

HOUSING AUTHORITY OF THE TOWNSHIP OF BRICK
BOARD OF COMMISSIONERS MEETING – JANUARY 27, 2014

Present: **Edward Kiesche, Vice-Chairman**
 Stephen Scaturro, Commissioner
 John Catalano, Commissioner
 Stanley Schick, Commissioner
 Kim Terebush, Commissioner

AGENDA ITEM #
MEETING DATE

2/24/14

Anthony Matthews, Assistant Executive Director
Kim Pascarella, Esq. HATB Legal Counsel
Nancy Nicholson, Service Coordinator

Absent: **Paul Hayes, Chairman**
 Allure Cawley, Resident Commissioner

Call To Order: Vice-Chairman Kiesche called the Regular Meeting of the Housing Authority of the Township of Brick to order at 7:00 P.M. at the David Fried Community Room. He announced that this meeting was being held in accordance with the Open Public Meetings Act of the State of New Jersey (Sunshine Law) and adequate notice has been given.

Salute to
The Flag: Vice-Chairman Kiesche led the assembly in the salute to the Flag.

Roll Call: Upon roll call, the following Commissioners answered present: Schick, Scaturro, Catalano, Terebush and Vice-Chairman Kiesche. Also present were Kim Pascarella, Esq., Anthony Matthews, Assistant Executive Director and Nancy Nicholson, Service Coordinator.

Item #1: Authorization by the Board of Commissioners to approve and accept minutes of meeting held on December 16, 2013.

There being no additions, deletions or corrections on motion by Commissioner Catalano and seconded by Commissioner Schick, the minutes were accepted as submitted. Upon roll call, Commissioners Scaturro, Schick, Catalano, and Vice-Chairman Kiesche voted "Aye". Commissioner Terebush abstained because she did not attend this meeting.

Item #2: Authorization by the Board of Commissioners to approve for payment vouchers #24318 through #24379 and Direct Deposit D101400 through D103700, Operating Account, January, 2014.

Motion to approve for payment vouchers #24318 through #24379 and Direct deposit D101400 through D103700, Operating Account was made by Commissioner Catalano and seconded by Commissioner Terebush. Upon roll call, all Commissioners voted "Aye".

Item #2A: Authorization by the Board of Commissioners to approve for payment vouchers #24380 through #24385 and Direct Deposit D103800 through D104500, Operating Account, January, 2014

Motion to approve for payment vouchers #24380 through #24385 and Direct Deposit D103800 through D104500, Operating Account was made by Commissioner Catalano and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #3: Authorization by the Board of Commissioners to approve for payment vouchers #26567 through #26631 and Direct Deposit D3996 through D4063, Section 8 Account, January, 2014.

Motion to approve for payment vouchers #26567 through #26631 and Direct Deposit D3996 through D4063, Section 8 Account was made by Commissioner Catalano and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #4: Authorization by the Board of Commissioner to approve for payment vouchers #3124 through #3129, Tenant Service Account.

Motion to approve for payment vouchers #3124 through #3129, Tenant Service Account was made by Commissioner Terebush and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #5: Authorization by the Board of Commissioners to approve for payment vouchers #4155 through #4188, Capital Fund Program, January, 2014.

Motion to approve for payment vouchers #4155 through #4188, Capital Fund was made by Commissioner Scaturro and seconded by Commissioner Schick. Upon roll call, all Commissioners voted "Aye".

Item #6: Report of Executive Director

Mr. Matthews read his report for those in attendance.

Item #7: Resolution by the Board of Commissioners of the Housing Authority of the Township of Brick certifying review and authorizing submission of the Annual Independent Audit to the Local Finance Board of the State of New Jersey.

Vice-Chairman Kiesche introduced Rich Larsen, auditor from Fallon & Larson. Mr. Larsen presented the Authority's June 30th, 2013 audit. A Finance Committee was held prior to the meeting to discuss the audit in detail. The audit contained an unmodified opinion and there were no findings that needed to be reported. In addition the two prior year findings were cleared. The Authority had an increase in its liquidity (current assets less current liabilities) and the operating expenses decreased from the prior year. Overall the Authority is in excellent financial condition.

Item #8: Tenant/Applicant Status Report.

None to report.

Item #9: Committee Reports

A. Building and Grounds Committee

Commissioner Schick read the report for those present. Commissioner Terebush asked Mr. Matthews about the weekly reports that the Chairman had asked for in November in regards to bed bug treatments. Mr. Matthews said between the snow storms and emergencies at the Authority he hadn't had time to put that together, however, by Friday he will notify the Board as to the bed bug treatment status.

B. Budget and Finance Committee

Commissioner Schick read the report for those present.

C. Budget Comparison Report

Commissioner Scaturro read the report for those present.

Item #10: Tenant/Public Comments.

None to report.

Item #11: Report of Attorney.

None to report.

Item #12: New Business

None to report.

Item #13: Resolution by the Board of Commissioners authorizing the meeting to be closed to the public for the purpose of discussing and/or reviewing matters exempt under the Public Open Meetings Act (P.L. #1975) in executive session.

There being no further business to be brought before the Commissioners, motion to adjourn was made by Commissioner Schick and seconded by Vice Chairman Scaturro. Upon roll call, all Commissioners voted "Aye". The meeting was adjourned at 7:30PM.



Anthony Matthews
Secretary/Assistant Executive Director

Adjournment