Anthony Matthews, Assistant Executive Director and Kathleen Homeny, Administrative Assistant.

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of the meeting held on August 27, 2012.

Commissioner Catalano pointed out an error in the minutes in the last paragraph that stated he made a motion; however, he was not at this meeting. Motion to approve the minutes with correction was made by Commissioner Thulen and seconded by Vice-Chairman Kiesche.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #23513 through #23547 and Direct Deposit D69600 through D70200, Operating Account, September, 2012.

Commissioner Thulen had a question regarding the Asbury Park press. He wanted to know if we have to continue to advertise in the paper or can we just use the website. Mr. Matthews said that we are required to advertise in a newspaper. Chairman Scaturro asked for an explanation regarding the Public Management Course, in Syracuse, New York. Mr. Matthews said the Authorities policy is that all employees are entitled to take courses to further their education. Chairman Scaturro asked if this course was being offered closer than Syracuse. Mr. Matthews said no, this was the closest one. Chairman Scaturro said going forward the Board would like to be notified before if a class is going to exceed \$1,000.00. Commissioner Catalano asked who is required to take this course and is it required. Mr. Matthews said it is required for the Executive Director however; any employee who is interested can take the course. Mr. Catalano asked if Thomas Furlongs voucher is his monthly fee. Mr. Matthews said yes. Motion to approve for payment vouchers #23513 through #23547 and Direct Deposit D69600 through D70200, Operating Account, was made by Vice-Chairman Kiesche and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #2A: Authorization by the Board of Commissioners to approve for payment voucher # 23548, Operating Account, September, 2012.

Motion to approve for payment voucher #23548, Operating account, was made by Commissioner Catalano and seconded by Commissioner Thulen.

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #25528 through #25591 and Direct Deposit D2787 through D2862, Section 8 Account, September, 2012.

Motion to approve for payment vouchers #25528 through #25591 and Direct Deposit D2787 through D2862, Section 8 Account was made by Vice-Chairman Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #4: Authorization by the Board of Commissioners to approve for payment voucher #2162, Tenant Security Refund Account, September, 2012.

Authorization by the Board of Commissioners to approve for payment voucher #2162, Tenant Security Refund Account was made by Vice-Chairman Kiesche and seconded by Commissioner Thulen. Upon roll call all Commissioners voted "Aye".

Item #5: Report of Assistant Executive Director

Mr. Matthews read his report and answered general questions for those present.

Item #6: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick to amend the Section 8 Program Policy pertaining to verifying HQS Deficiencies remotely for annual or interim inspections.

Chairman Scaturro asked Mr. Matthews for a brief explanation. Mr. Matthews explained why this resolution was necessary. Motion to approve the amendment to the Section 8 Program Policy pertaining to verifying HQS Deficiencies remotely for annual or interim inspections was made by Vice-Chairman Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #7: Tenant/Applicant Status Report.

Mr. Matthews read the report for those present.

Item #8: Committee Reports

A. Building and Grounds Committee

Chairman Scaturro read the report for those present.

B. Budget and Finance Committee

Commissioner Thulen read the report for those present.

B1. Budget Comparison Report

Chairman Scaturro read the report for those present.

Item #9: Tenant Comments.

Florence Tillotson, George Conway resident praised the work ethics of Mr. Matthews and wanted it noted for the record. She also made the Board and all in attendance aware of the Annual Senior Breast Cancer walk. Wilma Flagg, Forge Pond resident also wanted the Board to know how wonderful Mr. Matthews is doing as Director of the Authority and how grateful the residents are for him.

Item #10: Report of Attorney.

None to report.

Item #11: New Business

Mr. Furlong held a discussion with the Board regarding the notice from PHADA and NAHRO, which pertains to the recapture of 2012 operating subsidy. HUD took back from the Housing Authority \$277,000.00 in 2012. In an attempt to try and re-coop these funds the Housing Authority may want to join the litigation sponsored by PHADA and NAHRO. The Commissioners discussed this litigation and instructed the Executive Director to call NAHRO to seek an extension to join litigation as the deadline date was October 1, 2012. The Director will report back to the Board and a decision will be made at the next meeting.

Item #12: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Motion to close the meeting to the public and go into Executive Session for the purpose of discussing contracts and personnel was made by Commissioner Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye". The meeting was closed at 6:45 P.M.

Motion to open the meeting to the public was made by Chairman Scaturro and seconded by Commissioner Kiesche. The meeting was opened at 7:15 P.M.

Commissioner Catalano made a motion to accept personnel issues that were discussed in closed session. Commissioner Schick seconded the motion. Upon roll call, all Commissioners voted "Aye".

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Thulen and seconded by Commissioner Hayes. Upon roll call, all Commissioners voted "Aye".



Anthony Matthews
Secretary/Assistant Executive Director

Adjournment