

Regular Meeting  
February 29, 2016

The regular meeting of the Housing Authority of the Township of Brick was held on February 29, 2016 at 6:30 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Vice Chairman Kiesche at 6:30 PM.  
The meeting began with the reading of the Sunshine Law Statement.

Vice Chairman Kiesche announced this will be his last meeting because his appointment has expired.

Upon Roll Call those present were:

Commissioner Catalano	Commissioner Dyer
Commissioner Scaturro	Commissioner Schick
Commissioner Dunne	Commissioner Kiesche

Also present were Executive Director Alesia Watson, and Terry Brady, Board Attorney.

Absent from the meeting was Commissioner Terebush.

### **APPROVAL OF MINUTES**

Motion to approve the minutes of the January 25th Board of Commissioners meeting was made by Commissioner Catalano and seconded by Commissioner Scaturro. Upon roll call, Commissioners Catalano, Scaturro, Dunne, Vice Chairman Kiesche and Chairman Schick voted "Aye". Commissioner Dyer abstained since he was not present at the January 25<sup>th</sup> Meeting.

Mr. Brady mentioned that the minutes of the closed session held on January 25<sup>th</sup> should be approved at the next meeting.

### **TREASURER'S REPORT**

Commissioner Scaturro read the statement of actual to budget comparison report for those present.

Motion to approve for payment vouchers #28326 through #28402 and Direct Deposit D5676 through D5728, Section 8 Account was made by Commissioner Catalano and seconded by Commissioner Dyer. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers #25491 through #25523, Operating Account was made by Commissioner Catalano and seconded by Commissioner Dunne. Commissioner Dunne asked if there was a way we could condense the Comcast bills. Ms. Watson said the bill for location based on the address. Commissioner Scaturro asked that either a staff member or Commissioner try to attend the Chamber of Commerce events as a representative for the Housing Authority. Ms. Watson will find out the dates of meetings or events. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment voucher #2256, Tenant Security Account was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye".

Motion to approve for payment vouchers #4208 through #4211, Capital Fund Account was made by Commissioner Catalano and seconded Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye".

Motion to approve the Treasurers report was made by Commissioner Catalano and seconded by Commissioner Scaturro. Upon roll call, all Commissioners voted "Aye".

### **EXECUTIVE DIRECTORS REPORT**

Mrs. Watson read the Executive Directors report for those present. There was a lengthy discussion regarding the prescription and dental plan for the employees. Currently the employees are listed under the Township Plan. The Town submits an invoice to the Authority including an administration fee and we pay the Township to cover the employees. The Township sent a letter that stated they will no longer continue this practice January 2017.

Chairman Schick and Vice Chairman Scaturro presented Commissioner Kiesche with a plaque thanking him for his service on the Housing Authority Board.

### **COMMITTEE REPORT**

There was no new business to discuss for this period.

### **OLD BUSINESS**

There was no old business to report for this period.

### **NEW BUSINESS**

- Resolution 2016-3 authorizing second year contract for Risk Management to Brown & Brown.

Motion to approve was made by Commissioner Catalano and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

- Resolution 2016-4 authorizing the Executive Director Contract.

Motion to approve was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye". Ms. Watson thanked the Board.

- Resolution 2016-5 authorizing an inter-local agreement with Ocean City Housing Authority.

Motion to approve was made by Commissioner Catalano and seconded by Commissioner Scaturro. Commissioner Scaturro asked if the Authority is protected in the event that Ocean City decided to end their agreement with Mrs. Watson. Mr. Brady informed the Board the inter-local agreement contains the same language as it did when Ms. Watson was full time in Ocean City and the Authority is protected. Upon roll call, all Commissioners voted "Aye".

- Resolution 2016-6 authorizing CFP (Capital Fund Program) FY 2016.

Motion to approve was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted “Aye”.

- Vote for Vice Chairman.

Vice Chairman Kiesche announced since this will be his last meeting he would step down as Vice Chairman and asked for a recommendation for a new Vice Chairman. Chairman Schick made a motion recommending Commissioner Scaturro as Vice Chairman. Commissioner Catalano seconded the motion. Upon roll call, all Commissioners voted “Aye”. Commissioner Scaturro is the new Vice Chairman for the Brick Housing Authority.

### **PUBLIC INPUT**

Chairman Schick took this opportunity to introduce the new Commissioner Kathy Russell. Mrs. Russell spoke about her accomplishments in the Township and expressed her excitement about working with the Board and the residents of the Brick Housing Authority.

Ann Selk, David Fried Resident wanted to report that squirrels have chewed wires in her car causing damage.

Diana Partusch, Forge Pond Resident said that during the snow storm she lost power in her unit and none of the outlets worked as noted in the memo that said in the event power goes out there is at least one outlet hooked up to the generator. Mrs. Watson said she will have a discussion with maintenance and have them take a look at her outlets.

Reginald Durant, Forge Pond Resident congratulated Vice Chairman Scaturro on his appointment as the new Vice Chairman for the Housing Authority. He also thanked Mrs. Watson and staff for the few issues he had that were taken of and for the wonderful job on the laundry room.

Sal Abazia, Forge Pond Resident thanked Commissioner Kiesche for all he has done for the Authority and wished Vice Chairman Scaturro luck in his new position.

Commissioner Dunne asked for motion to purchase utility vehicles for the maintenance staff. He handed out specifications and price proposals for the Board members to review. After discussion Chairman Schick recommended the Finance Committee review with Mrs. Watson and see if the purchase would be feasible.

### **EXECUTIVE SESSION**

None

**ADJORNMENT**

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Kiesche and seconded by Commissioner Dunne. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:26PM.

Alesia R. Watson, PHM RPPO  
Secretary/Assistant Executive Director