

MINUTES

Regular Meeting
March 29, 2017

The regular meeting of the Housing Authority of the Township of Brick was held on March 29, 2017 at 6:30 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

Vice Chairman Scaturro was in attendance via conference call and Commissioner/Chairman Schick term expired therefore, upon recommendation from the Board Attorney and Vice Chairman Scaturro the meeting was called to order by the seniority Board Member Commissioner Terebush at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Jampel	Commissioner Russell
Commissioner Terebush	Commissioner Dyer
Commissioner Dunne	Vice Chairman Scaturro via phone

Also present were Terry Brady, Board Attorney. The Executive Director Alesia Watson was present via phone in.

Commissioner Gedrich was absent.

APPROVAL OF MINUTES

Motion to approve the minutes of the Board of Commissioners meeting February 27, 2017 was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

TREASURER'S REPORT

Vice Chairman Scaturro read the report for those present. Commissioner Jampel questioned and asked for an explanation why the contract cost on the statement of actual to budget comparison showed a deficit. After a lengthy discussion, Mrs. Watson said she believed this was due to the RAD conversion but to confirm she would speak to the Fee Accountant whom prepares the report. Commissioner Jampel requested changes on how the breakdown on the contract registry so it matches the Actual to Budget Comparison Report. Motion to approve the treasurer's report was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers listed on the treasurers report was made by Commissioner Russell and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

EXECUTIVE DIRECTORS REPORT

Mrs. Watson read her report for those present. Commissioner Terebush asked how the evaluations of the professional services would be conducted. Mrs. Watson said typically the Executive Director evaluates the bids however if it is the pleasure of the Board that an outside Evaluation Committee be established then there is time to discuss what direction the Board would like to take. Mr. Brady informed the Board as to the parcel of land and the step in the process they are on for Sub-Division and he will report back with anything new. Commissioner Dyer made a motion to accept the minutes of the Executive Directors report. Commissioner Jampel seconded the motion. Upon roll call, all Commissioners voted "Aye".

COMMITTEE REPORT

None to report.

OLD BUSINESS

None

NEW BUSINESS

- **Resolution 2017-6** authorizing the advertisement for General Legal Services.

Motion to advertise for General Legal Services was made by Commissioner Dyer and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2017-7** authorizing the advertisement for Fee Accounting Services.

Motion to advertise for Fee Accounting Services was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2017-8** the advertisement for Auditor Services.

Motion to advertise for Auditor Services was made by Commissioner Russell and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2017-9** awarding contract for Security Guard Services at Forge Pond.

Commissioner Dunne questioned the need and the cost for this service. Mrs. Watson explained that Forge Pond is in desperate need of the service due to the activity that has plagued Forge Pond for some time. There was a discussion regarding the price of this services and Mrs. Watson said she has spoken with the agency and once they start and the log book is evaluated maybe they could adjust the hours and the times the agency is on property. Motion to approve award of contract to Aegis Security Agency, LLC from Union, New Jersey in the amount of \$58,358.30 was made by Commissioner Jampel and seconded Commissioner Dyer. Upon roll call, all Commissioners voted "Aye"

- Commissioner Russell asked for a motion to appoint Commissioner Kim Terebush for the open position of Chairperson. Commissioner Jampel noted that we have a Vice Chairman and it's not an appropriate time to elect a chair. After reviewing the By-laws and a brief discussion, Commissioner Russell stood by her motion, requesting a second. Commissioner Dyer seconded the motion to appoint Commissioner Terebush to Chair. Upon roll call, Commissioners Russell, Dyer, Dunne and Terebush voted "Aye". Vice Chairman Scaturro abstained and Commissioner Jampel voted "No" noting it is not anything personal or illegal, he just felt it was not appropriate at this time`.

PUBLIC INPUT

Florence Tillotson, George Conway resident came to tonight's meeting hoping to meet the new Commissioner and offered to be the senior liaison should she have any questions.

Patrick Rivelli, Forge Pond resident complained about the parking at Forge Pond and that the Housing Authority must look at getting another Exterminating Company because the roaches are out of control. Mrs. Watson said we are currently quoting prices regarding the exterminating and she is aware that the roaches have become a serious problem at the Forge Pond building.

John Romagnoli, Forge Pond resident asked if the Board would consider hiring him for work around the Housing Authority. Mrs. Watson said we currently do not have any positions to hire Mr. Romagnoli however she appreciates all the help he does volunteering.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:48PM.

Alesia R. Watson, PHM RPPO
Secretary/Assistant Executive Director