

Regular Meeting
February 27, 2017

The regular meeting of the Housing Authority of the Township of Brick was held on February 27, 2017 at 6:30 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

Chairman Schick and Vice Chairman Scaturro were absent from the meeting. Upon motion by Commissioner Russell and seconded by Commissioner Dunne the meeting was called to order by the seniority Board Member Commissioner Terebush at 6:30 PM.

The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Jampel	Commissioner Russell
Commissioner Terebush	Commissioner Dyer
Commissioner Dunne	

Also present were Terry Brady, Board Attorney. The Executive Director Alesia Watson was present via phone in.

Chairman Schick and Vice Chairman Scaturro were absent.

APPROVAL OF MINUTES

Commissioner Jampel had one correction request on Resolution #2017-2 the minute's indicated he abstained however, he voted yes. Motion to approve the minutes with the noted vote correction of the Board of Commissioners meeting January 30, 2017 was made by Commissioner Dunne and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

TREASURER'S REPORT

Commissioner Terebush asked for an explanation of the voucher for J&M Flooring. Mrs. Watson said that was for material to use in the community room at Forge Pond. Mrs. Watson added that we will recoup all the money from the insurance company for the repairs caused by the fire in the Forge Pond Community Room. Motion to approve for payment vouchers and the treasurers report was made by Commissioner Russell and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

EXECUTIVE DIRECTORS REPORT

Mrs. Watson read her report for those present. There was a discussion in regards to the new position in the maintenance department. Commissioner Russell asked what the time frame was to have someone start. Mrs. Watson said that she would like to fill the position right away. Commissioner Jampel was concerned with the apartment turnovers and to assure that the unit doesn't stay vacant for a long period of time he suggested an outside agency or general contractor be on call so that there's flexibility and no delay in work order repairs or apartment turnovers. Commissioner Dunne made a motion to accept the minutes of the Executive Directors report. Commissioner Dyer seconded the motion. Upon roll call, all Commissioners voted "Aye".

COMMITTEE REPORT

None to report.

OLD BUSINESS

Mr. Brady brought to the Boards attention a complaint that was filed and stated he will keep the Board apprised regarding this new potential legal matter. Mr. Brady was also happy to report that the planning Board has scheduled a hearing for March 22, 2017 regarding the parcel of land that we would like sub divided. Commissioner Dunne asked now that the RAD deal has closed if vehicles could be purchased for the maintenance department. After a brief discussion regarding the type of vehicle that would be purchased Mrs. Watson said she will speak to the Accountant and research which would be more cost efficient. Commissioner Jampel referred to the minutes of the last meeting where it was the request of some Board Members to have the RAD Attorney come to the February meeting to answer questions Board Members still had in regards to the non-profit. Mrs. Watson said that the Chairman asked that the Attorney attend the April Meeting. The Board Majority asked that Mrs. Watson reach back out to the RAD Attorney and request that he attend the March meeting instead. Mrs. Watson said if it is the pleasure of the Board then she will arrange that. Commissioner Terebush requested that Mrs. Watson send the By-laws of the non-profit to all Board Members without the strikeouts so that everyone is on the same page.

NEW BUSINESS

- **Resolution 2017-3** authorizing personnel changes to hire a maintenance man.

Motion to hire a maintenance man was made by Commissioner Russell and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

NEW BUSINESS

- **Resolution 2017-4** authorizing travel and attendance for Commissioners and staff at the Annual NJNAHRO Conference & Networking April 2nd through 5th, 2017.

Commissioner Russell wanted to know exactly how many employees and which ones would be attending this conference. Alesia said she is not sure which employees would attend but it is usually Rhoda in Finance Department and the section 8 Department, she also added that it usually depends on what is on the agenda. There was a discussion regarding the budget for conferences and classes. Motion to approve was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2017-5** authorizing travel and attendance for Commissioners and staff at the 2017 NAHRO Washington Conference March 26th through 28th.

Commissioner Jampel noted that this conference conflicts with our March meeting. Motion to approve for travel and attendance was made by Commissioner Russell and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

None

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Dyer and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:20PM.

Alesia R. Watson, PHM RPPO
Secretary/Assistant Executive Director