

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – AUGUST 27, 2012

Present: **Stephen S. Scaturro, Chairman**
 Edward Kiesche, Vice-Chairman
 Paul Hayes, Commissioner
 Michael Thulen Jr., Commissioner

AGENDA ITEM #

MEETING DATE

9/17/12

Terry Brady, Esq. HATB Legal Counsel
Nancy Nicholson, Service Coordinator

Absent: **John Catalano, Commissioner**
 Stanley Schick, Commissioner
 Anthony Matthews, Assistant Executive Director

Call To Order: Vice-Chairman Kiesche called the Regular Meeting of the Housing Authority of the Township of Brick to order at 6:30 P.M. at David M. Fried Community Room. He announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

Salute to
The Flag: Chairman Scaturro led the assembly in the salute to the Flag.

Roll Call: Upon roll call, the following Commissioners answered present: Hayes, Thulen, and Vice-Chairman Kiesche and Chairman Scaturro. Also present were Terry Brady, Esq., and Nancy Nicholson, Service Coordinator. Absent from the meeting was Commissioner Catalano, Schick and Assistant Executive Director Anthony Matthews.

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of the meeting held on July 30, 2012.

There being no additions, deletions or corrections on motion by Commissioner Hayes and seconded by Commissioner Thulen, the minutes were accepted as submitted. Upon roll call, all Commissioners voted "Aye".

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #23460 through #23506 and Direct Deposit D67800 through D68900, Operating Account, August, 2012.

Motion to approve for payment vouchers #23460 through #23506 and Direct Deposit D67800 through D68900, Operating Account, August, 2012 was made by Commissioner Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #23507 through #23512 and Direct Deposit D69000 through D69500, Operating Account, August, 2012.

Motion to approve for payment vouchers #23507 through #23512 and Direct Deposit D69000 through D69500, Operating Account, August, 2012 was made by Commissioner Hayes and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #25463 through #25527 and Direct Deposit D2711 through D2786, Section 8 Account, August, 2012.

Motion to approve for payment vouchers #25463 through #25527 and Direct Deposit D2711 through D2786, Section 8 Account, August, 2012 was made by Commissioner Kiesche and seconded by commissioner Thulen. Upon roll call, all Commissioners voted "Aye",

Item #4: Authorization by the Board of Commissioners to approve for payment vouchers #2160 through #2161, Tenant Security Refund Account, August, 2012.

Motion to approve for payment vouchers #2160 through #2161, Tenant Security Refund Account, August, 2012 was made by Commissioner Thulen and seconded by Commissioner Kiesche.

Item #5: Report of Assistant Executive Director

Ms. Nicholson read the report for those present.

Item #6: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick to rejecting all bids received on the Janitorial Contract and authorizing the receipt of new bids upon the same.

Mr. Brady explained to the Board why all bids should be rejected per his opinion letter attached to the resolution. Motion to reject all bids received on the Janitorial Contract and authorize the receipt of new bids upon the same was made by Commissioner Hayes and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #7: Resolution by the Board of Commissioners authorizing the Housing Authority to submit certification for the Section 8 Management Assessment System (SEMAP)

Motion authorizing the Housing Authority to submit certification for the Section 8 Management Assessment System (SEMAP) was made by Commissioner Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye".

Item #8: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick authorizing the execution of letter of agency/authorization for Spectrotel Inc.

Motion authorizing the execution of letter of agency/authorization for Spectrotel Inc. was made by Commissioner Thulen and seconded by Commissioner Kiesche. Upon roll call, all Commissioners voted "Aye".

Item #9: Tenant/Applicant Status Report.

Ms. Nicholson read the report for those present.

Item #10: Committee Reports

A. Building and Grounds Committee

Chairman Scaturro read the report for those present.

B. Budget and Finance Committee

B1. Budget Comparison Report

Commissioner Thulen read agenda item 10B and 10B1 for those present.

Item #11: Tenant Comments.

None.

Item #12: Report of Attorney.

Mr. Brady said he had nothing new to report to the Board.

Item #13: New Business

None.

Item #14: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

Motion to close the meeting to the public and go into Executive Session for the purpose of discussing contracts and personnel was made by Commissioner Kiesche and seconded by Commissioner Thulen. Upon roll call, all Commissioners voted "Aye". The meeting was closed at 6:45 P.M.

Motion to open the meeting to the public was made by Chairman Scaturro and seconded by Commissioner Kiesche. The meeting was opened at 7:15 P.M.

Chairman Scaturro made a motion to submit Joseph Billy's name for approval of the Executive Director's position. Commissioner Kiesche seconded the motion. Upon roll call, all Commissioners voted "Aye".

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Thulen and seconded by Commissioner Hayes. Upon roll call, all Commissioners voted "Aye".



Anthony Matthews
Secretary/Assistant Executive Director

Adjournment