

Regular Meeting
January 25, 2016

The regular meeting of the Housing Authority of the Township of Brick was held on January 25, 2016 at 6:30 PM at the David Fried Community Room, 157 Chambers Bridge Road, Brick, NJ 08723.

The meeting was called to order by Vice Chairman Kiesche at 6:30 PM.
The meeting began with the reading of the Sunshine Law Statement.

Vice Chairman Kiesche welcomed new Resident Commissioner Peter Dunne.

Upon Roll Call those present were:

Commissioner Catalano	Commissioner Kiesche
Commissioner Scaturro	Chairman Schick
Commissioner Dunne	

Also present were Executive Director Alesia Watson, and Terry Brady, Board Attorney.

Absent from the meeting was Commissioner Terebush and Commissioner Dyer.

APPROVAL OF MINUTES

Motion to approve the minutes of the December 14th Board of Commissioners meeting was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye".

TREASURER'S REPORT

Commissioner Scaturro read the statement of actual to budget comparison report for those present.

Motion to approve for payment vouchers #28254 through #28325 and Direct Deposit D5621 through D5675, Section 8 Account was made by Commissioner Catalano and seconded by Commissioner Dunne. Upon roll call, Commissioners Catalano, Scaturro, Vice Chairman Kiesche and Chairman Schick voted "Aye". Commissioner Dunne abstained on all.

Motion to approve for payment vouchers #25444 through #25475, Operating Account was made by Commissioner Catalano and seconded by Commissioner Scaturro. Upon roll call, Commissioners Catalano, Scaturro, and Chairman Schick voted "Aye". Vice Chairman Kiesche voted "Aye" on all except voucher #25445 in which he abstained. Commissioner Dunne abstained on all.

Motion to approve for payment vouchers #2254 through #2255, Tenant Security Account was made by Commissioner Scaturro and seconded by Commissioner Catalano. Upon roll call, Commissioners Catalano, Scaturro, Vice Chairman Kiesche and Chairman Schick voted "Aye". Commissioner Dunne abstained on all.

Motion to approve for payment vouchers #4203 through #4207, Capital Fund Account was made by Commissioner Catalano and seconded Commissioner Scaturro. Upon roll call, Commissioners Catalano, Scaturro, Vice Chairman Kiesche and Chairman Schick voted "Aye". Commissioner Dunne abstained on all.

EXECUTIVE DIRECTORS REPORT

Mrs. Watson read the Executive Directors report for those present.

COMMITTEE REPORT

There was no new business to discuss for this period.

OLD BUSINESS

There was no old business to report for this period.

NEW BUSINESS

- Resolution 2016-1 certifying review and authorizing submission of the Annual Independent Audit to the Local Finance Board of the State of New Jersey.

Vice Chairman Kiesche introduced Richard Larsen from Fallon and Larsen CPA's. Mr. Larsen reviewed the audit for the fiscal year ending 6/30/2015 with the Board. He noted there were two findings in the audit both related to procurement issues that occurred during the fiscal year. The findings will require that the Board adopt a corrective action plan that must be sent to the State of New Jersey for their review. The findings are considered to be minor in nature and did not affect the opinion the auditor provided. The audit presented an unqualified opinion which is the highest level of assurance that can be given. He also went over the new GASB 68 that requires all authorities to record its unfunded pension liability that was provided by the State of New Jersey. He stated that unlike most other Authorities he audits the liability did not create a negative net position for the Brick Housing Authority. He also reviewed the financial statements that reflect a very healthy financial position. In closing Mr. Larsen thanked and complimented the Brick Housing Authority staff for their cooperation during the audit.

Motion certifying review and authorizing submission of the Annual Independent Audit was made by Chairman Schick and seconded by Commissioner Catalano. Upon roll call, all Commissioners voted "Aye".

- Resolution 2016-2 authorizing second year snow plow contract to R. Collins Landcare.

Mr. Brady explained to the Board that the original bid specification that was passed in 2014 was advertised for the two year period ending May, 2016 however, the signed contract was drafted and signed for one year and this resolution is to acknowledge the second year is in force. Motion to approve was made by Commissioner Catalano and seconded by Vice Chairman Kiesche. Upon roll call, all Commissioners voted "Aye".

PUBLIC INPUT

None to report.

EXECUTIVE SESSION

Motion to close the meeting to the public was made by Commissioner Catalano for the purpose of discussing and/or reviewing matters exempt under the open public meetings act in Executive Session, specifically for the purpose of discussing contracts regarding the Executive Director/interlocal Service Contract; action may or may not be taken upon return to regular open session. Vice Chairman Kiesche seconded the motion. Upon roll call, all Commissioners voted "Aye". The meeting was closed to the public at 7:10PM.

Motion to open the meeting to the public was made by Commissioner Catalano and seconded by Chairman Schick. Upon roll call, all Commissioners voted "Aye" the meeting was opened to the public at 7:46PM.

ADJORNMENT

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Dunne and seconded by Vice Chairman Kiesche. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:49PM.

Alesia R. Watson, PHM RPPO
Secretary/Assistant Executive Director