

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS SOCIAL MEETING
NOVEMBER 4, 2014
MINUTES

Present : Kim Terebush, Chair
Edward Kiesche, Vice-Chair
James Conroy, Resident Commissioner
John Catalano, Commissioner
Stanley Schick, Commissioner
Richard Dyer, Commissioner
Stephen Scaturro, Commissioner (via telephone)

Call to Order: Chair Terebush called to order the Special Meeting of the Board of Commissioners of the Housing Authority of the Township of Brick at 6pm in the David Fried Community Room. She announced that the meeting was being held in accordance with the Open Public Meetings Act, and that adequate notice of the special meeting had been given. It was noted that no board secretary was present at the meeting, and that the minutes of the meeting would have to be taken by the board attorney.

Flag Salute: Chair Terebush led the assembly in the salute to the Flag and a brief moment of silence.

Roll Call: Upon roll call, the Colling Commissioners answered present: Kim Terebush, Chair, Edward Kiesche, Vice-Chair, James Conroy, Resident Commissioner, John Catalano, Commissioner, Stanley Schick, Commissioner, Richard Dyer, Commissioner, Stephen Scaturro, Commissioner (via telephone). Board Attorney Terry Brady Esq. was also present.

Agenda Item #1: Resolution of the Board of Commissioners of the Housing Authority of the Township of Brick, authorizing the receipt of bids for on-call snow removal and ice control. After the resolution was introduced and the need to go out to bid for snow & ice removal was discussed, Commissioner Conroy

moved the resolution for approval, seconded by Commissioner Kiesche. Upon roll call, Commissioners Terebush, Kiesche, Conroy, Catalano, Schick, Dyer & Scaturro voted Yes; there were no votes against the resolution.

Agenda Item #2: Resolution of the Board of Commissioners of the Housing Authority of the Township of Brick, authorizing the execution of an inter-local service agreement with the Housing Authority of Ocean City for shared Executive Director Services. After the resolution was introduced, a discussion occurred regarding the shared services agreement proposed with Ocean City Housing Authority, and the changes that had been made in the form of the agreement by the Ocean City Commissioners. It was noted that the changes included an apportioning of the Executive Director's paid days off, the need for annual HUD audits by both authorities, and the per diem/per hour charges for additional services of the Executive Director beyond the days/hours contemplated by the agreement form. Commissioner Conroy moved the resolution for approval, seconded by Commissioner Dyer. Upon roll call, Commissioners Terebush, Kiesche, Conroy, Catalano, Schick, Dyer & Scaturro voted Yes; there were no votes against the resolution.

Agenda Item #3: Resolution of the Board of Commissioners of the Housing Authority of the Township of Brick, authorizing the Executive Director to sign checks. After the resolution was introduced and the need to approve checking account signatories was discussed, Commissioner Catalano moved the resolution for approval, seconded by Commissioner Schick. Upon roll call, Commissioners Terebush, Kiesche, Conroy, Catalano, Schick, Dyer & Scaturro voted Yes; there were no votes against the resolution.

Item of Discussion : The matter of the 2 checks withheld from approval at the October 27, 2014 Regular Meeting was raised and discussed. The checks involved are Check #24794 payable to Vera Fozman for travel reimbursement for NJAHRA Conference in Atlantic City in the amount of \$245.42, and

Check #24799 payable to Dolores Lunetta-Radice for travel reimbursement for NJAHRA Conference in Atlantic City in the amount of \$83.42. While the checks were dated after Commissioner Fozman resigned effective October 11, 2014 and Commissioner Lunetta-Radice resigned effective October 21, 2014, the costs were incurred in the end of September 2014 before they had resigned. It was questionable as to whether Commissioner Lunetta-Radice signed the checks before or after her resignation. The propriety of a commissioner signing a check payable to that commissioner was also discussed. The checks had previously been signed and mailed to the recipients prior to the Board's formal approval at its regular meeting, and the employee involved had been given instruction on this matter. A motion was made to authorize the payment of Check #24794 & Check #24799 by Commissioner Schick, seconded by Commissioner Kiesche. Upon roll call, Commissioners Terebush, Kiesche, Conroy & Schick voted Yes; Commissioners Scaturro & Catalano voted No; Commissioner Dyer abstained. The motion carried.

Adjournment: There being no further business to be brought before the commissioners, a motion to adjourn the meeting was made by Commissioner Catalano, seconded by Commissioner Schick. Upon voice vote, all commissioners voted Yes, none were opposed to the motion. The meeting was adjourned at 6:50pm.

Respectfully submitted;

Terry F. Brady Esq.
Board Attorney