

Regular Meeting
December 19, 2016

The regular meeting of the Housing Authority of the Township of Brick was held on October 24, 2016 at 6:40 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Chairman Schick at 6:40 PM.
The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Catalano	Commissioner Russell
Commissioner Terebush	Commissioner Dunne
Vice Chairman Scaturro	Chairman Schick

Also present were Executive Director Alesia Watson, and Terry Brady, Board Attorney.
Absent from the meeting was Commissioner Dyer.

APPROVAL OF MINUTES

Motion to approve the minutes of the Board of Commissioners meeting November 21, 2016 was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, Commissioners Russell, Catalano, Russell, Terebush, Dunne, and Chairman Schick voted "Aye". Commissioner Scaturro abstained because he was not in attendance for this meeting.

TREASURER'S REPORT

Commissioner Scaturro read the report for those present. Motion to approve the treasurer's report was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Section 8 Account was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Operating Account was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Tenant Security Account was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Capital Fund Account was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted "Aye".

EXECUTIVE DIRECTORS REPORT

Mrs. Watson read her report for those present. .

COMMITTEE REPORT

None to report.

OLD BUSINESS

None to report or discuss.

NEW BUSINESS

- **Resolution 2016-52** adopting continued membership in the Joint Insurance Fund (JIF) for the period January 1, 2017 through December 31, 2019 and approve indemnity and trust agreement.

Motion adopting continued membership in the Joint Insurance Fund (JIF) for the period January 1, 2017 through December 31, 2019 and approve indemnity and trust agreement was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-53** awarding contract for snow and ice removal services to R. Collins Enterprises Inc.

Motion to award contract for snow and ice removal services to R. Collins Enterprises Inc, was made by Commissioner Catalano and seconded by Vice Chairman Scaturro. Upon roll call, all Commissioners voted "Aye"

- **Resolution 2016-54** authorizing the advertisement for Risk Management Services.

Motion authorizing the advertisement for Risk Management Services was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-55** authorizing write off of accounts receivable for prior tenants who ceased tenancy with amounts still due the Authority.

Motion authorizing the write off of accounts receivable for prior tenants who ceased tenancy with amounts still due the Authority was made by Commissioner Russell and seconded by Vice Chairman Scaturro. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-56** appointing Alesia Watson as Fund Commissioner for JIF.

Motion appointing Alesia Watson as Fund Commissioner for JIF was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, all Commissioners voted “Aye”.

- **Resolution 2016-57** renewing the Executive Director Contract.

Motion to renew the Executive Director Contract was made by Commissioner Catalano and seconded by Vice-Chairman Scaturro. Upon roll call, all Commissioners voted “Aye”.

- **Resolution 2016-58** authorizing the execution of an Inter-local Services Agreement with the Long Branch Housing Authority for 266 HQS Inspections of the project based voucher (PBV) Units.

Motion authorizing the execution of an Inter-local Services Agreement with the Long Branch Housing Authority for 266 HQS Inspections of the project based voucher (PBV) Units was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted “Aye”.

PUBLIC INPUT

Mr. Bakari Lee, from McManimon Scotland who is our RAD special counsel attorney congratulated and complimented the tremendously fantastic job Mrs. Watson had done to get our closing completed by November 30th.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Russell and seconded by Commissioner Catalano. Upon roll call, all Commissioners voted “Aye”. The meeting was adjourned at 7:54PM.

Alesia R. Watson, PHM RPPO
Secretary/Executive Director