

Regular Meeting
November 21, 2016

The regular meeting of the Housing Authority of the Township of Brick was held on November 21, 2016 at 6:30 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Chairman Schick at 6:30 PM.
The meeting began with the reading of the Sunshine Law Statement.

Upon Roll Call those present were:

Commissioner Catalano	Commissioner Russell
Commissioner Dyer	Commissioner Dunne
Commissioner Terebush	Chairman Schick

Also present were Executive Director Alesia Watson, and Terry Brady, Board Attorney.
Absent from the meeting was Vice Chairman Scaturro.

APPROVAL OF MINUTES

Motion to approve the minutes of the Board of Commissioners meeting October 24, 2016 was made by Commissioner Catalano and seconded by Commissioner Dyer. Upon roll call, Commissioners Russell, Catalano, Dyer, Dunne and Chairman Schick voted "Aye". Commissioner Terebush abstained because she was not in attendance for this meeting.

TREASURER'S REPORT

Commissioner Catalano read the report for those present. Motion to approve the treasurer's report was made by Commissioner Russell and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Section 8 Account was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Operating Account was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Tenant Security Account was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers, Capital Fund Account was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

EXECUTIVE DIRECTORS REPORT

Mrs. Watson read her report for those present. There was a discussion regarding a bundle of revenues that are being explored such as the purchase of ATM machines and researching the cost analysis with the Architect to construct a general store in the high rises.

COMMITTEE REPORT

Commissioner Russell asked that the By-Law Committee meet to discuss the bylaws of the non for profit.

OLD BUSINESS

None to report or discuss.

NEW BUSINESS

- **Resolution 2016-46** authorizing the advertisement for snow and ice removal services.

Motion to approve for the advertisement for snow and ice removal was made by Commissioner Russell and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-47** awarding contract for Carpet Installation on as needed basis.

Motion to approve for carpet installation on an as needed basis to Get Floored Inc., of Brick, New Jersey was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-48** authorizing the transfer of \$4,500.00 of the Laundry Services concession to fund the tenant service account.

Motion authorizing the transfer of \$4,500.00 of the Laundry Services concession to fund the tenant service account was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-49** adopting an amended personnel policies and procedures manual and an amended employee handbook.

Motion to adopt the amended personnel policies and procedures manual and an amended employee handbook was made by Commissioner Catalano and seconded by Commissioner Russell. Upon roll call, Commissioner Catalano, Russell, Dyer, Dunne and Chairman Schick voted "Aye". Commissioner Terebush abstained.

- **Resolution 2016-50** to join central jersey health insurance fund for prescription only and approve indemnity and trust agreement.

Motion to join central jersey health insurance fund for prescription only and approve indemnity and trust agreement was made by Commissioner Russell and seconded by Commissioner Catalano. Upon roll call, all Commissioners voted "Aye".

- **Resolution 2016-51** to continue coverage in Delta Dental Premier.

Motion to continue coverage in Delta Dental Premier was made by Commissioner Catalano and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

Mr. Patrick Rivelli, Forge Pond resident said his apartment is on the ground floor and that many residents feed the squirrels outside his window. He would like something done to close in the area because under his window are black and he fears it may be mold and cause health issues for him. Mrs. Watson said she would send maintenance over to assess the situation.

ADJOURNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Catalano and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:30PM.

Alesia R. Watson, PHM RPPO
Secretary/Assistant Executive Director